

COMMITTEE ON STUDENT AFFAIRS

September 17, 2009

4:00 - 4:45 p.m.

Board Room, Blow Memorial Hall

John Charles Thomas, Chair  
Suzann W. Matthews, Vice Chair

- I. Introductory Remarks - Mr. Thomas
- II. Open Session
  - A. Report from Vice President for Student Affairs – Virginia M. Ambler
    - 1. Student Health on Campus - Virginia D. Wells, MD, Student Health Center Director
    - 2. Update on Center for Student Diversity – Vernon J. Hurte
  - B. Report from Student Liaison Committee
- III. Discussion
- IV. Adjourn

RICHARD BLAND COLLEGE COMMITTEE

September 18, 2009

8:00 – 9:15 a.m.

Board Room - Blow Memorial Hall

Kathy Y. Hornsby, Chair

Sarah I. Gore, Vice Chair

- I. Introductory Remarks - Ms. Hornsby
- II Approval of Minutes - April 17, 2009
- III. Closed Session (if necessary)
- IV. Open Session - Certification of Closed Session **Resolution**

Chair should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.

- V. General Reports
  - A. Report from President James B. McNeer
  - B. Report from Provost Vernon R. Lindquist
  - C. Report from Dean of Administration and Finance Russell E. Whitaker, Jr.
  - D. Report from Director of Institutional Advancement LeAnn Binger
  - E. Report from Faculty Representative - Professor Alexandra Duckworth
  - F. Report from Student Representative – Mr. D. Ryan Goodwin

- VI. Action Material
  - A. Appointment of Assistant Professor of Biology - Kevin Peters
  - B. Appointment of Assistant Professor of Biology – Angela Burcham

**Resolution 14**

**Resolution 15**

RICHARD BLAND COLLEGE COMMITTEE  
September 18, 2009

C. Appointment of Assistant Professor of  
Mathematics – Lauran Johnson

**Resolution 16**

D. 2010-2012 Biennium Budget Requests

**Resolution 17**

VII. Informational Material

A. Capital Outlay Progress Report

Enclosure I

B. Capital Campaign Interim Report

Enclosure J

VIII. Discussion

IX. Adjourn

RICHARD BLAND COLLEGE COMMITTEE

MINUTES - APRIL 17, 2009

**MINUTES**  
**Richard Bland College Committee**  
**April 17, 2009**  
**Board Room – Blow Memorial Hall**

Attendees: Barbara B. Ukrop, Chair; Kathy Y. Hornsby; Robert E. Scott; Jeffrey B. Trammell; Alexandra Duckworth; Landon K. Reidmiller. Others in attendance: Board members Charles A. Banks III, Timothy P. Dunn, John W. Gerdelman, Suzann W. Matthews, Anita O. Poston, John Charles Thomas, Henry C. Wolf; President James B. McNeer, Provost Vernon R. Lindquist, Michael J. Connolly, Michael J. Fox, Katherine M. Kulick, Steven E. Martin, Sean M. Pieri, Ann Repeta, Michael L. Stump, Russell E. Whitaker, Jr., and Sandra J. Wilms.

Chair Barbara Ukrop called the Committee to order at 8:00 a.m. Recognizing that a quorum was present, Ms. Ukrop asked for a motion to approve the minutes of the meeting of February 5, 2009. Motion was made by Ms. Hornsby, seconded by Mr. Scott and approved by voice vote.

President James McNeer advised that Director of Institutional Advancement LeAnn Binger was in Spain and introduced her assistant Jacqueline Harrison, who distributed an update on the progress of the Capital Campaign. President McNeer noted that the total to date was \$4,414,496.75 and advised that they hope to conclude the campaign for the end of the calendar year. The President reported that 14 donors had made an addition to their original commitment during this last part of the campaign, two fund raising events were planned, commercials were airing on both public television and cable channels and alumni were speaking at various events. He again thanked Sean Pieri for his advice and support during this process.

The President advised that Commencement would be held on Friday, May 15, and invitations would be going out shortly. Board member John Charles Thomas will be the speaker. President McNeer noted that the recent Phi Beta Kappa induction had honored over 40 students, the largest number to date. Plans were proceeding to break ground on the new Science and Technology Center and upcoming events included an open house for prospective students, the wind ensemble concert and international forum speakers.

President McNeer noted that applications for residential students were 40% ahead of last year and advised that William and Mary Associate Provost for Enrollment Earl Granger was again working with the Richard Bland Admission Office staff to contact those William and Mary applicants who were not selected and encourage them to consider attending Richard Bland. A brief discussion ensued.

Provost Vernon Lindquist reported that 15 Richard Bland students had been accepted for transfer for next fall, noting that this was about average, with the largest number of them going to VCU, followed by Longwood, William and Mary, Virginia State and the other senior institutions. The average GPA was 3.57.

The Provost provided a brief SACS update, noting that the final response report had been submitted and Richard Bland College should receive recertification in June.

Dean of Administration and Finance Russell Whitaker reported that Ms. Binger had asked him to announced that in April the Richard Bland Foundation Board had established the Dr. James B. and Nancy W. McNeer Society to honor the McNeers and those who had made bequests to the College. Two or three bequests were in hand prior to the creation of the Society and several inquiries had already been received. President McNeer on outstanding grant requests and provided a brief update. A brief discussion ensued.

Dean Whitaker reviewed **Resolution 37**, Commitment to a Code of Conduct Governing Student Loan Practices, noting this had been prepared by the new Financial Aid Coordinator. Following brief discussion, Mr. Trammell moved adoption of Resolution 37, motion was seconded by Mr. Scott and approved by voice vote.

Dean Whitaker reviewed **Resolution 38**, Resolution to Approve the Establishment and Members of the Emergency Management Committee, noting that the state now required all Virginia colleges to establish two committees related to security. Following brief discussion, Mr. Trammell moved adoption of Resolution 38; motion was seconded by Ms. Hornsby and approved by voice vote.

Dean Whitaker then reviewed **Resolution 39**, Resolution to Approve the Establishment and Members of the Threat Assessment Team, noting that due to the small size of Richard Bland, there was some overlap of members on these two committees. Mr. Trammell moved adoption of Resolution 39; motion was seconded by Mr. Scott and approved by voice vote.

Dean Whitaker reviewed **Resolution 40**, Code of Ethics, noting this was a requirement of the state's Risk Management and Internal Control System. Following brief discussion, Mr. Scott moved adoption of Resolution 40; motion was seconded by Mr. Trammell and approved by voice vote.

Dean Whitaker reviewed **Resolution 41(R)**, Tuition and Fees for 2009-10, noting that the original submission had been revised to correct the parking and auxiliary enterprise fees. Mr. Whitaker noted that both the tuition increase and the increase in the capital outlay fee charged out-of-state students were responsive to instructions from the state. A brief discussion ensued. Mr. Trammell moved adoption of Resolution 41(R); motion was seconded by Mr. Scott and approved by voice vote (**Resolution 41(R)** is appended).

Dean Whitaker provided an update on the 2008-2009 Operating Budget, as detailed in Enclosure H, and reviewed **Resolution 42**, 2009-10 Operating Budget Proposal, noting that stimulus funding was estimated at \$344,000 and would make up a portion of the state reductions. Following a brief discussion, Ms. Hornsby moved adoption of Resolution 42; motion was seconded by Mr. Scott and approved by voice vote.

Dean Whitaker distributed **Resolution 44**, Six-Year Capital Outlay Plan, advising that this had not been ready in time to be included in the agenda book. Following brief discussion, Mr. Scott moved adoption of Resolution 44; motion was seconded by Mr. Trammell and approved by voice vote (**Resolution 44** is appended).

Dean Whitaker provided a brief update on Capital Outlay Progress, as detailed in Enclosure I, and outlined the next steps in the construction of the Science and Technology Building. A brief discussion ensued.

Faculty representative Professor Alexandra Duckworth reported that faculty were pleased that the Science and Technology building was on track to open in the fall of 2010 and expressed the faculty satisfaction with how the residential students were raising the academic level in the classrooms. Provost Lindquist provided an update on the Middle College program with Petersburg High School. A brief discussion ensued.

Student representative Landon Reidmiller reported on the new ACT center for student registration, noting it has helped upcoming graduates through the process of selecting a four-year school best suited to their academic needs. He advised that the College has planned a final exams de-stressor program and extended the hours of the centers for student development in order to provide resources to students during finals week. Mr. Reidmiller provided an update on student programs and activities during the last semester. He noted that 195 students had applied to graduate, and advised that he would be attending Virginia Commonwealth University for one year then applying to transfer to William and Mary. On behalf of the Committee, Ms. Ukrop thanked him for his service as the Richard Bland student representative. Mr. Reidmiller thanked the Board for the opportunity to serve.

Ms. Matthews and Ms. Ukrop encouraged members of the Board to support Richard Bland by participating in the upcoming Wine Tasting scholarship fundraiser scheduled for May 2, 2009. Tickets are \$100 per person.

Ms. Ukrop moved that the Richard Bland College Committee convene in Closed Session for the purpose of discussing performance evaluations involving identifiable college employees and to discuss matters pertaining to gifts, bequests and fundraising, as provided for in Section 2.2-3711.A.1., and 8., of the Code of Virginia. Motion was seconded by Mr. Trammell and approved by voice vote. The observers were asked to leave the room and the Committee went into closed executive session at 9:08 a.m.

The Committee reconvened in open session at 9:28 a.m. Ms. Ukrop reviewed the topics discussed during closed session for the benefit of the observers, then moved to adopt the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Trammell and approved by roll call vote of the Committee members conducted by the Executive Assistant to the Board Sandra Wilms (Certification **Resolution** is appended).

On behalf of the Committee, Mr. Trammell thanked Ms. Ukrop for her service as chair. President McNeer also expressed his thanks for all she has done for Richard Bland College. The Board responded with a round of applause.

There being no further business, the Committee adjourned at 9:30 a.m.

**RICHARD BLAND COLLEGE  
TUITION AND FEES FOR 2009 - 10**

Tuition and fee recommendations which follow are those the administration has agreed will meet the 2009-10 funding requirements for academic programs, residence hall operations and related programs in support of these operations. The College has factored the impact of ARRA Allocations and the requirement to "mitigate" tuition and fee increases as a result of this allocation.

Tuition and academic fees will increase an average of 2.06% for Virginia students. Total charges to residential students will increase an average of 2.52% for Virginia students. Total charges for out-of-state students will increase 2.13% for residential students, with a significant portion of that increase due to a new state requirement to charge out-of-state students a \$10 per credit hour capital fee.

RESOLVED, upon recommendation of the President, the Board of Visitors of the College of William & Mary in Virginia approves tuition, fee and rent charges for Richard Bland College for 2009-10.



## Tuition and Academic Fees (Per Semester)

Virginia StudentsFull Time

	<u>08-09</u>		<u>09-10</u>	
Tuition	1268.00	(3.93%)	1294.00	(2.05%)
Comprehensive Fee	13.00		13.00	
Technology Fee	<u>25.00</u>		<u>26.00</u>	(4.00%)
	1306.00	(3.89%)	1333.00	(2.06%)

Part Time Per Credit

	<u>08-09</u>		<u>09-10</u>	
Tuition	100.00	(3.09%)	102.00	(2.00%)
Comprehensive Fee	1.00		1.00	
Technology Fee	<u>4.00</u>		<u>4.00</u>	
	105.00	(3.96%)	107.00	
Parking	5.00		5.00	
Auxiliary Ent. Fee	<u>2.00</u>		<u>2.00</u>	
	112.00		114.00	(1.78%)

## Total Cost of Attendance (Per Semester)

Virginia StudentsResidential

	<u>08-09</u>	<u>09-10</u>	
Tuition & Academic Fees	1306.00	1333.00	(2.05%)
Auxiliary Fees	505.00	505.00	
Housing	<u>4000.00</u>	<u>4120.00</u>	(3.00%)
	5811.00	5958.00	(2.52%)

Commuters

	<u>08-09</u>	<u>09-10</u>	
Tuition & Academic Fees	1306.00	1333.00	(2.05%)
Auxiliary Fees	<u>218.00</u>	<u>218.00</u>	
	1524.00	1551.00	(1.77%)

## Tuition &amp; Academic Fees (Per Semester)

Out of State StudentsResidential

	<u>08-09</u>		<u>09-10</u>
Tuition	5538.00	(5.00%)	5538.00
Comprehensive Fee	13.00		13.00
Technology Fee	25.00		26.00 (4.00%)
Capital Fee	25.00		120.00 (308.00%)
	<u>5601.00</u>	(4.96%)	<u>5697.00</u> (1.71%)

Part Time Per Credit

	<u>08-09</u>		<u>09-10</u>
Tuition	465.00	(5.00%)	465.00
Comprehensive Fee	1.00		1.00
Technology Fee	4.00		4.00
Capital Fee	4.00		10.00 (150.00%)
	<u>474.00</u>	(4.96%)	<u>480.00</u> (1.26%)
Parking	5.00		5.00
Auxiliary Ent. Fee	2.00		2.00
	<u>481.00</u>		<u>487.00</u> (1.24%)

## Total Cost of Attendance (Per Semester)

Out of State StudentsResidential

	<u>08-09</u>	<u>09-10</u>	
Tuition & Academic Fees	5601.00	5697.00	(1.71%)
Auxiliary Fees	505.00	505.00	
Housing	<u>4000.00</u>	<u>4120.00</u>	(3.00%)
	10106.00	10322.00	(2.13%)

Commuters

	<u>08-09</u>	<u>09-10</u>	
Tuition & Academic Fees	5601.00	5697.00	(1.71%)
Auxiliary Fees	<u>218.00</u>	<u>218.00</u>	
	5819.00	5915.00	(1.64%)

## Per Semester

Auxiliary Fee - Full Time - Residential

	<u>07-08</u>	<u>08-09</u>	<u>09-10</u>
Parking	19.00	50.00	50.00
Auxiliary Ent. Fee	12.00	125.00	125.00
Student Activities	31.00	85.00	85.00
Intramural Athletics	3.00	20.00	20.00
Health Services	-	75.00	75.00
Technology	-	125.00	125.00
Food Services	-	25.00	25.00

Auxiliary Fee - Full Time - Commuters

Parking	19.00	50.00	50.00
Auxiliary Ent. Fee	12.00	15.00	15.00
Student Activities	31.00	43.00	43.00
Intramural Athletics	3.00	10.00	10.00
Health Services	-	75.00	75.00
Food Services	-	25.00	25.00

Auxiliary Fee - Part Time - Students

Student Parking	2.00	5.00	5.00
Auxiliary Ent. Fee	1.00	2.00	2.00

Other

Faculty/Staff Parking	32.00	35.00	35.00
Parking Tickets	30.00	30.00	30.00

**RICHARD BLAND COLLEGE**  
**SIX YEAR CAPITAL OUTLAY PLAN**

**2010 – 12**

**Priority 1: Maintenance Reserve \$250,000 GF**

Replacement and repairs to building systems and components.

**Priority 2: Renovations: Ernst Hall \$10,000,000 GF**

This building is forty years old and has outdated systems and components. The building will be renovated as a general classroom building.

**2012 – 14**

**Priority 1: Maintenance Reserve \$250,000 GF**

Replacements and repairs to building systems and components.

**Priority 2: Residential Facilities \$38,000,000 NGF**

Construction of three additional residential halls. One building will contain space for food service, a medical clinic and post office. Additional space will be provided for student activities and functions.

**2014 – 16**

**Priority 1: Maintenance Reserve \$250,000 GF**

Replacement and repairs to building systems and components.

**Priority 2: Renovations: Barn Theatre \$2,000,000 GF**

Renovations will include new restrooms, sound and lighting systems, wiring and inside finishes.

Board of Visitors

Resolution 44

April 15 – 17, 2009

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**RESOLVED**, that upon recommendation of the President, the Board of Visitors of the College of William and Mary in Virginia approves the 2010-2016 Six Year Capital Outlay Plan for Richard Bland College.

Richard Bland College Committee

April 17, 2009

Resolution RBC-1

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Richard Bland College Committee of the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Committee that such closed session was conducted in conformity with Virginia law;

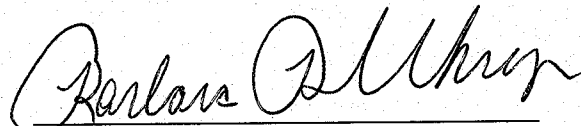
NOW, THEREFORE, BE IT RESOLVED, That the Richard Bland College Committee of the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Richard Bland College Committee.

VOTE

AYES: 4

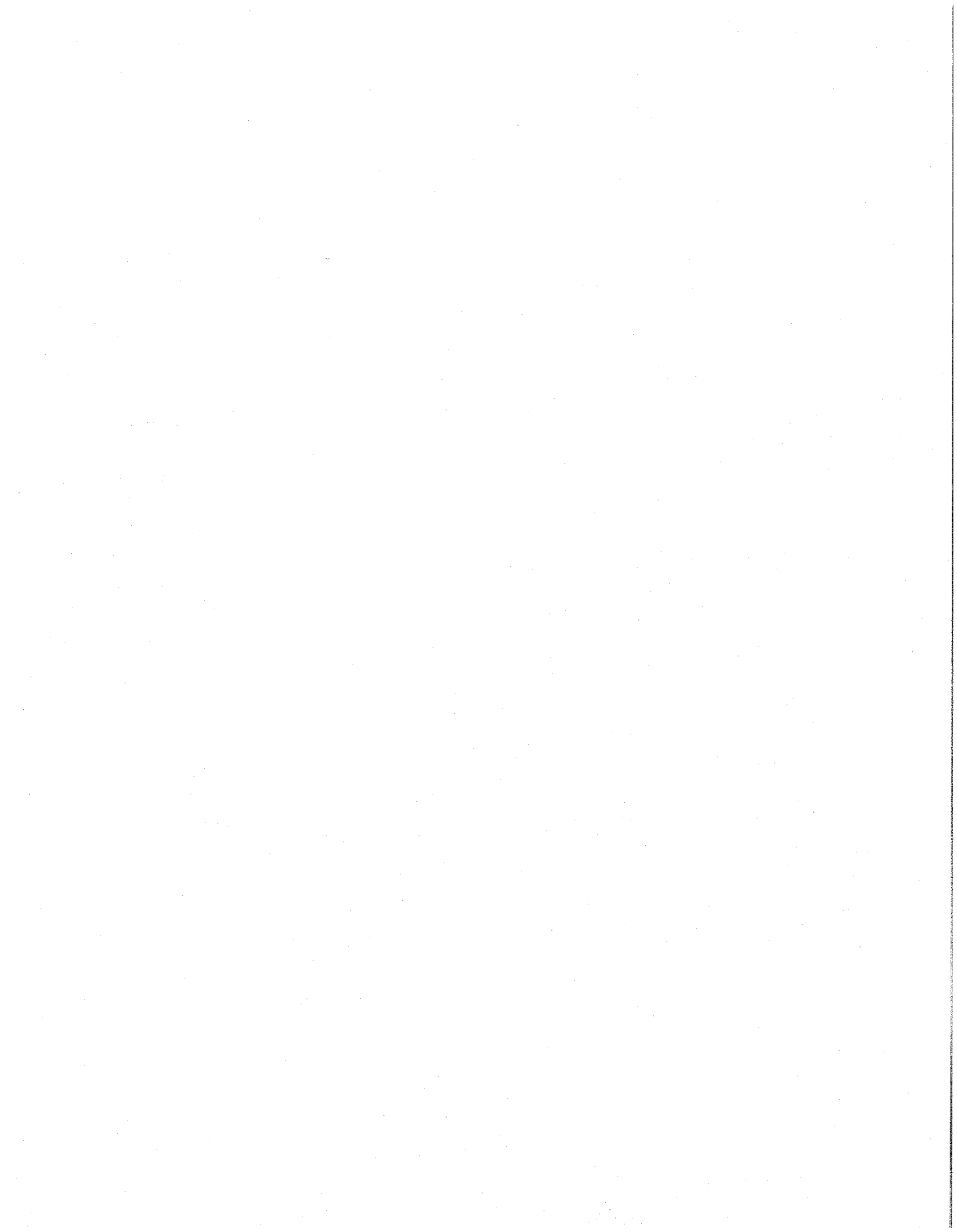
NAYS: 0

ABSENT DURING CLOSED SESSION:



Barbara B. Ukrop  
Chair  
Richard Bland College Committee





RICHARD BLAND COLLEGE  
APPOINTMENT OF  
ASSISTANT PROFESSOR OF BIOLOGY  
KEVIN PETERS

Following a national search to fill the full-time position of Assistant Professor of Biology at Richard Bland College, we present the following resolution:

BE IT RESOLVED, That upon recommendation of the President and Provost, the Board of Visitors of the College of William and Mary approves the appointment of Kevin Peters as Assistant Professor of Biology, effective August 10, 2009.

Dr. Peters received his Ph.D. in Biology from the University of Alabama, where he served as teaching assistant beginning in 2002. His research publication and grants focus on aquatic organisms, especially those of the Antarctic, an area he has extensively visited with the support of NSF grants.

