

SCHEDULE

Board of Visitors Committee Meetings
The College of William and Mary

February 6 - 8, 2013
Blow Memorial Hall - College of William and Mary
Matoaka Woods Room – School of Education

WEDNESDAY, FEBRUARY 6:

RECTOR'S OFFICE - EXECUTIVE COMMITTEE

5:15-6:30 p.m.

Executive Committee

Jeffrey B. Trammell, Chair
Charles A. Banks III, Vice Chair
Dennis H. Liberson, Secretary

Robert E. Scott
Todd A. Stottlemeyer
Michael Tang
John C. Thomas

- A. Approval of Minutes
- B. Discussion topics
- C. Closed Session (if necessary)

ROOM 201 – BLOW MEMORIAL HALL:

6:30 p.m.

Reception and Dinner

THURSDAY, FEBRUARY 7:

BOARD DINING ROOM

7:30 a.m. Continental breakfast available

BOARD ROOM - COMMITTEE ON ADMINISTRATION, BUILDINGS AND GROUNDS

8:00-9:00 a.m. Committee on Administration, Buildings and Grounds
(Provost Halleran, Ms. Martin) Charles A. Banks III, Chair
Ann Green Baise Dennis H. Liberson, Vice Chair
Thomas R. Frantz
Sue H. Gerdelman
L. Clifford Schroeder, Sr.
Peter A. Snyder
John C. Thomas

- A. Approval of Minutes
- B. Report from Building Official
 - 1. Enclosure H, page 12
- C. Report from Virginia Institute of Marine Science Dean/Director
 - 1. Enclosure I, page 13-15
 - 2. Enclosure J, page 16
- D. Report from Vice President for Administration
 - 1. Enclosure K, pages 17-24
 - 2. Enclosure L, page 25
- E. Closed Session (if necessary)

**BLOW ROOM 201 – JOINT MEETING: COMMITTEE ON ATHLETICS AND
W&M FOUNDATION ATHLETICS SUBCOMMITTEE**

9:00-10:00 a.m. Committee on Athletics Peter A. Snyder, Chair
(Mr. Driscoll) Kendrick F. Ashton, Jr., Vice Chair
Keith S. Fimian
Thomas R. Frantz
Sue H. Gerdelman
Todd A. Stottlemyer

- A. Approval of Minutes
 - 1. W&M Foundation Athletics Subcommittee – October 25, 2012
 - 2. Committee on Athletics – November 28, 2012
- B. Closed Session (if necessary)
- C. Student-Athlete Speaker
- D. Recent Athletic Endowment Gifts
- E. Events

THURSDAY, FEBRUARY 7:

BOARD ROOM - COMMITTEE ON AUDIT AND COMPLIANCE

- 9:00-10:00 a.m. Committee on Audit and Compliance John C. Thomas, Chair
(Mr. Stump) Michael Tang, Vice Chair
Edward L. Flippen
John E. Littel
Leigh A. Pence
L. Clifford Schroeder, Sr.
- A. Approval of Minutes
 - B. Closed Session (if necessary)
 - C. Report from Director of Internal Audit
 - 1. Enclosure M, page 29
 - 2. **Resolution 2**, pages 30-34
 - 3. **Resolution 3**, pages 35-37
 - D. Report from Compliance and Policy Officer

BOARD CONFERENCE ROOM - RICHARD BLAND COLLEGE COMMITTEE

- 10:00-11:00 a.m. Richard Bland College Committee Dennis H. Liberson, Chair
(President Sydow) Ann Green Baise, Vice Chair
Kendrick F. Ashton, Jr.
Keith S. Fimian
Edward L. Flippen
Sue H. Gerdelman
John E. Littel
- A. Approval of Minutes
 - B. General Reports
 - C. Action Material
 - 1. **Resolution 1**, pages 39-40
 - D. Informational Material
 - 1. Enclosure A, pages 41-57
 - 2. Enclosure B, pages 58-59
 - 3. Enclosure C, pages 60-62
 - 4. Enclosure D, page 63
 - 5. Enclosure E, page 64
 - 6. Enclosure F, page 65
 - 7. Enclosure G, page 66
 - E. Closed Session (if necessary)

THURSDAY, FEBRUARY 7:

