

*Collegiate*  
CAP & GOWN COMPANY

*acad reg.*

5/27/87

ALBERTA RAINS  
REPRESENTATIVE

Dear Ms. Kelly,

I have not forgotten about  
our meeting over academic  
regalia.

I'm available whenever  
you need me at a future  
date.

I will keep in touch.  
Sincerely,  
Alberta



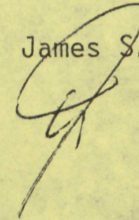
Acad Regalia

**The College of William & Mary  
Interdepartmental Communication**

**Date:** March 30, 1987

**To:** Ms. Dorothy A. Bryant  
Professor David L. Holmes

**From:** James S. Kelly



**Subject:**

Dear Members of an Informal Committee:

I have had a very pleasant and productive conversation with the Reverend Harry E. Krauss in Narberth, Pennsylvania. Harry will be visiting in England in the not too distant future and has agreed to consider some sort of device for the front of our green gown, as well as a chapeau. I gave him all the information that we had put together as a committee and he is delighted to be a sub-member of a non-committee.

JSK:sw

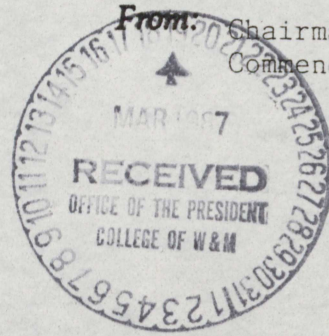
*Acad Regalia*

**The College of William & Mary  
Interdepartmental Communication**

**Date:** 3/19/87

**To:** Members of the Faculties

**From:** Chairman,  
Commencement Committee



**Subject:** Academic Regalia

Shortly, you will receive a copy of the schedule of activities for the 1987 Commencement (May 17, Sunday). We are hopeful that a large number of faculty members will participate in the academic procession which is a traditional part of the graduation ceremony.

Realizing that there are a number of faculty members who do not own academic regalia, the Commencement Committee has arranged a special rental plan through the E. R. Moore Company. Orders for rental of regalia can be placed through my office (James Blair Hall 203B). The deadline for ordering regalia is 5 p.m., Friday, April 3. As in the past, payment must accompany each order. Checks should be made payable to E. R. Moore. Rental costs are as follows:

Master's gown and cap	\$ 8.75
Master's hood	8.75
Doctor's gown and cap	10.25
Doctor's hood	10.25
Gold plastic doctor's tassel	1.25

I regret that we must ask you to make a commitment to renting regalia so far in advance of the occasion, but the supplier requires six weeks advance notice.

*W. Samuel Sadler*  
W. Samuel Sadler

WSS/tnf

E. KRAUSS

Henry Krauss, 67

David Holmes

Cynwood, Pa.

Devise

Sun

act

Intel Hot

<u>HOUSE</u>	Tonight
	# 215-669-2133
	o 215-642-4098

9:30 a.m.

JSK-

Call

Sam

Sadler back



CHARTERED 1693

THE COLLEGE OF WILLIAM AND MARY IN VIRGINIA  
OFFICE OF THE PRESIDENT  
WILLIAMSBURG, VIRGINIA 23185

*Acad Regalia*

March 6, 1987

Ms. Alberta Rains  
Collegiate Cap and Gown Company  
13910 Sagewood Trace  
Midlothian, VA 23113

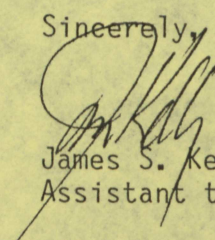
Dear Alberta:

Thank you for your recent note. I am sending it to our Registrar and sometime later in the spring we may try to get together again and consider all the things we have been talking about insofar as academic regalia is concerned.

In all of this I wish to caution you again that you are dealing with an unofficial committee with no charge whatsoever and that any decision on academic regalia will come in all probability from another group some time from now.

We do appreciate the effort that you are making on our behalf and I will be back in touch with you.

Sincerely,

  
James S. Kelly  
Assistant to the President

JSK:sw  
cc: Ms. Dot Bryant  
Mr. David Holmes



CHARTERED 1693

THE COLLEGE OF WILLIAM AND MARY IN VIRGINIA  
OFFICE OF THE PRESIDENT  
WILLIAMSBURG, VIRGINIA 23185

*ccad  
segalia 2/26*

February 16, 1987

Professor David L. Holmes  
18 Deer Path Road  
Charlottesville, VA 22901

Dear Professor Holmes:

This will confirm our telephone conversation last week regarding the scheduling of a meeting of Dot Bryant, Jim Kelly and you on Thursday, February 26, at 1:00 p.m. in Mr. Kelly's office on the second floor of the Brafferton.

I have checked with Ms. Bryant's calendar, and Mr. Kelly and she will be expecting you on that date at that time.

Please let me know if you need any further information.