RICHARD BLAND COLLEGE  
APPOINTMENT OF  
ASSISTANT PROFESSOR OF BIOLOGY  
ANGELA BURCHAM

Following a national search to fill the full-time position of Assistant Professor of Biology at Richard Bland College, we present the following resolution:

BE IT RESOLVED, That upon recommendation of the President and Provost, the Board of Visitors of The College of William and Mary approves the appointment of Angela Burcham as Assistant Professor of Biology, effective August 10, 2009.

Ms. Burcham earned the M.S in Biology from Western Carolina University in 1997, and she will complete the Ph.D. this fall at the University of Louisiana, where her dissertation focused on the interactive effects of environmental stress and fungi in *Spartina* species in coastal Louisiana. She has taught biology, botany and anatomy and physiology at several community colleges in North Carolina and more recently at the University of Louisiana at Lafayette and St. Norbert College in Wisconsin.

RICHARD BLAND COLLEGE  
APPOINTMENT OF  
ASSISTANT PROFESSOR OF MATHEMATICS  
LAURAN JOHNSON

Following a national search to fill the full-time position of Assistant Professor of Mathematics at Richard Bland College, we present the following resolution:

BE IT RESOLVED, That upon recommendation of the President and Provost, the Board of Visitors of The College of William and Mary approves the appointment of Lauran Johnson as Assistant Professor of Mathematics, effective August 10, 2009.

Mrs. Johnson completed her M.S. in Mathematics at Virginia State University and is a Ph.D. candidate at the University of Virginia. She has taught secondary school mathematics in several schools across Southside and the tri-cities area, and she has served as adjunct instructor in mathematics at RBC and VCU. She is a member of Kappa Mu Epsilon, National Mathematics Honor Society.

## RICHARD BLAND COLLEGE

## 2010 – 2012 BIENNIUM BUDGET REQUESTS

Operating budget requests for the 2010 – 2012 Biennium were due to the Department of Planning and Budget on September 1, 2009. The request submitted addresses requirements for operating costs for the opening of the Science and Technology Building in the Fall of 2010.

<u>Operating Costs</u>	<u>2010-11</u>	<u>2011-12</u>
GF	\$147,394	\$151,816
NGF	<u>\$ 79,366</u>	<u>\$ 81,747</u>
Total	\$226,760	\$233,563
FTE	2.00	2.00

RESOLVED, upon recommendation of the President, that the Board of Visitors of The College of William and Mary in Virginia approves the operating budget request for Richard Bland College for the 2010 – 2012 Biennium.

September 17 - 18, 2009

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**RICHARD BLAND COLLEGE**  
**CAPITAL OUTLAY PROGRESS REPORT**

- Maintenance Reserve

The College's appropriation of \$156,000 for the 2008-2010 Biennium will fund the following projects:

- Replace plumbing in the Barn theatre.
- Rebuild the basement entrance to the Humanities and Social Sciences Building.
- Replace the deck on Maze Hall.
- Prepare bid documents for roof replacement on the Humanities and Social Sciences Building.

- Science and Technology Building

Moseley Architects of Virginia has been hired to provide architectural and engineering services for this project. W. M. Jordan of Newport News has been awarded the construction contract at a cost of \$15,127,893. Construction has started and the projected completion date is July, 2010.

- Energy Performance Contract

The College has contracted with Siemens Technology for the completion of the following energy efficiency projects in response to requirements of Executive Order 44 (20% reduction in energy consumption by July, 2010):

- Replace all heating boilers with natural gas boilers.
- Install technology to allow facilities staff to monitor and control temperatures in all buildings.
- Work on building envelopes to achieve maximum energy efficiency.

- Umbrella Maintenance Project

The appropriation of \$4,947,000 will fund the following projects.

- Water line replacement campus wide.
- Miscellaneous renovation in Statesman Hall.
- Removal of underground fuel tanks.

## RICHARD BLAND COLLEGE CAPITAL CAMPAIGN INTERIM REPORT

### Campaign Progress as of August 31, 2009:

Capital Campaign	\$3,535,532.52
Annual Fund 05-06	215,781.33
Annual Fund 06-07	223,993.25
Annual Fund 07-08	249,483.06
Annual Fund 08-09	370,324.44
Annual Fund 09-10	<u>67,752.76</u>
Total 8-31-2009	\$4,662,867.36

### Funds Designated Toward William & Mary Matching Scholarship Grant of \$75,000.00:

Foundation Board Member	\$1,650.00
Individual	\$1,000.00
Individual	\$10,000.00
Individual	\$10,000.00
Individual	\$25,000.00
Individual	\$25,000.00
Individual	\$500.00
Civic Organization	\$15,000.00
Golf Tournament – Fall 2008	\$9,049.00
Golf Tournament – Fall 2009	\$9,700.00
Bank of America	\$ 500.00
Wine Tasting & Silent Auction	<u>\$9,522.10</u>
Total:	\$116,921.10

Total Pledges Foundation Board	\$ 451,762.15
Total Received Foundation Board (29)	\$ 341,926.89
Grants Approved	\$1, 075,500.00
Total Received Grants (16)	\$ 951,500.01
Faculty Pledges	\$ 16,382.00
Total Received Faculty (26)	\$ 13,267.00

September 17-18, 2009

## RICHARD BLAND COLLEGE CAPITAL CAMPAIGN INTERIM REPORT

Staff Pledges	\$	16,270.00
Total Received Staff (15)	\$	11,916.00
Other Individual Pledges	\$	460,358.42
Total Received Other Individual (59) * includes \$26,300.00 received in extended pledges	\$	372,756.28 *
Corporate/Business Pledges	\$	130,100.00
Total Received Corp/Bus/Civic Org. (15)	\$	81,600.00
Anonymous Pledges	\$	63,370.00
Total Anonymous Received (4)	\$	48,370.00
I/M/O Donations Received (3) additional donors (4 individuals memorialized)	\$	6,651.00
Toolbox Raffle (192 tickets sold)	\$	960.00
Skybox Raffle	\$	205.00
Silent Auction	\$	269.00
Bricks (300) (83) of these bricks came from faculty & staff	\$	30,200.00
Extended Pledges (12)	\$	41,120.00
<b>Total Pledges (167)</b>		<b>\$2,293,147.57</b>
<b>Total Received</b>		<b>\$1,859,621.18</b>
Bequest Pledge		\$1, 017,900.00
In-Kind Services Received	\$	224,484.95
In-Kind Services Annual		\$260.00



September 17-18, 2009

## RICHARD BLAND COLLEGE CAPITAL CAMPAIGN INTERIM REPORT

### Quarterly Figures for Fiscal Year 2009-10:

#### 1<sup>st</sup> Quarter

Unrestricted: \$38,055.20

Restricted: \$29,697.56

Total: \$67,752.76

#### 2<sup>nd</sup> Quarter

Unrestricted:

Restricted:

Total:

#### 3<sup>rd</sup> Quarter

Unrestricted:

Restricted:

Total:

#### 4<sup>th</sup> Quarter

Unrestricted:

Restricted:

Total:

Total for Fiscal Year 2009-10 8-31-2009: \$67,752.76

### Quarterly Figures for Fiscal Year 2008-09:

#### 1<sup>st</sup> Quarter

Unrestricted: \$45,513.00

Restricted: \$60,999.00

Total: \$106,512.00

#### 2<sup>nd</sup> Quarter

Unrestricted: \$27,440.46

Restricted: \$59,642.00

Total: \$87,082.46

September 17-18, 2009

**RICHARD BLAND COLLEGE  
CAPITAL CAMPAIGN INTERIM REPORT**

<b><u>3<sup>rd</sup> Quarter</u></b>	
Unrestricted:	\$17,751.63
Restricted:	<u>\$7,778.00</u>
Total:	\$25,529.63
<b><u>4<sup>th</sup> Quarter</u></b>	
Unrestricted:	\$15,613.04
Restricted:	<u>\$135,587.31</u>
Total:	\$151,200.35
Total for Fiscal Year 2008-09 6-30-2009:	\$370,324.44

**Quarterly Figures for Fiscal Year 2007-08:**

<b><u>1<sup>st</sup> Quarter</u></b>	
Unrestricted:	\$42,841.00
Restricted:	<u>\$25,502.00</u>
Total:	\$68,343.00
<b><u>2<sup>nd</sup> Quarter</u></b>	
Unrestricted:	\$34,109.00
Restricted:	<u>\$45,426.00</u>
Total:	\$79,535.00
<b><u>3<sup>rd</sup> Quarter</u></b>	
Unrestricted:	\$33,538.38
Restricted:	<u>\$16,321.00</u>
Total:	\$49,859.38
<b><u>4<sup>th</sup> Quarter</u></b>	
Unrestricted:	\$21,379.68
Restricted:	<u>\$30,376.00</u>
Total:	\$50,755.68
Total for Fiscal Year 2007-08:	\$249,483.06

September 17-18, 2009

**RICHARD BLAND COLLEGE  
CAPITAL CAMPAIGN INTERIM REPORT**

**Quarterly Figures for Fiscal Year 2006-07:****1<sup>st</sup> Quarter**

Unrestricted: \$34,465.00

Restricted: \$9,035.00

Total: \$43,500.00

**2<sup>nd</sup> Quarter**

Unrestricted: \$43,852.01

Restricted: \$47,441.68

Total: \$91,293.69

**3<sup>rd</sup> Quarter**

Unrestricted: \$33,349.01

Restricted: \$26,005.55

Total: \$59,354.56

**4<sup>th</sup> Quarter**

Unrestricted: \$7,050.00

Restricted: \$22,795.00

Total: \$29,845.00

Total for Fiscal Year 2006-07: \$223,993.25

**Quarterly Figures for Fiscal Year 2005-06:****1<sup>st</sup> Quarter**

Unrestricted: \$41,527.76

Restricted: \$24,820.00

Total: \$66,347.76

**2<sup>nd</sup> Quarter**

Unrestricted: \$39,127.07

Restricted: \$47,441.68

Total: \$86,568.75

September 17-18, 2009

**RICHARD BLAND COLLEGE  
CAPITAL CAMPAIGN INTERIM REPORT**

**3<sup>rd</sup> Quarter**

**Unrestricted:** **\$7,820.87**

**Restricted:** **\$29,750.00**

**Total:** **\$37,570.87**

**4<sup>th</sup> Quarter**

**Unrestricted:** **\$14,708.95**

**Restricted:** **\$10,585.00**

**Total:** **\$25,293.95**

**Total for Fiscal Year 2005-06:** **\$215,781.33**

COMMITTEE ON STRATEGIC INITIATIVES

September 18, 2009

9:30 - 11:00 a.m.

Board Room, Blow Memorial Hall

Jeffrey B. Trammell, Chair  
Janet M. Brashear, Vice Chair

- I. Introductory Remarks – Mr. Trammell
- II. Comments by Strategic Initiatives Committee Chair – Ms. Brashear
- III. Overview of the Strategic Plan – Provost and Vice President for Strategic Initiatives
  - A. Update on the Strategic Planning Process
  - B. Implementation Steps for FY10
  - C. University Dashboard
- IV. Communications Review – Vice President for Strategic Initiatives
- V. Discussion
- VI. Adjourn

## CLOSED MEETINGS

The Board of Visitors may consider in closed session certain matters, including those listed below. The Code is very specific as to how these matters will be described in public session and in closing the meeting the motion must be specific as to the matters to be considered in closed session. There may be no discussion in closed session of matters not identified in the original motion.

I move that the \_\_\_\_\_ Committee convene in Closed Session for the purpose of discussing \_\_\_\_\_, as provided for in Section 2.2-3711.A., \_\_\_\_.

<u>Code Section</u>	<u>Topic</u>
2.2-3711.A.1.	Personnel matters involving identifiable college employees (i.e., appointments, performance evaluations, leaves, etc.) or discussion of candidates for employment.
2.2-3711.A.2.	Matters concerning any identifiable student
2.2-3711.A.3.	Acquisition of real property for a public purpose or disposition of publicly held real property
2.2-3711.A.4.	Protection of individual privacy in personal matters not related to public business
2.2-3711.A.6.	Investment of public funds where bargaining or competition is involved
2.2-3711.A.7.	Consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation or consultation with legal counsel regarding specific legal matters requiring legal advice
2.2-3711.A.8.	Gifts, bequests and fund-raising activities, or grants and contracts for services or work to be performed by the College
2.2-3711.A.10.	Honorary degrees
2.2-3711.A.19.	Reports or plans related to security of any College facility, building or structure, or safety of persons using such facility, building or structure
2.2-3711.A.29.	Public contracts involving the expenditure of public funds

§2.2-3712.D. - At the conclusion of any closed meeting, the Board of Visitors shall immediately reconvene in open meeting and shall take a roll call or other recorded vote to be included in the minutes, certifying that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member of the public body who believes that there was a departure from the requirements of subdivisions (i) and (ii), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. The statement shall be recorded in the minutes.

THE COLLEGE OF WILLIAM AND MARY  
BOARD OF VISITORS  
OFFICERS AND COMMITTEES

2009-2010

**OFFICERS**

Henry C. Wolf, Rector of the College  
John W. Gerdelman, Vice Rector of the College  
Janet M. Brashear, Secretary of the Board

**Committee on Administration**

John W. Gerdelman, Chair  
R. Philip Herget III, Vice Chair  
Dennis H. Liberson  
Robert E. Scott  
John Charles Thomas  
Jeffrey B. Trammell  
*Michael R. Halleran*  
*Anna B. Martin*

**Committee on Academic Affairs**

Anita O. Poston, Chair  
Colin G. Campbell, Vice Chair  
Sarah I. Gore  
Kathy Y. Hornsby  
Robert E. Scott  
*Michael R. Halleran*

**Committee on Buildings and Grounds**

Janet M. Brashear, Chair  
Suzann W. Matthews, Vice Chair  
Kathy Y. Hornsby  
Anita O. Poston  
Michael Tang  
John Charles Thomas  
*Anna B. Martin*

***Committees of the Whole:***

**Committee on Athletics**

Sarah I. Gore, Chair  
John W. Gerdelman, Vice Chair  
*Edward C. Driscoll, Jr.*

**Committee on Strategic Initiatives**

Jeffrey B. Trammell, Chair  
Janet M. Brashear, Vice Chair  
*James R. Golden*

**Committee on Student Affairs**

John Charles Thomas, Chair  
Suzann W. Matthews, Vice Chair  
*Virginia M. Ambler*

**EXECUTIVE COMMITTEE**

Henry C. Wolf, Chair  
John W. Gerdelman, Vice Chair  
Janet M. Brashear, Secretary  
Charles A. Banks III  
R. Philip Herget III  
Anita O. Poston  
Jeffrey B. Trammell

**Committee on Audit**

Thomas E. Capps, Chair  
Colin G. Campbell, Vice Chair  
Timothy P. Dunn  
*Michael L. Stump*

**Committee on Financial Affairs**

Charles A. Banks III, Chair  
Robert E. Scott, Vice Chair  
Colin G. Campbell  
Thomas E. Capps  
Timothy P. Dunn  
John W. Gerdelman  
R. Philip Herget III  
*Michael R. Halleran*  
*Samuel E. Jones*

**Richard Bland College Committee**

Kathy Y. Hornsby, Chair  
Sarah I. Gore, Vice Chair  
Dennis H. Liberson  
Anita O. Poston  
Jeffrey B. Trammell  
*James B. McNeer*  
*Vernon R. Lindquist*

**Committee on Development and Alumni Affairs**

R. Philip Herget III, Chair  
Timothy P. Dunn, Vice Chair  
Charles A. Banks III  
Janet M. Brashear  
Suzann W. Matthews  
Michael Tang  
*Sean M. Pieri*  
*Karen R. Cottrell*

**2009-2010 Student & Faculty Representatives**

***W&M***

Sarah D. Rojas, student  
Katherine M. Kulick, faculty

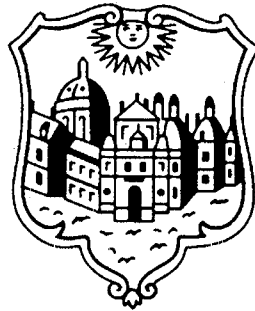
***RBC***

D. Ryan Goodwin, student  
Alexandra Duckworth, faculty

**Staff Liaison:** Mary S. Molineux, PPFA President

BOARD OF VISITORS  
OF THE COLLEGE  
OF WILLIAM AND MARY  
IN VIRGINIA

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WILLIAM  
& MARY

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BOARD MEETING

*Board Rooms - Blow Memorial Hall*

September 18, 2009



**MEETING AGENDA**  
Board of Visitors  
The College of William and Mary

September 18, 2009 - 11:00 a.m. - 12:30 p.m.  
Board Room - Blow Memorial Hall

- I. Welcome and call to order Rector Henry C. Wolf
- II. Approval of Minutes - April 15-17, 2009 Mr. Wolf
- III. Opening Remarks Mr. Wolf
- IV. Closed Session Mr. Wolf
- V. Open Session - Certification of Closed Session **Resolution** Mr. Wolf

Rector should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Rector or designee will conduct roll call vote of the Board members for adoption. Upon passage, Rector should sign the resolution and direct that it be appended to the official minutes of this meeting.

- VI. Reports of Standing Committee chairs
  - A. Committee on Audit Thomas E. Capps
  - B. Committee on Administration John W. Gerdelman
    - 1. **Resolution 1:** Establishment of the Campus Assessment and Intervention Team *tab #1*
  - C. Committee on Financial Affairs Charles A. Banks III
    - 1. **Resolution 2:** College of William and Mary FY2010-12 Operating Budget Requests *tab #2*
    - 2. **Resolution 3:** Virginia Institute of Marine FY2010-12 Science Operating Budget Requests *tab #3*
  - D. Committee on Buildings and Grounds Janet M. Brashear
    - 1. **Resolution 4:** Demolition of Multiple Structures *tab #4*

Board of Visitors  
MEETING AGENDA  
September 18, 2009

2. **Resolution 5:** Resolution of the Board of Visitors of the College of William and Mary - Pooled 9(D) Bond Projects: Improve Athletic Facilities, Construct/Replace Cooling Plant and Utility Improvements *tab #5*
  3. **Resolution 6:** Utility Easements *tab #6*
  4. **Resolution 7:** Conservation Easement: School of Business Construction Site *tab #7*
- E. Committee on Development and Alumni Affairs R. Philip Herget III
- F. Richard Bland College Committee Kathy Y. Hornsby
1. **Resolution 14:** Appointment of Assistant Professor of Biology - Kevin Peters *tab# 14*
  2. **Resolution 15:** Appointment of Assistant Professor of Biology - Angela Burcham *tab #15*
  3. **Resolution 16:** Appointment of Assistant Professor of Mathematics – Lauran Johnson *tab #16*
  4. **Resolution 17:** 2010-12 Biennium Budget Requests *tab #17*
- G. Committee on Strategic Initiatives Jeffrey B. Trammell
- H. Committee on Academic Affairs Anita O. Poston
1. **Resolution 8:** Appointment to Fill Vacancies in the Instructional Faculty *tab #8*
  2. **Resolution 9:** Appointments to Fill Vacancies In the Professionals and Professional Faculty *tab #9*
  3. **Resolution 10:** Confirmation of Academic Tenure *tab #10*
  4. **Resolution 11:** Designated Professorship *tab #11*
  5. **Resolution 12:** Faculty Leaves of Absence *tab #12*
  6. **Resolution 13:** Revision to the Bylaws of the Virginia Institute of Marine Science/School of Marine Science *tab #13*
- I. Executive Committee Mr. Wolf
- VII. Old Business Mr. Wolf
- VIII. New Business Mr. Wolf

Board of Visitors  
MEETING AGENDA  
September 18, 2009

IX. Executive Session (if necessary) Mr. Wolf

X. Open Session - Certification of Closed Session **Resolution** Mr. Wolf

Rector should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Rector or designee will conduct roll call vote of the Board members for adoption. Upon passage, Rector should sign the resolution and direct that it be appended to the official minutes of this meeting.

XI. Closing remarks

XII. Adjournment Mr. Wolf

**BOARD DINING ROOM**

12:30 p.m. Lunch

FULL BOARD MEETING  
MINUTES - APRIL 15-17, 2009

## MINUTES

Meeting of the Board of Visitors  
The College of William and Mary in Virginia

April 15-17, 2009

The Board of Visitors of The College of William and Mary in Virginia met on the campus in Williamsburg on Wednesday, Thursday and Friday, April 15-17, 2009.

On Wednesday, April 15, the Committee on Administration met in the Board Room and the Executive Committee met in the Rector's Office.

Those present on Wednesday were:

Janet M. Brashear	Michael K. Powell, Rector
Colin G. Campbell	Robert E. Scott
Timothy P. Dunn	John Charles Thomas
John W. Gerdelman	Jeffrey B. Trammell
R. Philip Herget III	Barbara B. Ukrop
Kathy Y. Hornsby	Henry C. Wolf
Suzann W. Matthews	Faculty representative: Katherine M. Kulick
Anita O. Poston	

Absent: Charles A. Banks III  
Thomas E. Capps  
Sarah I. Gore

Others present were:

W. Taylor Reveley III	Michael J. Fox
Samuel E. Jones	W. Fanchon Glover
Anna B. Martin	Michael L. Stump
Kiersten L. Boyce	Sandra J. Wilms

Following committee meetings, the full Board convened at 7:15 p.m. for dinner in the Plumeri House at 119 Chandler Court.