**BOARD ROOM - COMMITTEE ON ACADEMIC AFFAIRS / PROVOST REPORT /
FACULTY PRESENTATION**

10:00-10:45 a.m. Committee on Academic Affairs Robert E. Scott, Chair
(Provost Halleran) Todd A. Stottlemeyer, Vice Chair
Peter A. Snyder
Michael Tang

- A. Approval of Minutes
- B. Report from Provost
- C. Report from Faculty Liaison Committee Chair
- D. Closed Session (if necessary)
- E. Action Material
 - 1. **Resolution 4**, pages 68-69
 - 2. **Resolution 5**, page 70
 - 3. **Resolution 6**, page 71
 - 4. **Resolution 7**, page 72
 - 5. **Resolution 8**, pages 73-74
 - 6. **Resolution 9**, page 75
 - 7. **Resolution 10**, pages 76-77
 - 8. **Resolution 11**, pages 78-79

11:00-11:45 a.m. Provost Report and Faculty Presentation Mr. Scott

BOARD ROOM - COMMITTEE ON STUDENT AFFAIRS

11:45-12:15 p.m. Committee on Student Affairs Leigh A. Pence, Chair
(Ms. Ambler) John C. Thomas, Vice Chair

- A. Report from Vice President for Student Affairs
- B. Report from Student Liaisons

12:30 p.m. Depart for School of Education

DOGWOOD ROOM – SCHOOL OF EDUCATION

12:45-1:45 p.m. Joint Lunch with W&M Foundation Board of Trustees and Alumni
Association Board of Directors

Board of Visitors
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THURSDAY, FEBRUARY 7:

MATOAKA WOODS ROOM

JOINT MEETING - BOARD OF VISITORS / W&M FOUNDATION BOARD OF TRUSTEES / ALUMNI ASSOCIATION BOARD OF DIRECTORS

- 1:45 p.m.
- A. Call to Order – Jeffrey B. Trammell, Rector
 - B. Welcome – H. Thomas Watkins III, W&M Foundation President
Peter M. Nance, Alumni Association President
 - C. Remarks – W. Taylor Reveley III, President
 - D. Round Table Discussion – Fundraising Updates, Initiatives and Priorities
 - 1. Ellen R. Stofan, Chair, W&M Foundation Development Committee
 - 2. Thomas R. Frantz, Chair, Board of Visitors Committee on Development
 - E. Closed Session
- 5:15 p.m. Adjourn Joint Meeting

JOINT RECEPTION AND DINNER with Board of Visitors / W&M Foundation Board of Trustees / Alumni Association Board of Directors / Muscarelle Foundation Executive Board / Swem Executive Board / Annual Giving Board

MUSCARELLE MUSEUM:

6:00 p.m. Reception

SWEM LIBRARY:

7:15 p.m. Dinner

FRIDAY, FEBRUARY 8:

BOARD DINING ROOM

8:00 a.m. Continental breakfast available

BOARD ROOM - COMMITTEE ON FINANCIAL AFFAIRS

8:30-9:30 a.m. Committee on Financial Affairs Todd A. Stottlemyer, Chair
(Provost Halleran, Mr. Jones) Charles A. Banks III, Vice Chair
Edward L. Flippen, Vice Chair

Kendrick F. Ashton, Jr.
Thomas R. Frantz
Robert E. Scott

- A. Approval of Minutes
- B. Closed Session (if necessary)
- C. Report from Vice President for Finance
 - 1. Enclosure N, page 83-84
 - 2. Enclosure O, pages 85-94
 - 3. **Resolution 12**, pages 95-106
 - 4. **Resolution 13**, page 107
- D. Report from Virginia Institute of Marine Science Dean
 - 1. Enclosure P, page 108
 - 2. Enclosure Q, page 109
- E. Investment Portfolio Evaluation Overview
 - 1. Enclosure R (see separate booklet)

BOARD ROOM - COMMITTEE ON STRATEGIC INITIATIVES AND NEW VENTURES

9:30-10:30 a.m. Committee on Strategic Initiatives and New Ventures Michael Tang, Chair
(Provost Halleran, Mr. Golden) Edward L. Flippen, Vice Chair
Robert E. Scott, Vice Chair
Peter A. Snyder, Vice Chair