At 7:40 p.m., the Rector moved that, pursuant to Section 2.2-3711.A.1., of the Code of Virginia, the meeting be closed in order to discuss personnel matters involving identifiable college employees. Motion was seconded by Ms. Matthews and approved by voice vote. The observers were asked to leave the room and the Board went into closed session at 7:40 p.m.

The Board reconvened in open session at 9:15 p.m. Mr. Powell reviewed the topics discussed during closed session for the benefit of the observers, then moved adoption of the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Ms. Matthews and approved by roll call vote of the Committee members conducted by Secretary of the Board Suzann Matthews. (Certification **Resolution** is appended).

Board of Visitors  
MINUTES  
Page 2

There being no further business, the Board adjourned at 9:15 p.m.

On Thursday, April 16, the Committee on Buildings and Grounds, Committee on Financial Affairs, Committee on Athletics, Committee on Student Affairs and Committee on Development and Alumni Affairs met in the Board Room, while the Committee on Academic Affairs and the Nominating Committee met in the Board Conference Room.

Those present on Thursday were:

Charles A. Banks III	Michael K. Powell, Rector
Janet M. Brashear	Robert E. Scott
Colin G. Campbell	John Charles Thomas
Timothy P. Dunn	Jeffrey B. Trammell
John W. Gerdelman	Barbara B. Ukrop
R. Philip Herget III	Henry C. Wolf
Kathy Y. Hornsby	Faculty representative: Katherine M. Kulick
Suzann W. Matthews	Student representative: Valerie M. Hopkins
Anita O. Poston	

Absent: Thomas E. Capps  
Sarah I. Gore

Others present were:

W. Taylor Reveley III	Karen R. Cottrell
P. Geoffrey Feiss	John E. Donaldson
Virginia M. Ambler	Edward C. Driscoll, Jr.
Samuel E. Jones	Michael J. Fox
Anna B. Martin	W. Fanchon Glover
Sean M. Pieri	Michael L. Stump
Kiersten L. Boyce	Brian W. Whitson
Michael J. Connolly	Sandra J. Wilms

Also in attendance were Assistant Attorney General Deborah Love, Staff Liaison Ann Repeta; Dean Virginia L. McLaughlin, Dean Carl Strikwerda and members of the William and Mary Faculty Liaison Committee.

At 11:05 a.m. the Board convened as a committee of the whole. Mr. Banks presided as chair of the **Committee on Athletics** and called on Director of Athletics Terry Driscoll. Mr. Driscoll reported on the teams, discussed the Tribe Club web site and provided an update on the athletic mascot selection process currently underway. Mr. Driscoll presented a short quiz on athletic facts and discussed several upcoming special events. There being no further business, the Committee adjourned at 11:35 a.m. for the Committee on Student Affairs.

Mr. Thomas presided as chair of the **Committee on Student Affairs** and called on Interim Vice President for Student Affairs Virginia Ambler. Ms. Ambler reported on the College radio station, noting that the annual report was contained in Enclosure G. Ms. Ambler advised that although the student liaisons were not able to be here today, the new Student Assembly officers will be

introduced at lunch on Friday.

Ms. Ambler introduced Dean of Students Patricia Volp and Associate Dean of Students and Director of Student Conduct David Gilbert. Mr. Gilbert provided a brief overview of the Student Code of Conduct and the Honor Code Process, noting that the name of his office had been changed from Judicial Affairs to Student Conduct. He discussed the mission, principles, rights and responsibilities, and standards then introduced junior Bailey Thompson, the new chief justice of the undergraduate Honor Council, and senior Ashley Bevis, outgoing co-chair of the Student Conduct Council. Ms. Thompson and Ms. Bevis discussed the authority, jurisdiction and process of the two councils. A brief discussion ensued.

Ms. Ambler reported on assessment methods in Student Affairs, focusing on the Cooperative Institutional Research Program (CIRP) Freshman Survey, administered annually to entering undergraduate students at colleges and universities across the nation. CIRP is one of the nation's oldest and largest studies of higher education. The CIRP Freshman Survey collects a variety of demographic and attitudinal data. Students are asked about their reasons for attending college, previous year activities, self perception, expectations, goals, highest objectives, views, and career plans. Ms. Ambler reviewed the results of the survey from 2008 orientation. A brief discussion ensued.

There being no further business, the Committee adjourned at 12:17 p.m. for lunch, followed by the meeting of the Committee on Development and Alumni Affairs.

Committee meetings recessed at 2:30 p.m. The Board traveled by bus to the Virginia Institute of Marine Science for a tour of Andrews Hall and the Seawater Research Laboratory, then participated in the dedication of these two new buildings.

On Friday, April 17, the Richard Bland College Committee and the Committee on Strategic Initiatives met in the Board Room, while the Committee on Audit met in the Board Conference Room, prior to the full Board meeting.

Those present on Friday were:

Charles A. Banks III	Michael K. Powell, Rector
Janet M. Brashear	Robert E. Scott
Colin G. Campbell	John Charles Thomas
Thomas E. Capps	Jeffrey B. Trammell
Timothy P. Dunn	Barbara B. Ukrop
John W. Gerdelman	Henry C. Wolf
R. Philip Herget III	Faculty representatives: Katherine M. Kulick
Kathy Y. Hornsby	Alexandra Duckworth
Suzann W. Matthews	Student representatives: Valerie M. Hopkins
Anita O. Poston	Landon K. Reidmiller

Absent: Sarah I. Gore

Board of Visitors  
MINUTES  
Page 4

Others present were:

W. Taylor Reveley III	Michael J. Connolly
P. Geoffrey Feiss	Karen R. Cottrell
Virginia M. Ambler	Edward C. Driscoll, Jr.
James R. Golden	Michael J. Fox
Samuel E. Jones	W. Fanchon Glover
Anna B. Martin	Michael L. Stump
Sean M. Pieri	Brian W. Whitson
Kiersten L. Boyce	Sandra J. Wilms

Also in attendance were Assistant Attorney General Deborah Love, Staff Liaison Ann Repeta; Richard Bland College President James B. McNeer, Provost Vernon R. Lindquist, Dean Russell E. Whitaker, Jr.; William and Mary Dean of University Libraries Connie K. McCarthy, Dean Virginia L. McLaughlin, Dean John Wells and members of the Faculty Liaison Committee.

At 9:38 a.m. the Board convened as a committee of the whole. Mr. Trammell presided as chair of the **Committee on Strategic Initiatives**. Mr. Trammell, while noting that great progress has been made, advised that only the framework of the strategic plan has been developed and work would continue over the summer. Mr. Trammell thanked Provost Geoff Feiss and Vice President Jim Golden for their leadership. Noting from the Board perspective that Ms. Brashear had been invaluable to the whole process, Mr. Trammell called on her as chair of the Strategic Initiatives Committee.

Ms. Brashear commented on the framework contained in the booklet distributed with the agenda, noting that the Board would be asked to approve the framework, not the full plan and the detailed action steps would be discussed in September.

Vice President for Strategic Initiatives James Golden and Provost Geoff Feiss provided an update on the strategic planning process, and Ms. Brashear facilitated discussion of the vision, challenges, goals, highlights of the objectives, ten priority actions, and the implementation process. The Board preferred to refer to the document as the Strategic Planning "Framework" rather than "Plan," to recognize both the fluidity of the current document but also the dynamic nature of the strategic planning process itself. A general discussion ensued, followed by the outlining of the next steps. It was noted that this was the core strategic framework from which will develop communications documents.

The discussion made it clear that the approval of the resolution was not meant to cast any of the elements of the plan in stone, but rather view the plan as a working document that will be fleshed out in more detail in the implementation process. The Board members recognized that some elements of the structure and wording would change as the implementation plan developed and provided recommendations for how the public version might be presented on the website.

Mr. Trammell moved adoption of revised **Resolution 36**, Celebrating Tradition & Forging Change: A Plan for William & Mary. Motion was seconded by Mr. Thomas and approved by voice vote (**Resolution 36(R)** is appended).



There being no further business, the Committee adjourned at 11:15 a.m.

Following a short break, the Rector convened the annual meeting of the full Board at 11:27 a.m.

Those present were:

Charles A. Banks III	Michael K. Powell, Rector
Janet M. Brashear	Robert E. Scott
Colin G. Campbell	John Charles Thomas
Thomas E. Capps	Jeffrey B. Trammell
Timothy P. Dunn	Barbara B. Ukrop
John W. Gerdelman	Henry C. Wolf
R. Philip Herget III	Faculty representatives: Katherine M. Kulick
Kathy Y. Hornsby	Alexandra Duckworth
Suzann W. Matthews	Student representatives: Valerie M. Hopkins
Anita O. Poston	

Absent: Sarah I. Gore

Others in attendance:

W. Taylor Reveley III	Kiersten L. Boyce
James B. McNeer	Karen R. Cottrell
P. Geoffrey Feiss	Edward C. Driscoll, Jr.
Vernon R. Lindquist	Michael J. Fox
Virginia M. Ambler	W. Fanchon Glover
James R. Golden	Michael L. Stump
Samuel E. Jones	Russell E. Whitaker, Jr.
Anna B. Martin	Brian W. Whitson
Sean M. Pieri	Sandra J. Wilms

Also in attendance were Assistant Attorney General Deborah Love, Staff Liaison Ann Repeta, Dean Virginia L. McLaughlin, Dean John T. Wells and members of the William and Mary Faculty Liaison Committee.

Recognizing that a quorum was present, the Rector asked for a motion to approve the minutes of the meeting of February 4-6, 2009. Motion was made by Ms. Ukrop, seconded by Mr. Gerdelman and approved by voice vote.

The Rector moved that the Board of Visitors convene in Closed Session for the purpose of discussing personnel actions involving the appointment, promotions, tenure and leaves of specific college employees; discussing matters relating to the investment of public funds in the Real Estate Foundation and the acquisition and development of real property in the City of Williamsburg for the benefit of the College; discussions with legal counsel pertaining to actual litigation and briefings by staff members regarding specific legal issues involving specific College employees; discussing specific recommendations related to alumni fundraising and the

status of current development activities; discussing matters pertaining to the consideration of honorary degrees, and discussing specific investment manager changes, as provided for in Section 2.2-3711.A.1., 3., 7., 8., 10., and 29. of the Code of Virginia. Motion was seconded by Ms. Matthews and approved by voice vote. The Board went into closed session at 11:29 a.m.

The Board reconvened in open session at 12:00 noon. The Rector reviewed the topics discussed during closed session, then moved adoption of the **Resolution** certifying the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Banks and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox.

Mr. Gerdelman reported for the Committee on Administration, noting that the committee had heard a presentation on sustainability from Lynda Butler and Dennis Taylor. The committee had also heard a report on Information Technology, and would hear a presentation in the fall on the integration of Information Technology as part of the strategic plan.

Mr. Gerdelman moved adoption of **Resolution 1**, Code of Ethics. Motion was seconded by Ms. Ukrop and approved by voice vote.

Ms. Brashear reported for the Committee on Buildings and Grounds, noting the committee had heard an update on the Code language for the Building Official and noted that code reviews for Richard Bland College were permitted. The Committee reviewed current construction projects as well as those in the six-year capital plan, including a future proposal that could integrate all arts programs on campus.

Ms. Brashear moved adoption of **Resolution 2**, Virginia Institute of Marine Science 2010-2016 Capital Outlay Plan; and **Resolution 3**, College of William and Mary 2010-2016 Capital Outlay Plan. Motion was seconded by Mr. Thomas and approved by voice vote.

Mr. Wolf reported for the Committee on Financial Affairs, and moved adoption as a block of **Resolution 4**, FY2009-10 College of William and Mary Operating Budget for Educational and General Programs; **Resolution 5**, FY2009-10 Tuition and Fee Structure for Full- and Part-Time Students; **Resolution 6**, FY2009-10 Auxiliary Enterprise Operating Budgets; **Resolution 7**, FY2009-10 Sponsored Programs Operating Budget; **Resolution 8**, FY2009-10 State Appropriated Student Financial Assistance; **Resolution 9**, FY2009-10 Applied Music Fee; **Resolution 10**, FY2009-10 Board of Visitors Private Funds Budget; and **Resolution 11**, Revisions to the Investment and Spending Policy for Endowment. Motion was seconded by Mr. Gerdelman and approved by voice vote.

Mr. Wolf moved adoption of **Resolution 12**, Virginia Institute of Marine Science FY2009-10 Operating Budget. Motion was seconded by Ms. Matthews and approved by voice vote.

Mr. Wolf reviewed the investment report from Wachovia Securities, noting the name will change to Wells Fargo as of May 1, which recommended the appointment of two new investment managers for the U.S. mid-cap value and the international equity funds.

Mr. Wolf moved adoption of **Resolution 43**, Appointment of Investment Managers, noting that it was being introduced by the President in accordance with the *Bylaws*. Motion was seconded by Mr. Banks and approved by voice vote (**Resolution 43** is appended).

Mr. Herget reported for the Committee on Development and Alumni Affairs, noting that the committee had heard a presentation on the alumni survey from the Art & Science Group.

Mr. Herget moved adoption as a block of **Resolution 33**, Amendment of the Dr. Murray Braderman Borish Endowment Fund Prize; **Resolution 34**, Establishment of the Dr. Edwin W. Vaughn Endowed Scholarship Fund; and **Resolution 35**, Establishment of the Carolyn R. Watson Quasi-Endowment for the Watson Lab. Motion was seconded by Ms. Ukrop and approved by voice vote.

Ms. Ukrop reported for the Richard Bland College Committee, noting the extraordinary commitment of President McNeer and his team, who do a wonderful job on a bare bones budget. President McNeer expressed his thanks to Ms. Ukrop and the Board.

President McNeer advised that Judge John Charles Thomas would be the Commencement speaker on May 15. The President provided an update on the capital campaign, noted the loss of \$600,000 in operating budget cuts from the state and the receipt of \$344,000 in stimulus funding, which will help to offset the cuts. The science and technology facility ground-breaking was held with a fall 2010 opening anticipated. The open house for prospective students and their families was planned for tomorrow, with a large number from Northern Virginia and Tidewater. President McNeer advised that William and Mary Associate Provost for Enrollment Earl Granger was working with them to let applicants who had been denied admission to William and Mary know of the opportunities at Richard Bland.

Ms. Ukrop moved adoption as a block of **Resolution 37**, Commitment to a Code of Conduct Governing Student Loan Practices; **Resolution 38**, Resolution to Approve the Establishment and Members of the Emergency Management Committee; **Resolution 39**, Resolution to Approve the Establishment and Members of the Threat Assessment Team; **Resolution 40**, Code of Ethics; **Resolution 41(R)**, Tuition and Fees for 2009-10; and **Resolution 42**, 2009-10 Operating Budget Proposal. (**Resolution 41(R)** is appended).

Ms. Ukrop moved adoption of **Resolution 44**, Six-Year Capital Outlay Plan, noting that it was being introduced by the President in accordance with the *Bylaws*. Motion was seconded by Mr. Wolf and approved by voice vote (**Resolution 44** is appended).

Mr. Capps reported for the Committee on Audit. There were no action items.

Mr. Trammell reported for the Committee on Strategic Initiatives, noting the committee had reviewed the outline of the strategic plan and were indebted to Geoff Feiss, Jim Golden and Janet Brashear for their work.

Mr. Trammell read **Resolution 36(R)**: Celebrating Tradition & Forging Change: A Plan for William & Mary, and asked for a motion to adopt it. Motion was made by Mr. Wolf, seconded by Mr. Gerdelman and approved by voice vote (**Resolution 36(R)** is appended).

The Rector thanked Mr. Trammell for his work as well.

In his last report to the Board, Provost P. Geoffrey Feiss expressed his thanks for their friendship, hospitality and generosity over the years, and for the opportunity to work with them. Noting the enormous amount of work done on the strategic plan by the faculty, he has felt a spirit of investment and strong sense it is a worthwhile thing to do on behalf of the institution. It has managed to create a great deal of trust between faculty, staff and Board members and a great sense that it is a joint effort. The Provost cautioned that implementation will be harder and will involve a lot of time and require leadership from the Faculty Assembly, the new Provost and the Deans; the process is just getting started.

The Provost advised that work has already begun on the next Faculty Survey, noting that Professor Katherine Kulick is still coordinating that effort. The Faculty Assembly plans to have it done early so the Board may have the report early in the year. This survey will be much more automated but not less challenging. As this is the seventh survey, the data will be useful. The Provost and Professor Kulick responded to several questions.

Ms. Poston reported for the Committee on Academic Affairs, noting that the committee had asked Provost Feiss for his three wishes for the College, which were: (1) a good faculty, (2) continue devotion to liberal arts focus, and (3) continue commitment to diversity in its broadest sense. Ms. Poston noted that the report from the Faculty Liaison Committee demonstrated a major commitment to the strategic planning process.

Ms. Poston moved adoption as a block of **Resolution 13**, Appointment to Fill Vacancies in the Administrative Faculty; **Resolution 14**, Appointments to Fill Vacancies in the Instructional Faculty; **Resolution 15**, Appointments to Fill Vacancies in the Professionals and Professional Faculty; **Resolution 16**, Award of Academic Tenure; **Resolution 17**, Faculty Promotions; **Resolution 18**, Designated Professorships; **Resolution 19**, Faculty Leaves of Absence; **Resolution 20**, Revision of the Bylaws of the School of Education; **Resolution 21**, The Lemon Project: A Journey of Reconciliation; **Resolution 22**, Retirement of Ismail H. Abdalla, Department of History; **Resolution 24**, Retirement of David H. Finifter, Department of Economics; **Resolution 25**, Retirement of James F. Harris, Department of Philosophy; **Resolution 26**, Retirement of Thomas Lee Heacox, Department of English; **Resolution 27**, Retirement of Dale E. Hoak, Department of History; **Resolution 28**, Retirement of Virginia B. Kerns, Department of Anthropology; **Resolution 29**, Retirement of David E. Kranbuehl, Department of Chemistry; **Resolution 30**, Retirement of Don A. Monson, Department of Modern Languages and Literatures; **Resolution 31**, Retirement of Joyce VanTassel-Baska, School of Education; and **Resolution 32**, Retirement of Stewart A. Ware, Department of Biology. Motion was seconded by Mr. Wolf and approved by voice vote.

Ms. Poston called attention to Resolution 21, The Lemon Project: A Journey of Reconciliation. This is an interdisciplinary project and a great opportunity for further collaboration with Colonial Williamsburg, for which she thanked Colin Campbell. It is similar to the Brown University example and an effort to engage the campus, Williamsburg and the Hampton Roads area in an effort to learn and understand. This is a long term and important project.

Ms. Poston asked the Secretary to read **Resolution 23**, Retirement of P. Geoffrey Feiss, Department of Geology, into the record. Upon conclusion, Ms. Poston moved adoption of Resolution 23; motion was seconded by Mr. Wolf and approved by voice vote with a round of applause from the Board.

Mr. Powell reported for the Executive Committee, and moved the adoption of the report of the Committee given in Closed Session to formally approve the awarding of the following honorary degrees at Commencement:

Tom Brokaw – Doctor of Humane Letters (L.H.D.)  
Sherman Cohen - Doctor of Humane Letters (L.H.D.)  
Linda Lavin – Doctor of Arts (Arts. D.)

Motion was seconded by Ms. Ukrop and approved by voice vote.

There was no old business.

Before moving to new business, Mr. Powell commented on his two terms as Rector and announced that he did not plan to seek re-appointment when his term ends in June. Noting that this had been a labor of love, Mr. Powell expressed his confidence that the Board and the College would continue to be well led by the new officers soon to be elected. A long and enthusiastic round of applause from the Board and guests followed the conclusion of his remarks.

Ms. Ukrop announced that this would be her last Board meeting, inasmuch as she had joined the Board with Mr. Powell seven years ago, served two terms and did not plan to seek re-appointment when her term ends in June. A long and enthusiastic round of applause from the Board and guests also followed her announcement.

Under new business, Mr. Thomas reported that, pursuant to the Bylaws, the Nominating Committee had met and recommended the following individuals to serve in the offices noted for the 2009-2011 term:

Rector – Henry C. Wolf  
Vice Rector – John W. Gerdelman  
Secretary – Janet M. Brashear

Mr. Thomas placed all three names in nomination and asked for any other nominations from the floor. Hearing none, Ms. Poston moved that nominations be closed. Motion was seconded by Ms. Mathews and approved by voice vote. Mr. Thomas asked for a motion to adopt the slate as presented. Motion was made by Mr. Powell, seconded by Mr. Banks and approved by voice vote. A round of applause was offered by the Board.

The Rector thanked Valerie Hopkins and Landon Reidmiller for serving as the student representatives from William and Mary and Richard Bland and offered congratulations to the incoming William and Mary Student Assembly President Sarah Rojas and incoming Student Assembly Vice President Ryan Ruzic, noting that Sarah will join the Board as the William and Mary student representative after Commencement. A Richard Bland representative will be

appointed following the recommendation of President McNeer.

The Rector announced the re-appointment of Katherine Kulick and Alexandra Duckworth as faculty representatives for 2009-2010.

The Rector thanked Ann Repeta for serving as the first William and Mary staff liaison and advised that new staff liaison would be appointed.

The Rector then moved that the Board of Visitors convene in Closed Session for the purpose of discussing personnel actions involving specific college employees, as provided for in Section 2.2-3711.A. 1. of the Code of Virginia. Motion was seconded by Ms. Ukrop and approved by voice vote. The Board went into executive session at 12:45 p.m.

The Board reconvened in open session at 12:55 p.m. Rector reviewed topic discussed during closed session for benefit of observers, then moved adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion was seconded by Ms. Ukrop and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

There being no further business, the Board adjourned at 12:56 p.m.

Board of Visitors

April 15, 2009

**CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

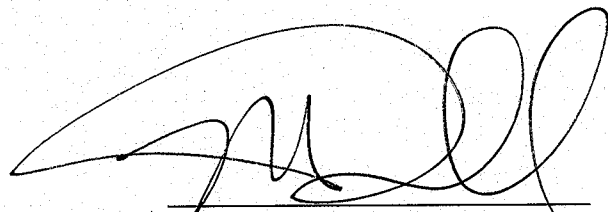
AYES:

14

NAYS:

0

ABSENT DURING CLOSED SESSION:



Michael K. Powell  
Rector of the College

**CELEBRATING TRADITION & FORGING CHANGE:  
A PLAN FOR WILLIAM & MARY**

At the direction of President W. Taylor Reveley III, a new strategic planning process was launched in mid-2008. Under the direction of co-chairs Provost P. Geoffrey Feiss and Vice President for Strategic Initiatives James R. Golden, the process was envisioned to produce a five-year strategic plan, updated annually each spring, through an open, inclusive process. The Plan focuses on identifying “grand challenges” of greatest importance to the future of the university. It will be directly linked to the annual budgeting process. The implementation of the Plan will include assignment of responsibility for each objective, clear metrics, and open reports of performance against objectives. As a result, planning and financial processes will become more transparent and more directly focused on strategic priorities.

Initial steps that will be undertaken immediately include a comprehensive review of the curriculum, including course loads and student-faculty ratios; incorporating and improving technology options and collaborations; increasing housing options to highlight William & Mary as a close-knit, diverse and residential campus community; underscoring the importance of a lifelong William & Mary experience through finding new ways to reach out to and connect with alumni and friends of the College; significantly increasing research funding over the next decade; looking for entrepreneurial opportunities and more efficient ways to operate to increase revenue and reduce costs; and completing a systematic review of communications and marketing at William & Mary to effectively tell the College story to the world.

The strategic planning framework (attached) outlines the next steps in developing the strategic plan, entitled Celebrating Tradition & Forging Change: A Plan for William & Mary.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary hereby approves the proposed strategic planning framework, vision, challenges, goals, objectives and the implementation process; and

BE IT FURTHER RESOLVED, That the Board commends the work of the entire College community in this effort, but especially the co-chairs of the Planning Steering Committee, Provost P. Geoffrey Feiss and Vice President for Strategic Initiatives James R. Golden.



# Executive Summary

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President Taylor Reveley launched a new strategic planning process in academic year 2008-2009. The process will produce a five-year strategic plan (Plan), updated annually each spring, through an open, inclusive process. This is the first of those Plans. Each year, the Plan will focus on “grand challenges” of greatest importance to the future of the university. The implementation of the Plan will include assignment of responsibility for each objective, development of specific metrics to track outcomes, and open reports of performance against objectives. As a result, our planning and financial processes will become more transparent and more directly focused on strategic priorities.

The centerpiece of our strategy over the next five years is the fact that William & Mary has clearly defined itself as a “liberal arts university.” All major actions and decisions moving forward will build from our ability to combine the very best elements of a liberal arts college and a research university. W&M’s ability to balance those two aspects make us a great university. Our niche is characterized by effectively integrating teaching and scholarship, supporting interdisciplinary and international programs, and recognizing and promoting the kind of faculty-student interaction that distinguishes W&M as being among the very best.

# Executive Summary

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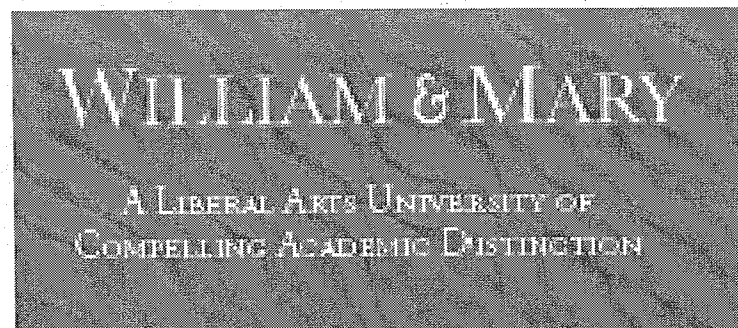
This commitment to academic excellence and to our niche as an outstanding liberal arts university is central to our strategy. All of our other aspirations flow from that commitment. We recognize the insight and excellence that come with inclusiveness, and we are committed to building a welcoming and supportive university. We will work to strengthen our community and we will focus on W&M as a lifelong experience. Our strategy recognizes that we need a new financial model to fund adequately our exceptional liberal arts university and to build a solid foundation for the future. We will develop a new financial model that is consistent with our aspirations.

## Our Vision

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Historic William & Mary is a liberal arts university of compelling academic distinction -- one with interdisciplinary study, international focus, and emphasis on faculty-student research.

Our students come wanting to change the world and they leave with the tools to do it.



# A Unique Combination

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## William & Mary

Celebrating tradition & Forging change

Alma mater of a nation & Citizen of the world

Dedicated to teaching & Devoted to research

Large enough for excellence & Small enough for community

Whole-heartedly undergraduate & Selectively professional and graduate

Graced by alumni who have served & Inspired by students who strive to lead



## Six Challenges

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1. Lead as a model **liberal arts university**.
2. Build and support a **more fully diverse W&M community** that demonstrates the strengths of inclusion.
3. Build an ever more engaging educational environment that maximizes student learning, fosters personal development, and inspires a **lifelong commitment** to W&M.
4. Develop and implement a **business plan** that maximizes revenue sources and ensures transparent resource allocation in support of College priorities and needs.
5. Provide the **human and material resources and infrastructure** necessary to operate the College's administrative and academic support functions with the high level of expertise, efficiency, and cooperation required for a modern liberal arts university.
6. Articulate more clearly W&M's identity, mission, and goals, and implement a more effective model for internal and external **communication**.

## Challenge 1: Lead as a model liberal arts university

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**Goal:** Embed core values -- intellectual curiosity, rigor, diversity, and engagement; dynamic pedagogies and research models; lifelong learning; ethical conduct and moral integrity -- at all levels

Task Force to lead conversation about the attributes and purposes of liberal arts education in the 21<sup>st</sup> Century; Confirm importance of honor code; Review undergraduate curricula including course loads, student-faculty ratios

**Goal:** Support for research, scholarship, creative activities

Faculty support, undergraduate research, graduate stipends, importance of ISC3, IT

**Goal:** Support innovation

Promotion criteria, interdisciplinary incentives, strategy for internationalization, community engagement, collaborative research, economic development outreach, spaces and creative use of IT to promote collaboration

## Challenge 2: Support more fully diverse W&M community

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**Goal:** Centralize diversity initiatives -- Leadership, training, share initiatives

**Goal:** Welcoming campus -- Accessibility, student retention support, cultural center

**Goal:** Increase diversity -- Recruitment of under-represented groups, international students, faculty diversity peer analysis, grants for socioeconomic access

**Goal:** Curricular offerings and delivery models -- Range of academic programs, Internationalization

**Goal:** Communications strategy to highlight commitment

## Challenge 3: Engaging community – inspire commitment

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**Goal:** Create community that values life in balance -- Student support and career services, professional development and family support

**Goal:** Increase inclusiveness and collective identity -- Physical meeting spaces, service learning, alumni engagement with campus, recognize contributions of athletics, importance of campus ceremonies and traditions

**Goal:** W&M lifelong relationships -- Alumni networks, courses, events; reinforce theme from first day; build on recent alumni research; advisory and leadership boards

**Goal:** Enhance meaningful engagement by all constituencies -- Review governance to enhance participation, expand student residential capacity -- consider surrounding community relationships



## Challenge 4: Business plan

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### **Goal: Revenue**

Expand development funding, increase alumni participation from 20 to 30%, increase research funding by 50% over ten years, take advantage of market position, tuition review, communication with Richmond, non-degree professional development programs

### **Goal: Resource allocation and transparency**

Develop models/targets for competitiveness of faculty and staff compensation and for student financial assistance, one-time seed funds for priorities, sunset provisions, continue PSC, budget information website, communication with leadership boards

### **Goal: Efficiency, effectiveness and entrepreneurship**

Committee for Continuous Improvement, pool of seed money for cost-saving investments, restructuring relative to Commonwealth to improve administrative efficiency, encourage and reward entrepreneurial activity (new revenues, collaborations)

## Challenge 5: Administrative and academic support

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### **Goal:** Workforce –

Training, compensation

### **Goal:** IT infrastructure –

Hardware and software replacement, consolidated data, software to automate business practices, support research computing

### **Goals:** Current and new facilities –

Preventive maintenance, space inventory system and master plan, classroom upgrades, facilities and infrastructure master plan

### **Goals:** Risk management; sustainability; aesthetics –

Emergency preparedness function, rehearsals and drills, hazardous material management, legal services, information security; office of sustainability, education and training, reduce carbon footprint, sustainable land use; exterior maintenance, landscape master plan

## Challenge 6: Effective internal/external communications

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**Goal:** Distill and promote common identity --

Small set of main themes, logo, align unit visual identities, school mascot, test perceptions and brand through systematic research

**Goal:** Forge lifelong relationships -- support goals in community section

**Goal:** Enhance position among nation's leading universities --

Raise profile of faculty at students in university community, increase national media coverage

**Goal:** Integrated, coordinated, sustainable W&M communications --

Comprehensive review of communications and marketing by Feb 2010  
– gap analysis, resource allocation, role alignment; appropriate balance of new and traditional media with greater emphasis on multimedia broadcast, new media content, and social networking

# Ten Early Priorities

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- Liberal Arts conversation; comprehensive undergraduate **curriculum review**
- Incentives for **collaboration** and innovative use of IT – review of merit and promotion system, related incentives, and governance structures and internationalization; experiment with social networking tools
- W&M as a **lifelong experience** – core messages integrating recent survey findings, plan to engage alumni in life of campus; stress inclusiveness of community; celebrate and communicate successes in modeling the role of the student athlete
- Increase research funding by **50%** over 10 years
- Expand student **housing** and off-campus amenities – Richmond Road project, 200-bed residence on campus
- Continuous improvement and **entrepreneurship** – Committee on Continuous Improvement established
- Annual strategic planning with inclusive **Planning Steering Committee** process
- **IT** replacement and improvements
- Comprehensive **communications review** by February 2010
- Highlight **commitment** to diversity in strategic communications

# Annual Process

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- April: BOV approves 5-Year Strategy, FY10-FY14, and FY10 Budget
- Summer: President develops Implementation Plan, FY10-FY14 and reviews with PSC; President provides annual budget planning guidance for FY11
- September: President discusses Implementation Plan with BOV
- Fall: PSC reviews implementation, goals, objectives; updates benchmarks
- November: Progress reports on implementation to BOV
- Nov-Feb: PSC reviews 5-Year Strategy, recommends changes
- February: BOV reviews 5-Year Financial Baseline Analysis; discusses Plan implementation and potential changes
- March: President proposes 5-Year Strategy, FY11-FY15
- April: BOV approves 5-Year Strategy, FY11-FY15, and FY11 Budget

# Implementation and Assessment

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- Communication of Plan to various constituencies – feedback
- **Administrative Implementation Plan**
  - Assign responsibility
  - Review illustrative implementation steps
  - Refine cost estimates -- assess alternatives
  - Assign priorities consistent with fiscal constraints
  - Develop a one-page **institutional scorecard** including metrics for overall W&M performance
  - Develop **actions, metrics, timelines**
  - Reviewed by PSC
  - Integrated plan to BOV in September
- Track progress against metrics, periodic reports to BOV
- Five-year financial plan, annual budget plans, Development priorities, Continuous Improvement

COLLEGE OF WILLIAM AND MARY  
APPOINTMENT OF INVESTMENT MANAGERS

At the November 19, 2008 meeting of the Committee on Financial Affairs, Wachovia Securities, financial advisor to the Board of Visitors for investment of private funds, recommended that the Board consider replacing its U.S. mid-cap value and international equity fund managers. This recommendation resulted from Wachovia's evaluation of the performance of the Board's existing managers in these areas relative to other manager options. As a result, the Committee authorized Wachovia Securities to issue a request for proposals (RFP) in each of these areas.

On April 16, 2009, Wachovia Securities presented the results of the RFP process, recommending that the Board replace its current U.S. mid-cap value and international equity fund managers with Artisan Partners LP and Artio Global Management, respectively. The Committee on Financial Affairs concurred with this recommendation.

THEREFORE, BE IT RESOLVED that the Board of Visitors of the College of William and Mary in Virginia accepts the recommendation of the Committee on Financial Affairs that its current U.S. mid-cap value and international equity fund managers be replaced and that Artisan Partners LP be retained as the College's U.S. mid-cap value manager and Artio Global Management be retained as the College's international equity fund manager.

**RICHARD BLAND COLLEGE  
TUITION AND FEES FOR 2009 - 10**

Tuition and fee recommendations which follow are those the administration has agreed will meet the 2009-10 funding requirements for academic programs, residence hall operations and related programs in support of these operations. The College has factored the impact of ARRA Allocations and the requirement to "mitigate" tuition and fee increases as a result of this allocation. Tuition and academic fees will increase an average of 2.06% for Virginia students. Total charges to residential students will increase an average of 2.52% for Virginia students. Total charges for out-of-state students will increase 2.13% for residential students, with a significant portion of that increase due to a new state requirement to charge out-of-state students a \$10 per credit hour capital fee.

RESOLVED, upon recommendation of the President, the Board of Visitors of the College of William & Mary in Virginia approves tuition, fee and rent charges for Richard Bland College for 2009-10.



## Tuition and Academic Fees (Per Semester)

Virginia StudentsFull Time

	<u>08-09</u>		<u>09-10</u>	
Tuition	1268.00	(3.93%)	1294.00	(2.05%)
Comprehensive Fee	13.00		13.00	
Technology Fee	<u>25.00</u>		<u>26.00</u>	(4.00%)
	1306.00	(3.89%)	1333.00	(2.06%)

Part Time Per Credit

	<u>08-09</u>		<u>09-10</u>	
Tuition	100.00	(3.09%)	102.00	(2.00%)
Comprehensive Fee	1.00		1.00	
Technology Fee	<u>4.00</u>		<u>4.00</u>	
	105.00	(3.96%)	107.00	
Parking	5.00		5.00	
Auxiliary Ent. Fee	<u>2.00</u>		<u>2.00</u>	
	112.00		114.00	(1.78%)

## Total Cost of Attendance (Per Semester)

Virginia StudentsResidential

	<u>08-09</u>	<u>09-10</u>	
Tuition & Academic Fees	1306.00	1333.00	(2.05%)
Auxiliary Fees	505.00	505.00	
Housing	<u>4000.00</u>	<u>4120.00</u>	(3.00%)
	5811.00	5958.00	(2.52%)

Commuters

	<u>08-09</u>	<u>09-10</u>	
Tuition & Academic Fees	1306.00	1333.00	(2.05%)
Auxiliary Fees	<u>218.00</u>	<u>218.00</u>	
	1524.00	1551.00	(1.77%)

## Tuition &amp; Academic Fees (Per Semester)

Out of State StudentsResidential

	<u>08-09</u>		<u>09-10</u>
Tuition	5538.00	(5.00%)	5538.00
Comprehensive Fee	13.00		13.00
Technology Fee	25.00		26.00 (4.00%)
Capital Fee	<u>25.00</u>		<u>120.00 (308.00%)</u>
	5601.00	(4.96%)	5697.00 (1.71%)

Part Time Per Credit

	<u>08-09</u>		<u>09-10</u>
Tuition	465.00	(5.00%)	465.00
Comprehensive Fee	1.00		1.00
Technology Fee	4.00		4.00
Capital Fee	<u>4.00</u>		<u>10.00 (150.00%)</u>
	474.00	(4.96%)	480.00 (1.26%)
Parking	5.00		5.00
Auxiliary Ent. Fee	<u>2.00</u>		<u>2.00</u>
	481.00		487.00 (1.24%)

## Total Cost of Attendance (Per Semester)

Out of State StudentsResidential

	<u>08-09</u>	<u>09-10</u>	
Tuition & Academic Fees	5601.00	5697.00	(1.71%)
Auxiliary Fees	505.00	505.00	
Housing	<u>4000.00</u>	<u>4120.00</u>	(3.00%)
	10106.00	10322.00	(2.13%)

Commuters

	<u>08-09</u>	<u>09-10</u>	
Tuition & Academic Fees	5601.00	5697.00	(1.71%)
Auxiliary Fees	<u>218.00</u>	<u>218.00</u>	
	5819.00	5915.00	(1.64%)

## Per Semester

Auxiliary Fee - Full Time - Residential

	<u>07-08</u>	<u>08-09</u>	<u>09-10</u>
Parking	19.00	50.00	50.00
Auxiliary Ent. Fee	12.00	125.00	125.00
Student Activities	31.00	85.00	85.00
Intramural Athletics	3.00	20.00	20.00
Health Services	-	75.00	75.00
Technology	-	125.00	125.00
Food Services	-	25.00	25.00

Auxiliary Fee - Full Time - Commuters

Parking	19.00	50.00	50.00
Auxiliary Ent. Fee	12.00	15.00	15.00
Student Activities	31.00	43.00	43.00
Intramural Athletics	3.00	10.00	10.00
Health Services	-	75.00	75.00
Food Services	-	25.00	25.00

Auxiliary Fee - Part Time - Students

Student Parking	2.00	5.00	5.00
Auxiliary Ent. Fee	1.00	2.00	2.00

Other

Faculty/Staff Parking	32.00	35.00	35.00
Parking Tickets	30.00	30.00	30.00

**RICHARD BLAND COLLEGE  
SIX YEAR CAPITAL OUTLAY PLAN**

**2010 – 12**

**Priority 1: Maintenance Reserve \$250,000 GF**

Replacement and repairs to building systems and components.

**Priority 2: Renovations: Ernst Hall \$10,000,000 GF**

This building is forty years old and has outdated systems and components. The building will be renovated as a general classroom building.

**2012 – 14**

**Priority 1: Maintenance Reserve \$250,000 GF**

Replacements and repairs to building systems and components.

**Priority 2: Residential Facilities \$38,000,000 NGF**

Construction of three additional residential halls. One building will contain space for food service, a medical clinic and post office. Additional space will be provided for student activities and functions.

**2014 – 16**

**Priority 1: Maintenance Reserve \$250,000 GF**

Replacement and repairs to building systems and components.

**Priority 2: Renovations: Barn Theatre \$2,000,000 GF**

Renovations will include new restrooms, sound and lighting systems, wiring and inside finishes.

Board of Visitors

Resolution 44

April 15 – 17, 2009

Page 2 of 2

**RESOLVED**, that upon recommendation of the President, the Board of Visitors of the College of William and Mary in Virginia approves the 2010-2016 Six Year Capital Outlay Plan for Richard Bland College.