- A. Strategic Planning
 - 1. Strategic Planning Draft Initiatives FY2014-2018
 - 2. Enclosure S, pages 111-112
- B. New Ventures
 - 1. EVMS Update
 - 2. School of Business MBA E-Learning Initiative
- C. Legislative Update

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FRIDAY, FEBRUARY 8:

BOARD ROOM - COMMITTEE ON DEVELOPMENT

10:30-10:35 a.m. Committee on Development
(Mr. Granger)

Thomas R. Frantz, Chair
L. Clifford Schroeder, Sr., Vice Chair
Michael Tang, Vice Chair

- A. Approval of Minutes
- B. **Resolution 14**, page 114

10:35 a.m. Adjourn Committee meetings

BOARD ROOM - BOARD OF VISITORS MEETING:

10:45 a.m. FULL BOARD MEETING - see MEETING AGENDA Mr. Trammell

BOARD DINING ROOM:

Lunch with Cypher Society members

CHARTER DAY CEREMONY

WILLIAM AND MARY HALL:

3:30 p.m. Official Party Robing / Rooms 221 and 225

4:00 p.m. Charter Day Ceremony / Kaplan Arena

AGENDA ITEMS
Board of Visitors Meeting
The College of William and Mary in Virginia

February 6-8, 2013
Board Room - Blow Memorial Hall

RICHARD BLAND COLLEGE

Resolution 1, pages 39-40	Appointments to Fill Vacancies in the Professional Faculty
Enclosure A, pages 41-57	Strategic Plan 2013-2018 (Draft)
Enclosure B, pages 58-59	Part-Time Administrative Assignments
Enclosure C, pages 60-62	2012-2013 Operating Budget Update
Enclosure D, page 63	2012-2013 Enrollment Update
Enclosure E, page 64	2013 General Assembly Update
Enclosure F, page 65	Faculty Representative Report
Enclosure G, page 66	Student Representative Report

COLLEGE OF WILLIAM AND MARY

Resolution 2, pages 30-34	Revision of the Office of Internal Audit Charter
Resolution 3, pages 35-37	Compliance Program Charter
Resolution 4, pages 68-69	Appointments to Fill Vacancies in the Professionals and Professional Faculty
Resolution 5, page 70	Award of Academic Tenure
Resolution 6, page 71	Faculty Promotions
Resolution 7, page 72	Designated Professorships
Resolution 8, pages 73-74	Retirement of Robert J. Diaz School of Marine Science

Board of Visitors
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Resolution 9, page 75	Retirement of Carl H. Hobbs, III School of Marine Science
Resolution 10, pages 76-77	Retirement of Howard I. Kator School of Marine Science
Resolution 11, pages 78-79	Retirement of John D. Milliman School of Marine Science
Resolution 12, pages 95-106	Cash Management Investment Policy
Resolution 13, page 107	Corporate Resolution to Transact Business and Confirm Authorized Business Agents for the College of William and Mary
Resolution 14, page 114	Amendment of the Roby-Sherman Scholarship Fund
Enclosure H, page 12	College Building Official Report
Enclosure I, pages 13-15	Virginia Institute of Marine Science Capital Outlay Project Progress Report
Enclosure J, page 16	Virginia Institute of Marine Science Draft 2014- 2020 Six-Year Capital Plan
Enclosure K, pages 17-24	College of William and Mary Capital Outlay Project Progress Report
Enclosure L, page 25	College of William and Mary Draft 2014-2020 Six-Year Capital Plan
Enclosure M, page 29	Report of Internal Audit Activity Since November 28, 2012
Enclosure N, pages 83-84	College of William and Mary Summary of Operating and Capital Budget Amendments Submitted to 2013 General Assembly
Enclosure O, pages 85-94	College of William and Mary FY 2012-2013 Operating Budget Summary

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Enclosure P, page 108

Virginia Institute of Marine Science Summary
of Operating and Capital Budget Amendments
Submitted to 2013 General Assembly

Enclosure Q, page 109

Virginia Institute of Marine Science FY 2012-
2013 Operating Budget Summary

Enclosure R

Investment Portfolio Evaluation for Periods
Ending December 31, 2012 (***see separate
booklet***)

Enclosure S, pages 111-112

University Dashboard Update