Board of Visitors

April 17, 2009

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

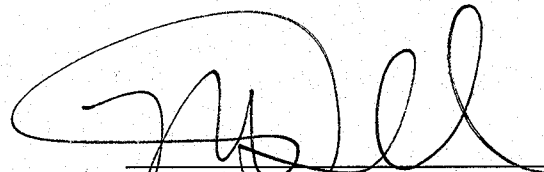
AYES:

16

NAYS:

0

ABSENT DURING CLOSED SESSION:



Michael K. Powell  
Rector of the College



Board of Visitors

April 17, 2009

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

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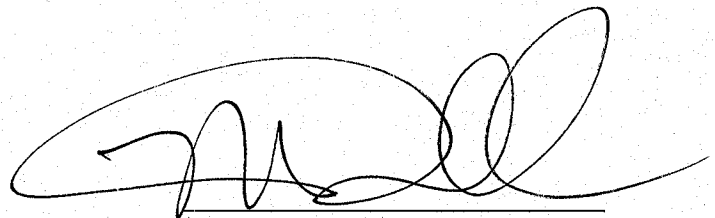
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VOTE

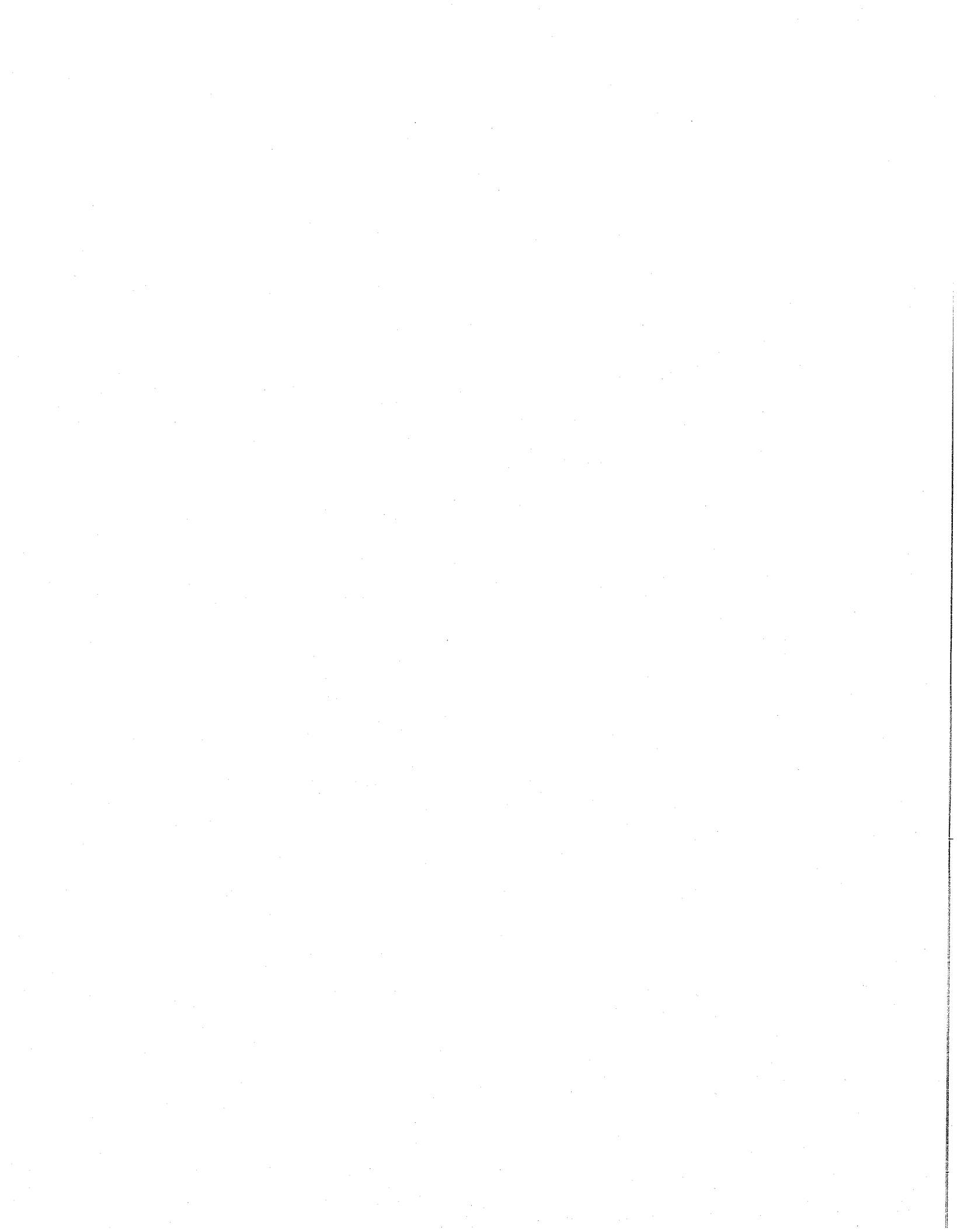
AYES: 16

NAYS: 0

ABSENT DURING CLOSED SESSION:

A handwritten signature in black ink, appearing to read 'M. Powell', written over a horizontal line.

Michael K. Powell  
Rector of the College



AGENDA ITEMS  
Board of Visitors Meeting  
The College of William and Mary in Virginia

September 16-18, 2009  
Board Room - Blow Memorial Hall

COLLEGE OF WILLIAM AND MARY

- |                               |   |
|-------------------------------|---|
| Resolution 1, <i>tab #1</i>   | Establishment of the Campus Assessment and Intervention Team  |
| Resolution 2, <i>tab #2</i>   | College of William and Mary FY2010-12 Operating Budget Requests   |
| Resolution 3, <i>tab #3</i>   | Virginia Institute of Marine Science FY2010-12 Operating Budget Requests  |
| Resolution 4, <i>tab #4</i>   | Demolition of Multiple Structures   |
| Resolution 5, <i>tab #5</i>   | Resolution of the Board of Visitors of the College of William and Mary - Pooled 9(D) Bond Projects: Improve Athletic Facilities, Construct/Replace Cooling Plant and Utility Improvements |
| Resolution 6, <i>tab #6</i>   | Utility Easements   |
| Resolution 7, <i>tab #7</i>   | Conservation Easement: School of Business Site  |
| Resolution 8, <i>tab #8</i>   | Appointments to Fill Vacancies in the Instructional Faculty   |
| Resolution 9, <i>tab #9</i>   | Appointments to Fill Vacancies in the Professionals and Professional Faculty  |
| Resolution 10, <i>tab #10</i> | Confirmation of Academic Tenure   |
| Resolution 11, <i>tab #11</i> | Designated Professorship  |
| Resolution 12, <i>tab #12</i> | Faculty Leaves of Absence   |
| Resolution 13, <i>tab #13</i> | Revisions to the Bylaws of the Virginia Institute of Marine Science/School of Marine Science  |

Board of Visitors  
AGENDA ITEMS  
September 16-18, 2009

RICHARD BLAND COLLEGE

- |                               |   |
|-------------------------------|---|
| Resolution 14, <i>tab #14</i> | Appointment of Assistant Professor of Biology -<br>Kevin Peters       |
| Resolution 15, <i>tab #15</i> | Appointment of Assistant Professor of Biology -<br>Angela Burcham     |
| Resolution 16, <i>tab #16</i> | Appointment of Assistant Professor of<br>Mathematics – Lauran Johnson |
| Resolution 17, <i>tab #17</i> | 2010-2012 Biennium Budget Requests                                    |

COLLEGE OF WILLIAM AND MARY  
AGENDA ITEMS

**COLLEGE OF WILLIAM AND MARY  
ESTABLISHMENT OF THE  
CAMPUS ASSESSMENT AND INTERVENTION TEAM**

**WHEREAS,** The General Assembly of Virginia amended and reenacted §44-146.18 of the Code of Virginia by adding in Chapter 1 of Title 23 sections numbered 23-9.2:9, 23-9.2:10, and 23-9.2:11 relating to crisis and emergency management for public institutions of higher education; and

**WHEREAS,** §23-9.2:10 states that “The board of visitors or other governing body of each public institution of higher education shall determine a committee structure on campus of individuals charged with education and prevention of violence on campus”; and

**WHEREAS,** §23-9.2:10 B and C provide that the committee shall include members from law enforcement, student affairs, human resources, counseling services, residence life, and other constituencies as needed and “shall be charged with (i) providing guidance to students, faculty and staff regarding recognition of threatening or aberrant behavior that may represent a threat to the community; (ii) identification of members of the campus community to whom threatening behavior should be reported; and (iii) policies and procedures for the assessment of individuals whose behavior may present a threat, appropriate means of intervention with such individuals, and sufficient means of action...,” which policies and procedures shall be implemented by a threat assessment team; and

**WHEREAS,** The College recognizes and endorses the value of establishing such a committee for these purposes;

**THEREFORE, BE IT RESOLVED,** by the Rector and the Board of Visitors of The College of William and Mary in Virginia, that the Campus Assessment and Intervention Team be established to carry out the purposes of §23-9.2:10 of Chapter 1 of Title 23 of the Code of Virginia, including creation of specific threat assessment teams as necessary, and other related purposes; and

**FURTHER RESOLVED,** that the Team membership shall include representatives from law enforcement, student affairs, human resources, residence life, counseling services, and legal affairs, as well as other individuals the Team may require from time to time.

**COLLEGE OF WILLIAM AND MARY**

**FY 2010-12 OPERATING BUDGET REQUESTS**

Using guidance from the Governor's Office, the Secretary of Education, and the State Department of Planning and Budget, the College of William and Mary has developed operating budget requests for consideration by the Governor as part of the Commonwealth's 2010-12 budget development process.

The initial step in the Commonwealth's budget development process was the Spring 2009 submission of a six year capital outlay plan by each agency and institution. This plan continues to be under review by Commonwealth of Virginia agencies as the Governor works to finalize his 2010-12 budget recommendations. Given the state's overall revenue position, funding of new capital outlay projects will likely depend on its ability to issue additional long-term debt while maintaining its AAA bond rating.

Currently, agencies and institutions are working with the Department of Planning and Budget to develop base budgets that accurately reflect budget actions taken by the Governor and General Assembly during the 2008-10 biennium. At this point we expect that some or all of the budget reductions imposed on the College for FY 2010 will become base budget reductions for the 2010-12 biennium. FY 2012 must also address the loss of federal stimulus funds currently providing partial support for a variety of state programs and activities.

Given the Commonwealth's revenue situation, operating budget requests are limited in number and scope, addressing areas where the College is likely to allocate funds over the next two years. While consistent with the current strategic planning effort, these requests do not attempt to address all of the priorities that will emerge from strategic planning.

Specific requests are not included for items typically considered "state-wide" issues by the Commonwealth of Virginia. These items include faculty and staff salaries, undergraduate student financial aid, and continuation of the Higher Education Equipment Trust Fund program.

THEREFORE, BE IT RESOLVED, That the Board of Visitors of the College of William and Mary approves the administration's recommended operating budget requests for the College for submission to the Commonwealth as part of the 2010-12 budget development process.

**COLLEGE OF WILLIAM AND MARY****FY 2010-12 OPERATING BUDGET REQUESTS**

- **Facilities Support**

<u>FY 2010-11</u>	<u>FY 2011-12</u>
\$1,757,800 GF	\$2,044,900 GF
\$ 89,600 NGF	\$ 110,800 NGF
10.00 FTE	10.00 FTE

This request recognizes the fiscal impact of bringing new facilities on-line over the course of the 2010-12 biennium. Over this period the School of Education (July, 2010), the Sherman and Gloria Cohen Career Center (November, 2010), the Small Hall Addition (February, 2011), and the Power Plant Addition (September, 2010) will come on-line, providing an additional 153,000 square feet of space to support the educational programs of the College.

- **Graduate Student Financial Aid**

<u>FY 2010-11</u>	<u>FY 2011-12</u>
\$633,000 GF	\$1,266,000 GF

The 2007 study of the graduate financial aid gap across the College's various graduate programs documented a significant funding shortfall based on 1) non-competitive stipends across the doctoral and masters programs in Arts and Sciences and Education, 2) the need to provide support for additional graduate students in programs that have reduced the number of students receiving awards in order to keep stipend levels at anywhere near a competitive level, and 3) the need to support a "critical mass" of graduate students in certain programs. The College's competitive position is being further eroded as other institutions cover all or part of the cost of health insurance required by graduate students. This proposal would increase both the level of support per student and the number of students in doctoral programs across campus.

- **Utilities and Other Contract Related Cost Increases**

<u>FY 2010-11</u>	<u>FY 2011-12</u>
\$527,000 GF	\$1,100,000 GF

This proposal requests state support for anticipated cost increases in utilities, maintenance contracts, leases, and other items across the university. While the College continues to make progress in energy management, rate increases result in additional expense for the College.



**VIRGINIA INSTITUTE OF MARINE SCIENCE**  
**FY 2010-12 OPERATING BUDGET REQUESTS**

The Virginia Institute of Marine Science has developed operating budget requests as part of the Commonwealth's budget development process. This submission is developed consistent with operating and capital amendment requests previously approved by the Board of Visitors, and the most pressing needs of the Institute and the Commonwealth.

THEREFORE, BE IT RESOLVED, that the Board of Visitors of the College of William and Mary in Virginia approves the following operating budget requests for the Virginia Institute of Marine Science for submission to the Commonwealth as part of the 2010-12 budget development process.

## VIRGINIA INSTITUTE OF MARINE SCIENCE

**FY 2010-12 OPERATING BUDGET REQUESTS**

	<u>FY 2010-11</u>	<u>FY 2011-12</u>
<b>Wetlands Advisory Program</b>	\$300,000 GF 4.0 FTE	\$300,000 GF 4.0 FTE

This proposal requests the restoration of full state support for the Institute's Center for Coastal Resources Managements Wetlands Advisory Program. Originally supported with base funding to VIMS in 1972, this program has recently been supported with a mix of federal and state funds. This program currently provides extensive technical advice to Virginia's local citizen wetlands boards and VMRC as they make decisions about permit applications and their impacts on vital natural resources.

<b>Base Operating Support</b>	\$450,000 GF 3.0 FTE	\$450,000 GF 3.0 FTE
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This proposal requests base operating support for routine costs and rate increases in utilities and library materials, service contracts for high tech scientific and computing equipment, and plant operations as well as faculty and staff support in selected program areas mandated by the *Code of Virginia*.

<b>Graduate Student Financial Aid</b>	\$300,000 GF	\$300,000 GF
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To maintain the ability to compete with other top graduate programs for the best students, VIMS needs to maintain the number and level of fellowships offered each year to incoming students. While VIMS has had significant success in securing federal funds for its various activities, many times the granting agency requires a match in the form of tuition support for graduate students. The allocation of additional graduate aid funds will allow VIMS to continue to leverage these funds. This initiative requests funds to maintain a competitive graduate program.

<b>Fisheries Stock Assessment</b>	\$650,000 GF 6.0 FTE	\$650,000 GF 6.0 FTE
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This proposal requests state support for the monitoring of many fish populations in the lower Chesapeake Bay and its tributaries. Originally supported with base funding to VIMS and then VMRC, this 55-year-old stock assessment program has been recently supported with a combination of one-time federal and state fishing license funds. The loss of this monthly trawl survey for juvenile fish populations will make it hard for Virginia to meet its federal requirement to provide fish population abundance information to the federal regulatory entities such as the Chesapeake Bay Stock Assessment Committee and the Atlantic States Fisheries Commission, which set commercial and recreational catch limits.

**VIRGINIA INSTITUTE OF MARINE SCIENCE  
DEMOLITION OF MULTIPLE STRUCTURES**

**WHEREAS**, the Virginia Institute of Marine Science requests Board of Visitors' approval to demolish six buildings, the Davis Storage Shed I, Davis Storage Shed II, Oyster House, Oyster House Annex, Salt Water Pump House I, and Phillips House, for the construction of the new Eastern Shore Seawater Laboratory. Demolition of an additional six buildings, Franklin Hall, White House, Stevenson House, Raleigh House, Lukens House, and Geddings House, is requested to allow for future development on the Gloucester Point Campus. All of these buildings are in very poor condition and not suitable for renovation and reuse.

**WHEREAS**, the College and the Commonwealth entered into a 2006 Management Agreement (the "Agreement"), governed by the restructured Higher Education Financial and Administrative Operations Act of 2005, Chapter 4.10 of the Title 23 of the *Code of Virginia*; and

**WHEREAS**, the Agreement was renewed in 2009; and

**WHEREAS** the Agreement authorizes the College's Board of Visitors to approve demolition of buildings subject to review by the Art and Architectural Review Board and the Department of Historic Resources; and

**WHEREAS**, the Virginia Institute of Marine Science will follow established policies and procedures for each demolition;

**THEREFORE, BE IT RESOLVED**, by the Rector and the Board of Visitors of the College of William and Mary in Virginia, that approval is given to the Virginia Institute of Marine Science to demolish Davis Storage Shed I (268-00B80), Davis Storage Shed II (268-00B81), Oyster House (268-00B82), Oyster House Annex (268-00B83), Salt Water Pump House I (268-00B84), Phillips House (268-00B96), Franklin Hall (268-00B18), White House (268-00B32), Stevenson House (268-00B28), Raleigh House (268-00B25), Lukens House (268-00B129), and Geddings House (268-00B111) in accordance with all authorities, policies, and procedures in force and necessary to accomplish same; and that

**FURTHER RESOLVED**, that the Vice President of Administration, the Associate Vice President for Facilities Management, and the College Building Official are each authorized to execute any and all documents pertaining to the removal of said buildings.

**RESOLUTION OF THE BOARD OF VISITORS OF  
THE COLLEGE OF WILLIAM AND MARY  
POOLED 9(D) BOND PROJECTS: IMPROVE ATHLETIC FACILITIES,  
CONSTRUCT/REPLACE COOLING PLANT AND UTILITY IMPROVEMENTS**

**WHEREAS**, pursuant to Chapter 3.2, Title 23 of the Code of Virginia of 1950, as amended (the "Act"), the General Assembly of Virginia has authorized the Virginia College Building Authority (the "Authority") to develop a pooled bond program (the "Program") to purchase bonds and other debt instruments issued by public institutions of higher education in the Commonwealth of Virginia (the "Institutions") to finance or refinance the construction of projects of capital improvement specifically included in a bill passed by a majority of those elected to each house of the General Assembly of Virginia (the "Projects");

**WHEREAS**, the Authority intends to issue from time to time under the Program its Educational Facilities Revenue Bonds (Public Higher Education Financing Program) (the "Bonds") to finance the purchase of notes and other debt instruments issued by the Institutions to finance or refinance the Projects, all in the furtherance of the purposes of the Act and the Program;

**WHEREAS**, the Board of Visitors of THE COLLEGE OF WILLIAM AND MARY (the "Board") may from time to time wish to finance or refinance Projects of THE COLLEGE OF WILLIAM AND MARY (the "Participating Institution") through the Program;

**WHEREAS**, if the Participating Institution wishes to finance or refinance a Project through the Program, it will be necessary for the Participating Institution to enter into a Loan Agreement (a "Loan Agreement") between the Authority and the Participating Institution and, to evidence the loan to be made by the Authority to the Participating Institution pursuant to the Loan Agreement, to issue the Participating Institution's promissory note (the "Note"), and pursuant to Section 23-19 of the Code of Virginia of 1950, as amended, and the Loan Agreement, the Authority will agree to issue its Bonds and to use certain proceeds of the Bonds to purchase the Note issued by the Participating Institution, and the Participating Institution will agree to use the proceeds of the Bonds received from the Authority to finance or refinance the construction of the Project and to make payments under the Loan Agreement and the Note in sums sufficient to pay, together with certain administrative and arbitrage rebate payments, the principal of, premium, if any, and interest due on that portion of the Bonds issued to purchase the Note;

**WHEREAS**, the Participating Institution now proposes to sell to the Authority the Participating Institution's Note (the "2009 Note") to be issued under a Loan Agreement (the "2009 Loan Agreement") to finance or refinance from all or a portion of the proceeds of certain new money Bonds issued by the Authority in 2009, with appropriate series designation depending on their issuance date, (the "2009 Bonds") a portion of the costs of construction

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and/or improvements of the **Improve Athletic Facilities (204-17553); Construct/Replace Cooling Plant and Utility Improvements, Phase 2 (204-17651)** ([collectively,] the "2009 Project"); which has been authorized for bond financing by the General Assembly; and

**WHEREAS**, it is the desire of the Board to delegate to such Authorized Officers (as hereinafter defined) of the Participating Institution the authority to approve, on behalf of the Board, the forms of the 2009 Loan Agreement and the 2009 Note and, similarly, to authorize such Authorized Officers of the Participating Institution to execute, deliver and issue in the name of and on behalf of the Participating Institution, the 2009 Loan Agreement, the 2009 Note and any and all documents necessary or desirable to effectuate the financing or refinancing of all or a portion of the costs of the 2009 Project through the Program with the Authority and to facilitate the purchase of the 2009 Note by the Authority.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE PARTICIPATING INSTITUTION:**

**Section 1.** The 2009 Project is hereby designated a Project to be undertaken and financed or refinanced by the Authority and, accordingly, the **President and Vice President for Finance** of the Participating Institution (collectively, the "Authorized Officers"), are each hereby delegated and invested with full power and authority to approve the forms of the 2009 Loan Agreement and 2009 Note, and any pledge to the payment of the 2009 Note of the Participating Institution's total gross university sponsored overhead, unrestricted endowment income, tuition and fees, indirect cost recoveries, auxiliary enterprise revenues, general and nongeneral fund appropriations and other revenues not required by law or by previous binding contract to be devoted to some other purpose, restricted by a gift instrument for another purpose or excluded from such pledge as provided in the 2009 Loan Agreement, and such approval is hereby authorized, subject to the provisions of Section 3 hereof.

**Section 2.** Subject to the provisions of Section 3 hereof, the Authorized Officers are each hereby individually delegated and invested with full power and authority to execute, deliver and issue, on behalf of the Board, (a) the 2009 Loan Agreement and the 2009 Note with the approval of such documents in accordance with Section 1 hereof by any such officer evidenced conclusively by the execution and delivery of the 2009 Loan Agreement and 2009 Note, respectively, and (b) any and all other documents, instruments or certificates as may be deemed necessary or desirable to consummate the financing or refinancing of all or a portion of the costs of the 2009 Project through the Program, the construction of the 2009 Project and the Participating Institution's participation in the Program, and to further carry out the purposes and intent of this Resolution. The Authorized Officers are directed to take such steps and deliver such certificates prior to the delivery of the 2009 Note as may be required under existing obligations of the Participating Institution, including bond resolutions relating to the Participating Institution's outstanding general revenue pledge bonds.

**Section 3.** The authorizations given above as to the approval, execution, delivery and issuance of the 2009 Loan Agreement and the 2009 Note are subject to the

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following parameters: (a) the principal amount to be paid under the 2009 Note allocable to each Project constituting part of the 2009 Project, together with the principal amount of any other indebtedness with respect to such Project, shall not be greater than the amount authorized for such Project by the General Assembly of Virginia, plus amounts needed to fund issuance costs and other financing expenses, including capitalized interest, or any other increase permitted by law, (b) the aggregate principal amount of the 2009 Note shall in no event exceed **\$16,355,000**, as the same may be so increased, (c) the interest rate payable under the 2009 Note shall not exceed a "true" or "Canadian" interest cost more than 50 basis points higher than the interest rate for "AA" rated securities with comparable maturities, as reported by Delphis Hanover, or another comparable service or index, on the date that the interest rates on the 2009 Note are determined, taking into account original issue discount or premium, if any, (d) the weighted average maturity of the principal payments due under the 2009 Note shall not be in excess of 20 years, (e) the last principal payment date under the 2009 Note shall not extend beyond the period of the reasonably expected average weighted economic life of the 2009 Project, and (f) subject to the foregoing, the actual amount, interest rates, maturities, and date of the 2009 Note shall be approved by an Authorized Officer, which approval will be evidenced by the execution of the 2009 Note.

**Section 4.** The Board acknowledges, on behalf of the Participating Institution, that if the Participating Institution fails to make any payments of debt service due under any Loan Agreement or Note, including the 2009 Loan Agreement and the 2009 Note, the Program authorizes the State Comptroller to charge against the appropriations available to the Participating Institution all future payments of debt service on that Loan Agreement and Note when due and payable and to make such payments to the Authority or its designee, so as to ensure that no future default will occur on such Loan Agreement or Note.

**Section 5.** The Board agrees that if the Authority determines that the Participating Institution is an "obligated person" under Rule 15c2-12 of the Securities and Exchange Commission with respect to any issue of Bonds, the Participating Institution will enter into a continuing disclosure undertaking in form and substance reasonably satisfactory to the Authority and the Participating Institution and will comply with the provisions and disclosure obligations contained therein.

**Section 6.** This resolution shall take effect immediately upon its adoption.

Adopted: September 18, 2009

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Janet M. Brashear, Secretary  
**Board of Visitors of**  
**The College of William and Mary**

**COLLEGE OF WILLIAM AND MARY  
UTILITY EASEMENTS**

**WHEREAS**, the College requests Board of Visitors' approval of the following utility easements for the following facilities and/or capital projects:

Virginia Power & Electric Co – Laycock Football Center;  
Virginia Power & Electric Co – School of Business;  
Dominion Virginia Power – School of Education;  
Dominion Virginia Power – Cohen Career Center; and

**WHEREAS**, the College and the Commonwealth entered into a 2006 Management Agreement (the "Agreement"), governed by the restructured Higher Education Financial and Administrative Operations Act of 2005, Chapter 4.10 of the Title 23 of the *Code of Virginia*; and

**WHEREAS**, the Agreement was renewed in 2009; and

**WHEREAS**, the Agreement authorizes the College's Board of Visitors to approve easements locally; and

**WHEREAS**, timely execution of easements is critical to project progress and milestones, including certification for occupancy; and

**WHEREAS**, the College has executed such utility easements in the course of normal working events;

**THEREFORE, BE IT RESOLVED**, by the Rector and the Board of Visitors of The College of William and Mary in Virginia, that approval is given, in accordance with all authorities, policies, and procedures in force and necessary to accomplish same, for the easements named in the resolution; and that

**FURTHER RESOLVED**, that the Vice President of Administration, the Associate Vice President for Facilities Management, and the College Building Official are each authorized to execute any and all documents pertaining to the execution and recordation of such easements.

**COLLEGE OF WILLIAM AND MARY  
CONSERVATION EASEMENT:  
SCHOOL OF BUSINESS CONSTRUCTION SITE**

**WHEREAS**, the Rector and the Board of Visitors of the College of William and Mary have from time to time adopted resolutions regarding the conservation of natural areas on the campus, with the intent to protect such areas from hardscape development or construction (with the exception of improvements required to revitalize or stabilize the natural environment); and

**WHEREAS**, the College recognizes and endorses the intrinsic value of environmental responsibility, and regularly incorporates responsible environmental standards and practices into its construction projects; and

**WHEREAS**, the College has completed construction on several hundred thousand square feet of new facilities which achieved LEED certification, an industry standard that recognizes Leadership in Energy and Environmental Design by awarding points for various energy and environmental elements incorporated into design and construction; and

**WHEREAS**, the College recently completed construction on Alan B. Miller Hall, which houses the College's Mason School of Business; and

**WHEREAS**, the College seeks "silver" LEED certification for the Miller Hall project; and

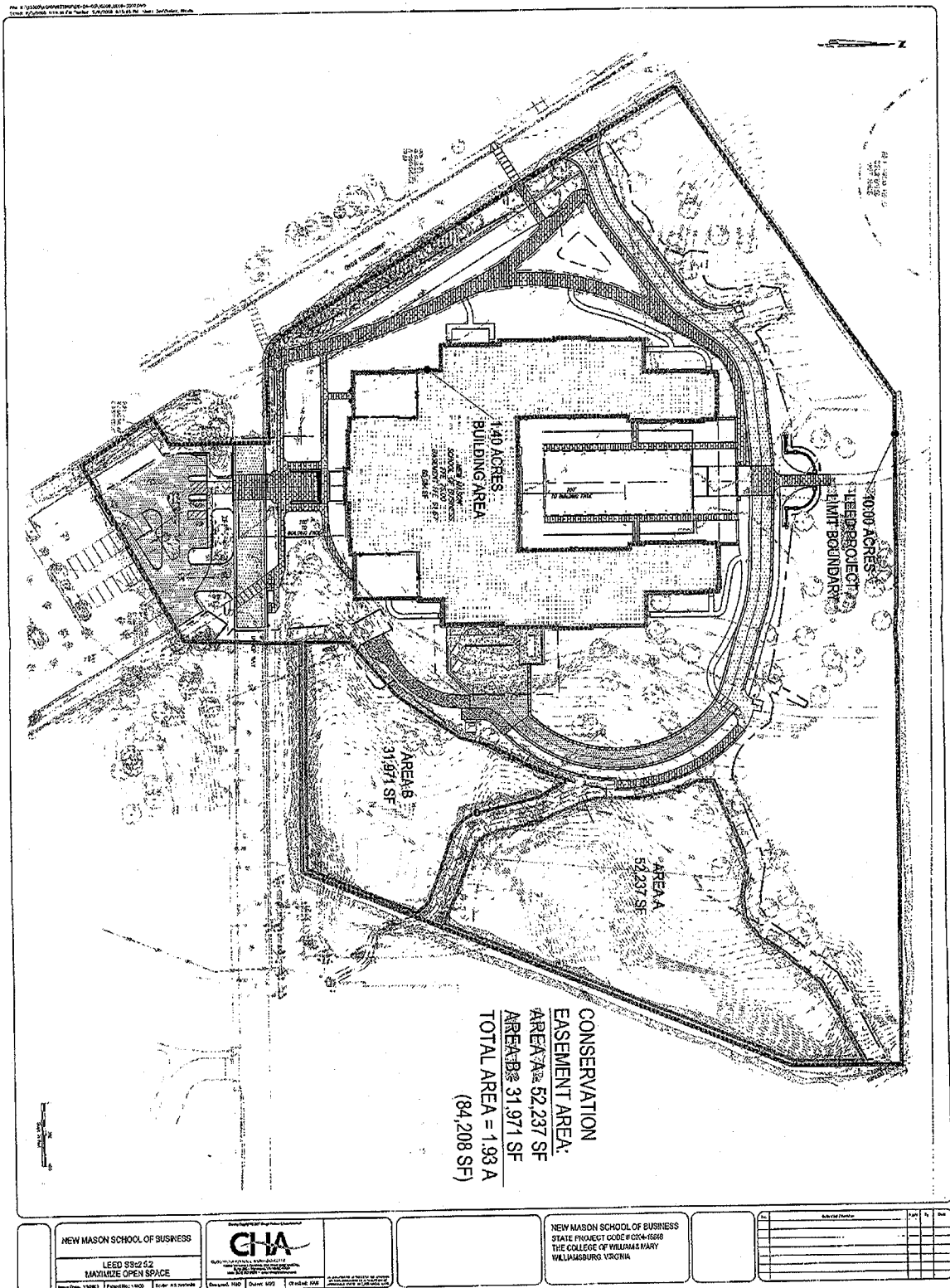
**WHEREAS**, conservation of a 1.93 acre ravine area within the 10 acre Miller Hall construction site (see enclosed map with designated areas A and B), will contribute to achievement of "silver" LEED certification; and

**WHEREAS**, the College proposes the conservation area to remain for the life of the building;

**THEREFORE, BE IT RESOLVED**, by the Rector and the Board of Visitors of The College of William and Mary in Virginia, that 1.93 acres within the 10 acre Miller Hall construction site be hereafter conserved as undeveloped natural space for the life of the building; and

**FURTHER RESOLVED**, that the Vice President of Administration, the Associate Vice President for Facilities Management, and the College Building Official are each authorized to execute any and all documents pertaining to the achievement of said conservation for the purpose of LEED certification.





COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
INSTRUCTIONAL FACULTY

Vacancies in the Instructional Faculty of the College of William and Mary have resulted because of resignations, terminations and the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointments of the following individuals to fill these positions effective with the 2009-2010 academic year, except as specified below.

MATTHEW J. ALLAR, Assistant Professor of Theatre, Speech and Dance

B.A., Muhlenberg College, 2000  
M.F.A., New York University, 2005

Nazareth College  
Assistant Professor, 2008-2009

Eastern University  
Guest Lecturer and Visiting Artist, 2008

Elizabethtown College  
Visiting Assistant Professor, 2006-2007

GÖTZ HOEPPE, Assistant Professor of Anthropology, effective 2010  
Spring Semester

B.S., Georg-August-Universität Göttingen, Germany, 1991  
M.S., University of New Mexico, 1993  
Ph.D., Freie Universität Berlin, Germany, 2002

Universität Konstanz  
Research Fellow and Lecturer, 2007-2009

Scientific American Magazine  
Editor and Staff Writer, 2006-2007

Sterne und Weltraum Magazine  
Editor and Staff Writer, 2003-2005

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
INSTRUCTIONAL FACULTY

JUSTIN JESTY, Instructor of Modern Languages and Literatures, effective  
2010 Fall Semester

B.A., Oberlin College, 1996  
Ph.D. (Candidate), University of Chicago

BRENT Z. KAUP, Instructor of Sociology

B.A., University of Oregon, 2000  
M.S. (2005); Ph.D. (Candidate), University of Wisconsin-Madison

AMY A. QUARK, Instructor of Sociology

B.A., Luther College, University of Regina, 2003  
M.S. (2005); Ph.D. (Candidate), University of Wisconsin-Madison

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

Vacancies in the Professionals and Professional Faculty of the College of William and Mary have resulted because of resignations, terminations or the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointments of the following individuals to fill these positions:

VIRGINIA MILLER AMBLER, Vice President for Student Affairs,  
effective 1 July 2009

B.A. (1988); Ph.D. (2006), College of William and Mary  
M.A., The Ohio State University, 1990

College of William and Mary  
Interim Vice President for Student Affairs, 2008-2009  
Assistant Vice President for Student Affairs, 2001-2008  
Assistant to the Vice President for Student Affairs, 1991-2000

Franklin and Marshall College  
Assistant Director of Residential Life, 1990-1991

AMY ANN AMERICO, Staff Physician, Student Health Center, effective  
21 July 2009

B.A., University of Virginia, 1987  
M.D., Medical College of Virginia, 1992

Wilmington Health Associates  
Hospitalist, 2004 - 2009

South Florida Inpatient Medical Specialists  
Hospitalist, 2001-2004

Kaiser Permanente Medical Group  
Hospitalist, 1998-2001

Medical College of Virginia Hospitals  
Clinical Instructor of Emergency Medicine, 1995-1998  
Operational Medical Director, 1996-1998

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

CHRISTINE BRAIG, Director of Special Events, Athletics Department,  
effective 10 August 2009

B.S., James Madison University, 1978

Braig and Associates  
President, 2001-2003

Park Crossing Racquet Club  
Tennis Director, 1998-2003

ASHLEY M. COLL, Assistant Women's Lacrosse Coach,  
Athletics Department, effective 10 August 2009

B.A., Duke University, 2006  
M.A., Ohio University, 2008

College of William and Mary  
Second Assistant Coach, Women's Lacrosse, 2008-2009

ANNIE CALLAWAY DAVIS, Director of Corporate and Foundation  
Relations, University Development, effective 10 September 2009

B.S., College of William and Mary, 1974

National Public Radio  
Vice President for Development and Executive Director,  
NPR Foundation, 2007-2009

The Brookings Institution  
Senior Director for Development, 2004-2007  
Corporate and Foundation Relations Director, 2001-2003  
Foundation Relations Director 1999-2001

Corcoran Gallery of Art  
Vice President for Development, 1996-1999

Princeton University  
Director of Corporate and Foundation Relations, 1992-1996

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

ROBERT DILLMAN, College Building Official, (part-time), effective  
1 July 2009

B.S., University of Pennsylvania, 1964  
M.S., Pennsylvania State University, 1970

College of William and Mary  
College Building Official, 2006-2009  
Associate Vice President for Facilities Management, 2005-2009

University of Virginia  
Chief Facilities Officer, 1995-2005

Smithsonian Institution  
Director of Facilities Services, 1994-1995  
Director of Design and Construction, 1990-1994

AMI AVIVA DODSON, Assistant Director, Communications,  
Marshall-Wythe School of Law, effective 10 July 2009

B.A., Trinity College, 1997  
M.A., Duke University School of Graduate Studies, 2002  
J.D., Duke University School of Law, 2002

University of Arkansas  
General Trade Manager, Bookstore, 2007-2009

Business Publishers, Inc.  
Editorial Director, 2004-2006

Meyer, Klipper & Mohr, P.L.L.C.  
Copyright Attorney, 2003-2004

Carolina Academic Press  
Acquisitions Editor, 2000-2002

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

CARRIE BREWER DOLAN, Assistant Director of Reporting and  
Data Services, Office of Institutional Analysis and Effectiveness,  
effective 13 July 2009

B.S., East Carolina University, 2000  
M.P.H., Tulane University, 2005

Williamsburg Community Health Foundation  
Grant Program Officer, 2008-2009

Health and Research Informatics, Virginia Department of Health  
Epidemiologist, 2006-2008

University of North Carolina at Chapel Hill  
Research Consultant, 2003-2004

TERENCE A. FASSANELLA, Area Director, Office of Residence Life,  
effective 10 July 2009

B.A. (2002); M.S. (2003), Niagara University  
M.Ed., University of Dayton, 2005

Christopher Newport University  
Hall Director, Residence Life, 2007-2009

University of North Carolina, Charlotte  
Residence Coordinator, 2005-2007

University of Dayton  
Residence Coordinator, 2003-2005

XIA FENG, Research Analyst, Office of Institutional Analysis  
and Effectiveness, effective 1 September 2009

B.A., Central South University of Technology, China, 1997  
M.A., South China Normal University, 2000  
Ph.D., University of Illinois at Urbana-Champaign, 2008

Old Dominion University  
Senior Research Analyst in Enrollment Management, 2008-2009

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

JODI FISLER, Assistant to Vice President for Student Affairs, Division  
Administration, effective 1 September 2009

B.A., Williams College, 1995  
M.Ed., College of William and Mary, 2005

College of William and Mary  
Graduate Assistant, 2004-2009  
Director of Outreach and Special Programs, Reves Center for  
International Studies, 1997-2004

MARGARET J. FONNER, Assistant to the Dean, Faculty of Arts and  
Sciences, effective 25 September 2009

B.B.A., Campbell University, North Carolina, 1989

College of William and Mary, Virginia Institute of Marine Science  
Sponsored Programs Administrator, 2000-2009

Virginia Marine Resources Commission  
Business Manager, 1999-2000

National Center for State Courts  
Program Specialist, 1994-1999

PATRICIA A. FREDRICK, Assistant Director for Student Activities,  
effective 27 July 2009

B.A., Randolph-Macon College, 2002  
M.Ed., College of William and Mary, 2005

Christopher Newport University  
Assistant to the Dean of Students, 2007-2009  
Assistant Director of Student Activities, 2005-2007



COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

SHARRON GILLS GATLING, Assistant Director, Equal Opportunity

B.S., Hampton University, 1991  
M.A.Ed, University of Phoenix, 2008

College of William and Mary  
Coordinator of Precollegiate Learner Programs, Center for Gifted  
Education, 2001-2009

WANDALYN FANCHON GLOVER, Assistant to the President for Diversity  
and Community Initiatives, effective 1 August 2009

B.S., Presbyterian College, South Carolina, 1990  
M.Ed. (1999); Ph.D. (2006), College of William and Mary

College of William and Mary  
Interim Assistant Vice President for Student Affairs and Assistant to the  
President for Multicultural Affairs, 2008-2009  
Director of Multicultural Affairs/Assistant to the President, 2004-2008  
Director of Multicultural Affairs/International Student Services, 1999-2004  
Assistant Director of Student Services Multicultural Affairs, 1996-1999

Presbyterian College  
Director of Minority Affairs and Volunteer Services, 1990-1996

VERNON J. HURTE, Director of Center for Student Diversity, effective  
1 August 2009

B.S., Bowie State University, 2001  
Ph.D., The University of Tennessee, 2004  
M.Div., Virginia Union University, 2009

College of William and Mary  
Interim Director of Multicultural Affairs, 2008-2009  
Assistant Director of Multicultural Affairs, 2004-2008

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

REBECCA W. KNOWLES, Assistant Dean for Career Services,  
Marshall-Wythe Law School, effective 25 June 2009

B.A., University of Georgia, 1979  
J.D., University of Virginia School of Law, 1982

LeClair Ryan Real Estate Group  
Officer, 2007-2008

Kaufman & Canoles  
Of Counsel, 2004-2007

Goldman, Sachs & Co.  
Vice President/Associate General Counsel, Litigation, 2000-2004

Citigroup Inc./Citibank, N.A., New York  
Vice President/Associate General Counsel, Litigation, 1988-2000

DAVID A. LAPINSKI, Associate Director of the Career Center, effective  
10 August 2009

B.S., University of Florida, 1997  
M.Ed., College of William and Mary, 2007

Duke University  
Assistant Director, Employer Relations; Associate Director, External  
Relations, Career Center, 2007-2009

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

JENNIFER B. LATOUR, Chief Administrative Officer, School of Marine  
Science/Virginia Institute of Marine Science, effective 1 August 2009

B.S., Christopher Newport University, 1995  
M.B.A., Averett College, 2000

College of William and Mary  
Director of Budget and Personnel/Assistant to the Dean, School of  
Education, 2006-2009

Virginia Institute of Marine Science  
Budget Manager, 2000-2006

Christopher Newport University  
Senior Budget Analyst, 1999-2000

TERESA V. LONGO, Dean for Educational Policy, Faculty of Arts and  
Sciences, effective 1 January 2010

B.A. (1978); M.A. (1981), University of Montana  
Ph.D., University of Wisconsin-Madison, 1989

College of William and Mary  
Associate Professor, 1995-2009  
Assistant Professor, 1989-1994

JULIA R. MARTIN, Assistant Director for Graphic Design and Video  
Services, Athletics Department, effective 1 August 2009

B.S., College of William and Mary, 2009

College of William and Mary, Tribe Athletics  
Photographer, 2006-2009

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

LYNELLE M. RAGLAND, Staff Psychologist for the Counseling Center,  
effective 3 August 2009

B.A., Spelman College, 1994  
Ph.D., University of North Carolina at Chapel Hill, 2002

University of North Carolina at Charlotte  
Licensed Psychologist/Coordinator of Multicultural  
Programming, 2004-2009

College of William and Mary  
Licensed Psychologist, 2002-2004

ERIN C. REWALT, Assistant Women's Basketball Coach, Athletics  
Department, effective 1 July 2009

B.A., Dartmouth College, 1999  
M.B.A., Tuck School of Business at Dartmouth, 2004

NYC 14<sup>th</sup> Street League  
Basketball Player, 2005-2008

NYC Urban Professional League  
Team Captain, 1999-2001

FERNANDO MARTINELLI RODRIGUEZ, Assistant Swimming Coach,  
Athletics Department, effective 25 August 2009

B.A., Kenyon College, 2004

ABSC  
Swim Coach, 2007-2009

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

EDGAR A. SCHARDEIN, Captain/Deputy Chief, Police Department,  
effective 24 June 2009

City of Portsmouth Police Department  
Captain, 2006-2009  
Lieutenant, 1999-2006  
Sergeant, 1994-1999  
Police Officer, 1987-1994

ERIC P. SCRUGGS, Assistant Director of the Fund for William and Mary  
Phonathon, University Development, effective 25 June 2009

B.A., College of William and Mary, 2009

College of William and Mary  
Phonathon Senior Supervisor, 2007-2009

DAVID B. SHEPARD, Associate Vice President for Facilities  
Management, effective 25 August 2009

B.S., United States Naval Academy, 1970  
M.S., Stanford University, 1971

College of William and Mary  
Acting Associate Vice President for Facilities Management, 2007-2009  
Deputy and Director, Facilities Management, 1998-2009

Geo-Marine, Inc.  
Regional Manager, 1997-1998

Atlantic Fleet Headquarters  
Deputy Fleet Civil Engineer and Deputy for Facilities  
Management, 1995-1997

Navy Public Works Center, Japan  
Commanding Officer, 1992-1995

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

BETTY JEAN SIBLEY, Serials Librarian, Swem Library, effective  
25 June 2009

B.A., Douglass College/Rutgers University, 1977  
M.S., University of Florida, 1987  
M.L.I.S., Florida State University, 2003

Mississippi State University  
Serials Management, Electronic Resources and Microforms  
Librarian, 2008-2009  
Serials Librarian/Assistant Professor, 2007-2008

Gulf Coast Community College  
Librarian/Head of Technical Services, 2004-2007  
Serials Librarian, 2002-2004  
Senior Library Assistant, 1996-2002

LEONARD L. SLEDGE, Director of Economic Development,  
effective 1 July 2009

B.S., Morehouse College, 1994  
B.I.E., Georgia Institute of Technology, 1996  
M.B.A., The University of Phoenix, 2005

College of William and Mary  
Assistant Director, Office of Economic Development, 2007-2009

Virginia Community College System  
Director of the Institutes of Excellence – Workforce Development  
Services, 2004-2007

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

JESSE MICHAEL TARR, Assistant Coach, Men's Tennis, Athletics  
Department, effective 31 August 2009

B.S., James Madison University, 2008

Boise State University  
Volunteer Assistant Coach, 2008-2009

LINDA TESAR, Head, Technical Services, Marshall-Wythe School of Law,  
effective 17 August 2009

B.A., Austin Peay State University, 1985  
M.A., Vanderbilt University, 1987  
M.L.S, George Peabody College of Vanderbilt University, 1987

Vanderbilt University, Alyne Queener Massey Law Library  
Technical Services and Systems Librarian, 1988-2009

Vanderbilt University, Education Library  
Reference Assistant, 1987-1988

BRIAN WHITSON, Director of University Relations, effective 1 July 2009

B.S., Virginia Commonwealth University 1995

College of William and Mary  
Director of News Services, 2006-2009  
Information Manager, 2003-2006

Tribune Media/Daily Press  
Reporter, 2000-2003

Northwest Media/The South County Journal  
Reporter, 1997-2000

Media General/The News and Advance  
Staff Writer, 1995-1997

COLLEGE OF WILLIAM AND MARY  
CONFIRMATION OF ACADEMIC TENURE

The *Faculty Handbook* (Section III.B.1.a.) defines an appointment with academic tenure as follows:

The College accepts the principle of tenure and adheres to it as a moral, professional, and legal obligation. Tenured faculty members are those persons who have been affirmatively confirmed in such status by action of the Board of Visitors on recommendation of the President subsequent to appropriate peer and administrative review. An appointment with tenure may be terminated by the College only for adequate cause.

The *Handbook* (Section III.B.2.) further states:

Subject to the approval of the Board of Visitors, tenure will be granted to a full-time faculty member who has attained the rank of assistant professor or higher upon the member's continuation beyond seven years (including authorized leaves of absence except as discussed in Section III.F.7.) as a full-time faculty member of any accredited institution of higher learning or in a professional position relevant to the faculty member's academic appointment at the College; provided that if part of the seven years is represented by service other than at the College, the faculty member may be required to serve a probationary period of as much as four years at the College immediately before tenure is granted, even if the total full-time service thereby exceeds seven years....

The *Handbook* stipulates the procedures which must be followed at the departmental, faculty, and administrative levels in the development of recommendations for the confirmation of a status of academic tenure. Recommendations so developed are submitted to the President, whose "decisions are final subject to approving action by the Board of Visitors."

Through these procedures the following member of the Faculty of the College is now recommended for confirmation of academic tenure.

BE IT RESOLVED, The Board of Visitors of the College of William and Mary approves the following member of the Faculty be awarded tenure, effective 1 July 2009.

MICHAEL R. HALLERAN, Professor of Classical Studies



Board of Visitors

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COLLEGE OF WILLIAM AND MARY  
DESIGNATED PROFESSORSHIP

The following member of the Instructional Faculty of the College of William and Mary has been recommended for designated professorship.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the designated professorship of the following member of the Faculty of the College, effective with the 2009-2010 academic year:

JAYNE W. BARNARD, Herbert V. Kelly Professor of Teaching Excellence, Marshall-Wythe School of Law, for a two-year term.

Board of Visitors

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COLLEGE OF WILLIAM AND MARY  
FACULTY LEAVES OF ABSENCE

The following faculty members have requested leaves of absence without pay or partial pay during the 2009-2010 academic year for the reasons given.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary hereby approves these leaves of absence:

DAVID BACKER, Assistant Professor of Government, to accept a visiting Fellowship at the University of Notre Dame's Kroc Institute for International Peace Studies.

DAVID HASLER, Assistant Professor of Mathematics, for research collaboration at the Swiss Federal Institute of Technology Zurich. In addition, for research collaboration and teaching at the Ludwig-Maximilians-Universitat Munchen.

KELLY A. JOYCE, Associate Professor of Sociology, to accept a visiting position as Program Director in the Division of Social and Economic Sciences at the National Science Foundation.

AMY C. OAKES, Assistant Professor of Government, to accept a Belfer Fellowship at the John F. Kennedy School of Government at Harvard University.

JEANINE K. STEFANUCCI, Assistant Professor of Psychology, to accept a visiting position in the Department of Psychology at the University of Utah.

ALAN WALLACH, Ralph H. Wark Professor of Art and Art History and Professor of American Studies, to accept a Visiting Terra Professorship in American Art at Freie Universitat in Berlin, Germany.

Board of Visitors

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COLLEGE OF WILLIAM AND MARY  
REVISIONS TO THE BYLAWS OF THE  
VIRGINIA INSTITUTE OF MARINE SCIENCE/SCHOOL OF MARINE SCIENCE

The suggested revisions to the Bylaws of the Virginia Institute of Marine Science/School of Marine Science were approved March 25, 2009 by the VIMS/SMS Faculty and September 3, 2009 by the Procedural Review Committee. These changes clarify VIMS/SMS internal organization, allow the faculty to operate more efficiently, and most importantly, make VIMS/SMS Bylaws consistent with the new *Faculty Handbook*.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the revisions to the Bylaws of the Virginia Institute of Marine Science/School of Marine Science, effective immediately.

Board of Visitors

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**College of William & Mary  
Virginia Institute of Marine Science  
School of Marine Science**

**Bylaws\*  
of the  
Virginia Institute of Marine Science/School of Marine Science  
Gloucester Point, VA**

\* Revisions to Bylaws of VIMS approved by The Faculty by electronic vote after the Faculty meeting on December 22, 2004, and after review by the Procedural Review Committee on December 16, 2003, and modified and approved by the VIMS Faculty Council November 12, 2004. The 2004 version was approved by the PRC/Personnel Policy committee, April 9, 2008. A second revision of the Bylaws of the VIMS Faculty was approved by Faculty Council March 4, 2009, with final approved by The Faculty by voice vote at the Faculty Meeting on March 25, 2009.

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**ARTICLE 1: Faculty Definitions.*****Section 1: The Virginia Institute of Marine Science Faculty.***

There exists a Faculty of the Virginia Institute of Marine Science ("VIMS"), within The College of William & Mary ("The College"), known hereafter as "The Faculty". Members of The Faculty hold appointments as Faculty of The College of William & Mary in the Virginia Institute of Marine Science. These appointments require approval by the Board of Visitors of The College. It is the responsibility of The Faculty to promote the welfare of the institution, to assist the Dean and Director (hereafter "Dean/Director") in the successful pursuit of quality and excellence in the institution's tripartite mission of research, education, and advisory service, and to promote the creation, maintenance, and protection of a University environment conducive to the growth of scholarship, creativity, learning, teaching, research, service, and respect for human dignity and rights. There exists within the Virginia Institute of Marine Science an academic program conferring graduate degrees in marine science in The College of William & Mary, known as The School of Marine Science (SMS). The mission of the SMS is higher education and, in particular, graduate education in the marine sciences. The Dean/Director is also the Dean of the SMS. Faculty appointments include tenure-eligible and tenured Faculty, as well as tenure ineligible Faculty in any series with equivalent rank and qualifications that has been duly approved by the Board of Visitors of The College. Faculty holding the title "Emeritus" are non-voting members of The Faculty. Tenured and tenure-eligible Faculty have the principal responsibility for the academic programs of the SMS.

The Faculty consists of those individuals duly appointed through approved policies and procedures for search and appointment to The Faculty. The Faculty is organized administratively in Departments that reflect the interdisciplinary nature of marine science, and support the tripartite mission of VIMS as defined in the Code of the Commonwealth of Virginia, these Bylaws, The Faculty Handbook of The College, and the Bylaws of the Board of Visitors of The College of William & Mary. The Department organization is determined by the Dean/Director in consultation with The Faculty. Chairpersons for each Department are elected by the Department Faculty and appointed by the Dean/Director. The Faculty reports through the designated Department Chairs to the Dean/Director. The Chair reports regarding research matters through the Director for Research and Advisory Services, and regarding educational matters relating to the academic and graduate degree programs through the Dean of Graduate Studies. To insure uniformity in the academic program across departments, an Academic Council has been established by the Faculty. The Academic Council advises the Dean/Director on matters related to the academic and degree programs and reports to the Faculty Council at its regular meetings.

The Faculty participates in generally accepted forms of governance found at institutions of higher learning in the Commonwealth of Virginia and this country. Faculty governance is

accomplished through a representative body known as the Faculty Council, whose members receive their authority from The Faculty. The Council's elected Representatives consult with and advise the Dean/Director on matters of concern to The Faculty and the operations of VIMS. The Faculty Council also responds to specific requests for information and advice made by the Dean/Director, the Director for Research and Advisory Services, or the Dean of Graduate Studies.

## **ARTICLE 2: Faculty Rights and Responsibilities.**

### **Section 1: Faculty Rights.**

The Faculty enjoy all of the rights and privileges afforded them by The College as are contained in the most recent edition of the *Faculty Handbook* approved by The Board of Visitors of The College, and the Code of Virginia as it relates to the various faculties of institutions of higher education in the Commonwealth.

### **Section 2: Faculty Responsibilities.**

With the Dean/Director, The Faculty are jointly responsible for the tripartite mission of research, advisory service, and education. They advise the Dean/Director and conduct activities in research, advisory service, and education that enhance and support the institutional mission and the various mandates given it in the Code of Virginia.

It is recognized that individual Faculty may emphasize one element of the tripartite mission as their principal activity and commitment, but it is understood that each Faculty member will engage to some degree in all three elements of the institutional mission. In addition, tenured and tenure-eligible Faculty are expected to demonstrate a commitment to the academic and degree programs of the SMS through teaching, mentoring, and service to the academic and degree programs.

## **ARTICLE 3: Administrative Officers of the Faculty.**

### **Section 1: The Director and the Dean (Dean/Director).**

The Dean/Director is the chief administrative officer of VIMS and SMS, which are under the administrative, and management control of the Board of Visitors of The College. The Dean/Director must meet the requirements for appointment to The Faculty and will hold an appointment within an appropriate department of VIMS. He or she is nominated by the President of The College and appointed by the Board of Visitors of The College for an indefinite term. For matters relating to the statutory responsibilities of

VIMS, the Dean/Director reports to the President of The College. For matters relating to the affairs of the SMS, the Dean/Director reports

to the Provost of The College. The Dean/Director is responsible for the development and administration of the programs of research, advisory service, and education, for budgetary planning and the allocation of funds, for assignment of space and facilities, for Faculty and staff appointments and development, and for all other matters related to the missions and mandates of VIMS. The Dean/Director is also responsible for the instructional programs in marine science, for scheduling of classes and examinations, for the assignment of space related to the instructional program, and for all other matters related to the curriculum, students, and Faculty. The Dean/Director is assisted by the Director for Research and Advisory Services, the Dean of Graduate Studies, and the Departmental Chairs.

**Section 2: *Director for Research and Advisory Services.***

The Director for Research and Advisory Services assists the Dean/Director in the administrative duties of VIMS and serves as the senior administrative officer for the research, advisory service, missions and mandates of VIMS under the Dean/Director. The Director for Research and Advisory Services must be tenured and will hold an appointment within an appropriate Department of VIMS. He or she is nominated by the Dean/Director and serves at the Dean/Director's discretion. This position may be filled from among The Faculty or from outside the institution, in which case the search will be in accordance with policies and procedures established for searches in consultation between the Dean/Director and the Faculty Council. The appointment requires approval by the President and the Board of Visitors of The College. He or she administers the affairs of VIMS during the temporary absence of the Dean/Director. The Director for Research and Advisory Services consults with and works with the Dean of Graduate Studies in order to ensure close coordination of the programs of VIMS and the instructional programs of the SMS. The Chairs of the Departments report to the Director for Research and Advisory Services on all matters concerning the missions and mandates of VIMS and assist in their execution.

**Section 3: *Dean of Graduate Studies.***

The Dean of Graduate Studies assists the Dean/Director in the administrative duties of the academic programs, and serves as the senior Faculty member and principal administrative officer of the SMS under the Dean/Director. The Dean of Graduate Studies must be tenured and will hold an appointment within an appropriate Department of VIMS. He or she is nominated by the Dean/Director and serves at the discretion of the Dean/Director. This position may be filled from among The Faculty or from outside the institution, in which case the search will be in accordance with policies and procedures



established for searches in consultation between the Dean/Director and the Faculty Council. The appointment requires approval by the President and the Board of Visitors of The College. In the event of a temporary absence of both the Dean/Director, and the Director for Research and Advisory Services, the Dean of Graduate Studies serves as acting Dean/Director. The Dean of Graduate Studies consults and works with the Director for Research and Advisory Services in order to ensure close coordination of the instructional programs of the SMS and the programs of VIMS. The Chairs of the Departments report to the Dean of Graduate Studies on all academic matters related to the instructional programs, and assist in their execution.

#### **Section 4: Department Chairs.**

The Chair of a Department is elected by the Department Faculty and appointed by the Dean/Director, effective July 1, for a term not to exceed three years, and serves at the discretion of the Dean/Director. Department Chairs must be tenured and meet the requirements for appointment to The Faculty. The Chairs provide leadership, guidance and vision within their departments. Department Chairs are responsible for the development and administration of departmental budgets related to the programs and missions of VIMS and the SMS, for the allocation of resources to those programs within their respective Department, for the planning and direction of those programs, and for the professional development of Faculty and staff in the Department. The Department Chairs are responsible for conducting annual merit reviews of Faculty in their department according to the policies, procedures and criteria approved by the Faculty. These procedures have been approved and reviewed by the Faculty, the Dean/Director, the Procedural Review Committee of the College and the Personnel Policy Committee of The College. In meeting these responsibilities, the Chair will ensure the full participation of the departmental Faculty.

### **ARTICLE 4: Faculty Governance.**

#### **Section 1: General Meetings of The Faculty.**

##### **1.1: Presiding Officer**

The Dean/Director presides at all regular and special meetings of The Faculty. In the absence of the Dean/Director, the presiding officer is determined by the succession defined in Article 3, Sections 2 and 3.

##### **1.2: Meeting Schedule**

Regular meetings of The Faculty will be held at least twice annually in spring and fall. The spring meeting of each year will include the election of institutional committee members and representatives to College-wide committees and the William & Mary Faculty Assembly. A schedule of regular meetings of The

Faculty will be published in January of each year by the Dean/Director.

**1.3: Agendas**

The Secretary of the Faculty Council prepares the agenda for meetings of The Faculty. Items may be placed on the agenda for regular meetings by the Dean/Director, by any committee of The Faculty, or by any two Faculty members unless otherwise specified in these bylaws. Items to be placed on the agenda must be submitted to the Secretary at least fifteen (15) working days prior to the next regular meeting. The Secretary shall distribute the agenda to each member of The Faculty no fewer than ten (10) working days prior to the meeting.

**1.4: Special Meetings**

Special meetings of The Faculty may be called by the President or the Provost of The College, the Dean/Director, the Faculty Council, the Academic Council, by any committee elected by The Faculty, or upon written petition by at least twenty five (25) percent of the membership of The Faculty. Such special meetings will convene within five (5) working days after the tender of such a request to the Secretary. A fixed agenda will be distributed to The Faculty with the notice of the meeting. Special meetings and voting of the Faculty may be conducted electronically, through email or computer (including web-based) conferencing.

**1.5: Quorum**

A majority of all voting members of The Faculty constitutes a quorum at both regular and special meetings. Members of The Faculty on leaves of absence are not counted when determining a quorum. Electronic meetings may be conducted without making a determination as to whether a quorum exists, but for any motion voted upon electronically, the vote will be valid only if a quorum participated in the vote, as determined by tabulating the votes.

**1.6: Meeting Protocols**

Meetings of The Faculty are open to attendance by all members of the VIMS faculty, by individuals invited by The Faculty, and by non-Faculty members of any committee of The Faculty. Emeritus Faculty are non-voting but are granted the privilege of the floor at all meetings of The Faculty. Non-Faculty members may be granted the privilege of the floor at the discretion of the presiding officer. Meetings of The Faculty may enter into closed session for reasons of confidentiality, by a majority vote of those present and voting, and in accordance with procedures established for meetings of the Board of Visitors of The College.

A simple majority of members present shall be sufficient to pass or reject a motion unless otherwise specified in these bylaws. Voting on motions is normally by voice or by show of hands. However, five (5)

members may require a roll call vote or secret ballot upon any motion. There are no proxy votes.

### **1.7: Representatives to the Faculty Assembly of the College**

Representatives to The Faculty Assembly of The College are elected at the regularly scheduled spring meeting of The Faculty. The number of VIMS representatives is determined by policies and procedures established by The Faculty Assembly of The College. One of the Representatives will always be the Chair of the Faculty Council (Article 4, Section 2.3), and the other will always be the Chair of the Academic Council (Article 4, Section 3.5).

### **Section 2: The Faculty Council.**

To conduct the affairs of The Faculty effectively, a representative body known as the Faculty Council exists. The Faculty Council shall serve as consultant and advisor to the Dean/Director. The Faculty Council shall serve as the appropriate forum for the discussion of the concerns and interests of The Faculty both with regard to the Institute and The College. The Faculty conveys to the Faculty Council the powers to act on its behalf, and reserves the right to periodically review the operation of the Faculty Council.

The purpose of the Faculty Council is to provide an effective voice in deliberation about and establishment of policies, and to enter into a partnership of shared responsibility and cooperation among The Faculty, administration, and other members of the VIMS community and The College of William & Mary. The Faculty Council is thus a forum for ensuring adequate and productive communication between The Faculty and the Administration. The Faculty Council may not impinge on the responsibilities specifically accorded to the Academic Council (Article 4, Section 3).

### **2.1: Functions.**

Actions of the Faculty Council may not contravene any provisions of Virginia law or The policies of The College set forth by The Board of Visitors. The Faculty Council is further governed and bound by the most recent version of the Faculty Handbook of The College as approved by the Board of Visitors. According to procedures and criteria approved by The Faculty, the Faculty Council performs such functions as may be entrusted to it by The Faculty and considers matters of concern to The Faculty, conveying The Faculty position in the form of recommendations to the Dean/Director. The functions of the Faculty Council include, but are not necessarily limited to, the following:

**2.1.1:** To consider issues relating to the affairs of The College that may be of legitimate concern to The Faculty;

- 2.1.2:** To advise the Dean/Director on matters affecting the welfare of the institution, including the allocation of resources;
- 2.1.3:** To participate in the formulation of research, advisory service, and education policies;
- 2.1.4:** To review and recommend to the Dean/Director such policies, programs, and other matters as the administration, department faculties, and individual Faculty members may propose;
- 2.1.5:** To provide liaison from The Faculty to the Board of Visitors of The College through representation to The Faculty Assembly of The College and to report to The Faculty on the actions of the Board of Visitors;
- 2.1.6:** To elect officers and establish ad hoc and special committees as necessary to carry out its charge and responsibilities;
- 2.1.7:** To share responsibility with the administration for maintenance and enhancement of the stature and effectiveness of VIMS, the SMS, and The College;
- 2.1.8:** To review periodically, policies and procedures for searches, appointments, promotions, and tenure in consultation with The Faculty and the Dean/Director;
- 2.1.9:** To develop policies and procedures for establishing committees for the evaluation of administrators in consultation with The Faculty and the Dean/Director;
- 2.1.10:** To participate, via the Faculty Council Chair, with the Dean/Director, the Director for Research and Advisory Services, the Dean of Graduate Studies, the Director for Planning and Budget, and the department chairs in the biennial budget planning process. The Chair of the Faculty Council is responsible for conveying actions regarding the biennial budget planning process to the Faculty Council.

**2.2: Relationship to the Dean/Director.**

The Faculty Council may request reports from the Office of the Dean/Director on matters within the Faculty Council's purview for distribution either to its committees, the Faculty Council as a whole, or The Faculty. At least once each calendar year, at either a regular or special meeting of the Faculty Council, the Dean/Director will be invited to present a report on the state of the institution, its budgets and programs, and on matters of future concern.

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**2.2.1:** The Chair of the Faculty Council is responsible for conveying the principal Faculty Council actions to the Dean/Director, through the official minutes or by other means.

**2.2.2:** Recommendations of the Faculty Council are implemented, if and when approved by the Dean/Director and, when required, by the President of The College, and by the Board of Visitors of The College. In the event that the Dean/Director rejects or does not choose to implement recommendations of the Faculty Council, that decision shall be communicated in writing to the Faculty Council with reasons for such action. Upon receipt of this communication the Faculty Council may choose, by a vote of two-thirds (2/3) of the Faculty Council members, to appeal such decisions to the Dean/Director. If the appeal is not resolved with the Dean/Director, it may then in unusual and appropriate circumstances be sent to the Provost of The College and/or The Faculty Assembly of The College for their consideration.

**2.3: Composition and Structure.**

The Faculty Council consists of two Representatives and one Alternate Representative from each Department to be elected by The Faculty of each Department from the Faculty members within that Department. At least one Representative from each Department must be tenured or tenure eligible. Administrative officers, i.e. the Dean/Director, the Director for Research and Advisory Services, and the Dean of Graduate Studies, may neither vote for nor serve as Representatives. All other Faculty as defined above (Article 1, Section 1), including Department Chairs but excepting Emeritus, are eligible. Each Representative will represent the interests of his or her respective Department. It is the responsibility of the senior Representative of a Department (the longer serving of the two Representatives) to report to the Departmental Faculty the proceedings of the Faculty Council and other related matters. The Representatives serve as a channel through which any member of the VIMS community (Faculty, Staff, Students) may introduce matters for consideration by the Faculty Council or its Committees.

Alternates may vote only when replacing an absent Representative but have voice at all meetings.

Representatives are elected for a term of three (3) years, and alternates for one (1) year. The term of office for Representatives is staggered so that approximately one-third (1/3) will be elected in a given year. Terms for Representatives from a given Department will not coincide. New members begin service on 1 July. In the event a Representative is unable to serve, the alternate fills the position for the remainder of the term and the Department elects a new alternate Representative.

The Departments reserve the right to rescind the election of a Representative or Alternate to the Faculty Council or its standing committees for habitual absence or other malfeasance and to elect a successor for the remainder of the term.

The Chair of the Academic Council shall serve as a Representative to the Faculty Council with full voice and voting rights. The Dean/Director, the Director of Research and Advisory Service and the Dean of Graduate Studies are *ex officio*, non-voting members of the Faculty Council.

#### **2.4: Officers, Election of Officers, Terms of Office.**

The officers of the Faculty Council are the Chair, Vice Chair, and Secretary. The Chair is elected at-large by The Faculty for a term of three (3) years, and must be a tenured Faculty member. The Chair of the Faculty Council is a representative to The Faculty Assembly of The College. Four weeks prior to the spring meeting in the years when a Chair is elected, the Nominations and Elections Committee will solicit nominations from The Faculty and prepare a ballot for consideration at the meeting of The Faculty. Nominations from the floor will be accepted. The Vice-Chair is elected annually by the Faculty Council from among the tenured members of the Departmental Representatives to the Faculty Council at the first meeting of the Faculty Council after the new members begin service. The Secretary is elected annually by the Faculty Council from among the members of the Departmental Representatives to the Faculty Council also serves as general secretary to The Faculty (Article 4, Section 1.3).

If the Faculty Council Chair is vacated by resignation or other cause, the Vice Chair will assume the position of Chair until June 30<sup>th</sup> following the next regular Spring Faculty meeting. The Faculty shall elect a new chair for a three (3) year term at this Spring meeting. A new Vice Chair will be elected by the Faculty Council, and the Alternate from the Department represented by the former Vice Chair will assume duties as a Representative. The Department affected will elect a new Alternate.

The Chair of the Faculty Council presides at meetings of the Faculty Council. In his or her absence, the Vice Chair presides. He or she prepares and distributes notices of Faculty Council meetings to The Faculty and Administration, the agenda for Faculty Council meetings, and specific reports (as requested) on the work of the Faculty Council to The Faculty, the Dean/Director, the President, Provost, and the Board of Visitors of The College. The Chair shall report on Council business to The Faculty at regular meetings of The Faculty.

The Secretary is responsible for the taking and distribution of minutes of the Faculty Council and General Faculty meetings, and prepares and distributes notices and agendas of meetings of The Faculty.

#### **2.5: Meetings of the Faculty Council.**

There shall normally be monthly meetings of the Faculty Council. Special meetings may be called by the Chair, by resolution of the Faculty Council, or by a petition signed by at least two of the Representatives. Meetings may be conducted electronically, including by email or computer (such as web-based) conferencing.

At the first meeting of the Faculty Council after new members begin service, a schedule for meetings shall be determined. Meeting agendas will be prepared by the Chair of the Faculty Council in consultation with the Dean/Director. The agenda is sent to The Faculty, Representatives, and the chairpersons of all Faculty Council committees at least five (5) working days before regularly scheduled meetings, or as much in advance as possible for a meeting called in an emergency. Any single Representative may require that a proposal be placed on the agenda unless otherwise specified in these bylaws.

A quorum shall consist of a simple majority of the Representatives with each department represented. An affirmative vote of a majority of the Representatives present and voting shall be necessary to adopt any motion, resolution or other action, except as specified otherwise in these Bylaws. All members of The Faculty may attend meetings of the Faculty Council without voice or vote.

As required for purposes of confidentiality, the Faculty Council may enter into closed session by a two-thirds (2/3) vote of the members present or by written request of the Dean/Director and in accordance with procedures established for meetings of the Board of Visitors of The College.

The Faculty Council may adopt Operating Rules consistent with these Bylaws to facilitate its functioning as needed.

## **2.6: Standing Committees of The Faculty Council.**

The standing committees of the Faculty Council operate under policies, procedures and criteria approved by The Faculty. They include, but are not necessarily limited to:

### **2.6.1: Faculty Status and Tenure Review.**

There is a Committee on Faculty Status and Tenure Review (FS&TR) consisting of one member from each Department plus one additional member representing The Faculty at-large. All members are elected at-large by The Faculty. Each Department will nominate at least two candidates for their Departmental representation on the FS&TR and, optionally, any Faculty member for the at-large position. The members elected to the FS&TR must be from the tenured Faculty excluding Department Chairs and Administrative Faculty. They serve for a term of three (3) years. Terms of office are staggered so that approximately one third (1/3) of the members are elected annually. New members are elected at the spring meeting of The Faculty and assume office on July 1. The Committee elects its Chair annually from among the membership at the first meeting with new members. Vacancies created by resignation or other cause will be filled for the remaining term by the represented department by departmental vote. Vacancies created by resignation or other cause of the at-large member will be filled for the remaining term by Faculty Council appointment.

The FS&TR, according to policies, procedures, and criteria† approved by The Faculty, by the Dean/Director, reviewed by the Procedural Review Committee of The College, and recorded by the Personnel Policy Committee of The College will:

- a) Review the credentials of applicants for Faculty status and make recommendations regarding Faculty appointments, rank, and status to the Dean/Director, to be forwarded through the Provost and President to the Board of Visitors of The College;
- b) In accord with established schedules, review the record of Faculty members and make recommendations to the Dean/Director regarding Faculty promotion, retention, the award of tenure and, when required, post-tenure review;
- c) Review Faculty appeals of annual performance evaluations and provide findings and recommendations to the Dean/Director and;
- d) Develop procedures for the appeal of its decisions by Faculty.

#### **2.6.2: Nominations and Elections.**

There is a Committee on Nominations and Elections (NEC) consisting of one (1) member elected by each Department. Members serve for terms of three (3) years. Terms are staggered so that approximately one third (1/3) of the members are elected annually. New members assume office on July 1. The Committee elects its Chair annually from among the membership at the first meeting with new members.

The NEC shall, according to policies, procedures, and criteria\* approved by The Faculty, and the Dean/Director:

- a) Review representation formula and certify candidate eligibility;
- b) Assess the equity of Departmental representation;
- c) Determine vacancies to be filled;

\*Procedures and Criteria for Appointment, Evaluation, Retention, Promotion and Award of Tenure. VIMS Committee on Faculty Status and Tenure Review, ratified 19 October 1979, current version 5 June 1997.



d) Administer Faculty voting and elections;

e) Administer elections of Faculty to all College-wide committees in consultation with the VIMS and SMS representative to The Faculty Assembly Committee on Committees.

The NEC shall keep a record of all elected and appointed offices of The Faculty and the institution and inform The Faculty and Dean/Director when vacancies in these offices occur by reason of expiration of terms or otherwise. At least 10 working days in advance of elections, the NEC will make written nominations for vacant elective offices of The Faculty. The NEC conducts all elections in accordance with these Bylaws and procedures and criteria established by The Faculty.

### **2.6.3: Other Committees.**

The Faculty and the Faculty Council may establish other standing committees and special or ad hoc committees, and provide for participation in committees of The College as may be appropriate for the performance of its functions. Membership on such committees may come from The Faculty as well as the Representatives of the Faculty Council.

Membership of the committees is determined in such a manner as the Faculty Council may decide. For any or all committees the Faculty Council may elect a nominating committee or request nominations from the Representatives representing each Department. When the Faculty Council is to vote on the membership of any committee, nominations from the floor will be allowed.

### **Section 3: The Academic Council.**

An Academic Council for the School of Marine Science (SMS), Virginia Institute of Marine Science, The College of William & Mary is a representative body of The Faculty to provide for the development, maintenance and advancement of the academic and degree programs of the SMS. The responsibilities of the Academic Council include but are not limited to curriculum, degree requirements, teaching, admissions, and financial aid.

Actions of the Academic Council may not contravene any provisions of Virginia Law, the policies of The College as set forth by The College's Board of Visitors, or by the policies defined in these Bylaws. The Academic Council is further governed and bound by the most recent version of the Faculty Handbook of The College as approved by the Board of Visitors.

**3.1: Relationship to the Faculty Council and the SMS**

The Academic Council is represented on the Faculty Council by the Chair of the Academic Council. The Chair of the Academic Council shall report to the Faculty Council on matters relating to the academic and degree programs and the actions of the Academic Council, and shall represent the interests of the SMS to the Faculty Council.

**3.1.1:** The Chair of the Academic Council has full voice and vote on the Faculty Council.

**3.1.2:** The Chair is a Representative to The Faculty Assembly of The College.

**3.1.3:** The Chair of the Academic Council reports on all matters relating to the academic and degree programs of the SMS at regular and special meetings of The Faculty.

**3.2: Relationship to the Dean/Director and the Dean of Graduate Studies.**

The Academic Council may request reports from the Dean/Director and the Dean of Graduate Studies on matters concerning the academic and degree programs and academic budgets of the SMS for the use of its committees, or distribution to The Faculty and the Faculty Council.

**3.2.1:** The Dean of Graduate Studies is an ex officio non-voting member of the Academic Council and is responsible for reporting principal Academic Council actions to the Dean/Director.

**3.2.2:** Recommendations of the Academic Council are implemented by the Dean of Graduate Studies, if and when approved by the Dean/Director, and where required, by the President and the Board of Visitors of The College. In the event that the Dean/Director does not approve a recommendation of the Academic Council, that decision will be communicated in writing to the Academic Council with reasons for such action. The Academic Council may appeal such decisions to the Dean/Director by a resolution approved by two-thirds (2/3) of the Academic Council members. If the appeal is not resolved with the Dean/Director, it may then in unusual and appropriate circumstances be sent to the Provost of The College and/or The Faculty Assembly of The College for their consideration.

**3.3: Functions.**

According to procedures and criteria approved by The Faculty, the Academic Council performs such functions as may be entrusted to it by the The Faculty and, through recommendations to the

Dean/Director, considers academic matters of concern to the The Faculty. The Academic Council makes recommendations to the Dean/Director concerning academic matters of concern to The Faculty. The Academic Council evaluates academic issues relating to The College and of legitimate concern to the SMS and makes recommendations to The Faculty Assembly. The Academic Council formulates academic policy recommendations regarding the SMS for the Dean/Director based on proposals from the administration, department Faculty, student organizations, and individual Faculty members. The Dean/Director and the Dean of Graduate Studies consult with and seek the advice of the Academic Council on all matters relating to the academic and degree programs, and students. The Academic Council will respond appropriately and will keep The Faculty apprised of its actions through Departmental Representatives and the Academic Council's Representative to the Faculty Council.

The Academic Council may establish standing academic committees, special committees, and provide for participation in the academic committees of The College as may be appropriate for the performance of its functions (see Section 3.7). The Academic Council performs such functions as are given to it by The Faculty, the Dean/Director, or the designees of the Dean/Director. It prepares and submits specific reports, as requested, on the work of the Academic Council to The Faculty, the Dean/Director, the President and Provost of the College, and the Board of Visitors of the College. The Academic Council at its discretion may call and convene meetings of The Faculty.

### **3.4: Composition and Structure.**

The Academic Council has one Representative and one Alternate elected by The Faculty in each Department. Alternates may vote only when replacing an absent Representative but have voice at all meetings. All Faculty except the Dean/Director, the Director for Research and Advisory Services, the Dean of Graduate Studies and Emeritus are eligible to serve as Departmental Representatives to the Academic Council. The term of office for each Representative is three (3) years. The term of office for Alternates is one year. Terms of office are staggered so that roughly one-third (1/3) of the Representatives are elected annually. Representatives serve the interests of the SMS in their Department and serve as a channel through which any member of The Faculty and students may introduce matters for consideration by the Academic Council or its committees. It is the responsibility of the Representatives from each Department to disseminate or report to The Faculty of that Department the proceedings of the Academic Council and other related matters. There will be a Representative and an Alternate designated by the Graduate Student Association of the SMS to be elected annually by the GSA. The GSA determines the eligibility requirements of its Representative. The Representative of the GSA represents the interests of the SMS students. The GSA Representative shall have voice but no vote on the Academic Council.

The Dean/Director serves as a non-voting *ex officio* member of the Academic Council.

The Departments reserve the right to rescind the election of a Representative or Alternate to the Academic Council or its standing committees for habitual absence or other malfeasance and to elect a successor for the remainder of the term.

### **3.5: Officers, Elections, and Terms of Office**

The officers of the Academic Council are the Chair and Secretary. The Chair is elected at-large by The Faculty for a term of three (3) years and must be a tenured member of The Faculty. The Chair shall serve as a Representative to the Faculty Assembly of the College. The Secretary is elected annually by the Academic Council from among the tenured members of the Representatives at the first meeting of the Academic Council after new members begin service. Elections to fill vacancies on the Academic Council will occur at departmental meetings in the spring.

The Secretary will arrange for the taking and distribution of minutes of the Academic Council meetings. If the Chair of the Academic Council is vacated through resignation or other causes, the Secretary will assume the position of Chair, and a new Secretary will be elected from among eligible members of the Academic Council to fill the unexpired term of office.

### **3.6: Meetings of the Academic Council.**

There shall normally be monthly meetings of the Academic Council. Special meetings may be called by the Dean/Director, the Dean of Graduate Studies, the Chair, by a resolution of the Academic Council or by a petition signed by at least two of the Representatives. Meetings are open to members of The Faculty without voice or vote. The Chair presides at all meetings of the Academic Council. The Chair and the Dean of Graduate Studies shall prepare the agenda for each meeting. Any single Representative may require that a proposal be placed on the agenda unless otherwise specified in these bylaws. The agenda shall be circulated to the Representatives and Alternates at least five (5) working days before each regularly scheduled meeting and a copy of the agenda shall be posted where it is available to The Faculty. Agenda for special meetings shall be circulated as much in advance as feasible. The Secretary shall see that events at each meeting, regular or special, are recorded and shall circulate a draft of the minutes to members within five (5) working days. Following approval, the corrected minutes shall be provided to each Representative who shall then inform his or her department Faculty by appropriate posting.

A quorum shall consist of a simple majority of the Representatives. An affirmative vote of a majority of the members present and voting shall be necessary to adopt any motion, resolution, or other action.

As required for purposes of confidentiality, the Academic Council may enter into closed session by a two-thirds (2/3) vote of the members, or by request of the Dean/Director and in accordance with procedures established for meetings of the Board of Visitors of the College.

### **3.7: Standing Committees of the Academic Council.**

Standing committees may include as members, representatives of the Academic Council or any Faculty member as well as student representatives. Membership is determined in such a manner as the Academic Council may decide or as specified by these bylaws. When the Academic Council is to vote on the membership of any committee, nominations from the floor will be allowed.

The standing committees of the Academic Council are the standing committees of The Faculty. They may include, but are not necessarily limited to, committees on Admissions and Student Financial Aid, Educational Policy, Student Research, and Academic Status and Degrees. The Academic Council will develop the charge and function of each committee to ensure equal representation among Departments. These committees shall develop policies and procedures for their operation that are approved The Faculty.

### **ARTICLE 5: Parliamentary Authority**

The current edition of Robert's Rules of Order, except when inconsistent with these bylaws, shall govern meetings of The Faculty, the Councils, and committees.

### **ARTICLE 6: Amendments to the Bylaws**

#### ***Section 1: Procedures***

Amendments may be proposed by two or more Representatives of the Faculty Council or Academic Council or by two or more Faculty members with a petition signed by at least one third (1/3) of the members of a department. The proposed amendment(s) shall be submitted to the Faculty Council for consideration and subsequent forwarding to the Academic Council for consideration. Amendments approved by a majority vote of both Councils and in consultation with the Dean/Director shall then be placed on the agenda for the next meeting of The Faculty. Amendments also may be submitted directly to Faculty referendum without approval by either Council by means of a written petition signed by at least one third (1/3) of The Faculty.

Board of Visitors

Resolution 13

September 17-18, 2009

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***Section 2: Approval***

Approval of proposed amendments by The Faculty requires at least a two thirds (2/3) vote of all members. Following approval by The Faculty, the amendment(s) shall be forwarded for approval through the Dean/Director, the Procedural Review Committee, the Personnel Policy Committee, Provost and President, for final approval by the Board of Visitors of The College.

RICHARD BLAND COLLEGE  
AGENDA ITEMS

RICHARD BLAND COLLEGE  
APPOINTMENT OF  
ASSISTANT PROFESSOR OF BIOLOGY  
KEVIN PETERS

Following a national search to fill the full-time position of Assistant Professor of Biology at Richard Bland College, we present the following resolution:

BE IT RESOLVED, That upon recommendation of the President and Provost, the Board of Visitors of the College of William and Mary approves the appointment of Kevin Peters as Assistant Professor of Biology, effective August 10, 2009.

Dr. Peters received his Ph.D. in Biology from the University of Alabama, where he served as teaching assistant beginning in 2002. His research publication and grants focus on aquatic organisms, especially those of the Antarctic, an area he has extensively visited with the support of NSF grants.



RICHARD BLAND COLLEGE  
APPOINTMENT OF  
ASSISTANT PROFESSOR OF BIOLOGY  
ANGELA BURCHAM

Following a national search to fill the full-time position of Assistant Professor of Biology at Richard Bland College, we present the following resolution:

BE IT RESOLVED, That upon recommendation of the President and Provost, the Board of Visitors of The College of William and Mary approves the appointment of Angela Burcham as Assistant Professor of Biology, effective August 10, 2009.

Ms. Burcham earned the M.S in Biology from Western Carolina University in 1997, and she will complete the Ph.D. this fall at the University of Louisiana, where her dissertation focused on the interactive effects of environmental stress and fungi in *Spartina* species in coastal Louisiana. She has taught biology, botany and anatomy and physiology at several community colleges in North Carolina and more recently at the University of Louisiana at Lafayette and St. Norbert College in Wisconsin.

RICHARD BLAND COLLEGE  
APPOINTMENT OF  
ASSISTANT PROFESSOR OF MATHEMATICS  
LAURAN JOHNSON

Following a national search to fill the full-time position of Assistant Professor of Mathematics at Richard Bland College, we present the following resolution:

BE IT RESOLVED, That upon recommendation of the President and Provost, the Board of Visitors of The College of William and Mary approves the appointment of Lauran Johnson as Assistant Professor of Mathematics, effective August 10, 2009.

Mrs. Johnson completed her M.S. in Mathematics at Virginia State University and is a Ph.D. candidate at the University of Virginia. She has taught secondary school mathematics in several schools across Southside and the tri-cities area, and she has served as adjunct instructor in mathematics at RBC and VCU. She is a member of Kappa Mu Epsilon, National Mathematics Honor Society.

## RICHARD BLAND COLLEGE

## 2010 – 2012 BIENNIUM BUDGET REQUESTS

Operating budget requests for the 2010 – 2012 Biennium were due to the Department of Planning and Budget on September 1, 2009. The request submitted addresses requirements for operating costs for the opening of the Science and Technology Building in the Fall of 2010.

<u>Operating Costs</u>	<u>2010-11</u>	<u>2011-12</u>
GF	\$147,394	\$151,816
NGF	<u>\$ 79,366</u>	<u>\$ 81,747</u>
Total	\$226,760	\$233,563
FTE	2.00	2.00

RESOLVED, upon recommendation of the President, that the Board of Visitors of The College of William and Mary in Virginia approves the operating budget request for Richard Bland College for the 2010 – 2012 Biennium.

## **BOARD OF VISITORS MEETING DATES**

### **2009**

September 16-18

November 19-20

### **2010**

February 4-5 (Charter Day 2/6)

April 15-16 (Commencement weekend 5/14-16)

September 16-17

November 18-19 (November 18 at Richard Bland College)

**MAY 2009**