Sincerely,

*Sandy Wilms*  
Sandra J. Wilms  
Secretary to the President

cc: Mrs. Dot Bryant  
Mr. James S. Kelly

*good meeting  
we have a green  
cut a gold - ~~we~~ need hat  
and device  
Rev.  
Kelly to call Harry Kraus*



*Collegiate*  
CAP & GOWN COMPANY

ALBERTA RAINS  
REPRESENTATIVE

February 6, 1987

James S. Kelly  
Assistant to the President  
The College of William and Mary  
Williamsburg, VA 23185

Dear Mr. Kelly,

I just wanted to touch base with you about possibly meeting again and taking a look at a Dartmouth robe and some Oxford tams.

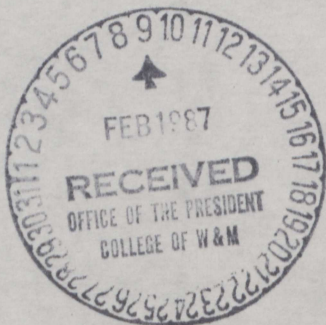
Perhaps a date in March might be better for you rather than February.

Please pick a date and a time and I will be there. Otherwise, I will just wait for you to contact me.

Thank you so much.

Sincerely yours,

*Alberta Rains*  
Alberta Rains



1 3/17

18 Deer Path Rd  
Char 22901

9-11

Thurs

2/26

100

confirm  
to David

call after 1/19  
804-295-7030

Sandy <sup>to</sup> (he's on leave) set a

mtg up with the  
group in Feb.

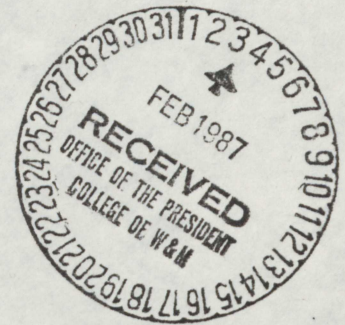
without Alberta

thank

←

MEMO

19 January 1987



TO: ✓ James S. Kelly  
Thad Tate

FROM: David L. Holmes

SUBJECT: Meeting of American Society of Church History in Williamsbur  
in 1993

I enclose a copy of a letter from the secretary of the American Society of Church History accepting our invitation for the Society to hold its annual spring meeting in Williamsburg in 1993.

An appropriate theme for the meeting might involve religion and education in America, or something equally appropriate to the 300th anniversary. One or more sessions will probably deal with the College, with Virginia, or with both. We will have a good deal of influence on the program, once 1992 comes around.

In the meantime, all that needs to be done now is:

1. For us to select the Thursday through Saturday in March or April for the meeting. Bill Miller asked me at the Chicago meeting of the Society in December if we could get suggested dates to them fairly soon. His only request was that it not conflict with Palm Sunday or Easter.
2. For us to decide where in Williamsburg the meetings should be held and to make the appropriate number of reservations with Colonial Williamsburg, with Hospitality House, etc.

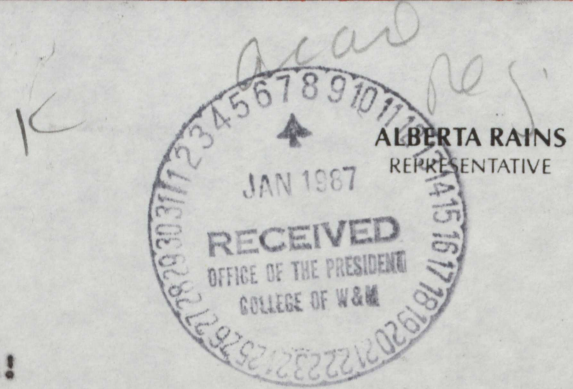
Some reservations should last through Sunday noon. Our experience with the 1973 spring meeting of the American Society of Church History and the 1984 meeting of the Southeastern region of the American Academy of Religion (both of which were held in Williamsburg) indicates that many members bring spouses.

I am on research leave, but can be reached at 804-295-7030; if no answer, please leave a message at Ash Lawn (8-487-0045), and I'll call back the next day. After February 1 I'll have an office during the day at the new Virginia Humanities Center (the telephone number of which is apparently 804-924-3296). I would be especially glad if Thad might call, in that we may have the option of inviting one or two other societies to meet with the church history society.

I'll hope that Jim Kelly can clear this meeting with whatever calendar is being kept of events during the 300th anniversary year. Please let me know of, or go ahead and handle, any matters I have omitted.

*David Holmes*

*Collegiate*  
CAP & GOWN COMPANY



ALBERTA RAINS  
REPRESENTATIVE

January 5, 1987

Dear Dott,

Hope you had a nice holiday. Happy New Year!!

Enclosed is a sample of gold braid that was requested by Mr. Kelly. You will notice it is duller. He indicated that he thought the other braid was too bright. Add this to your file for comparison and thought.

I look forward to seeing you again in February.

Sincerely yours,

*Alberta Rains*

Alberta Rains

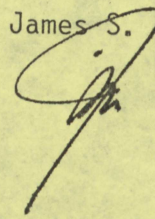
c.c. Mr. Kelly ✓

**The College of William & Mary  
Interdepartmental Communication**

**Date:** November 13, 1986

**To:** Professor David H. Holmes  
Ms. Dorothy A. Bryant

**From:** James S. Kelly

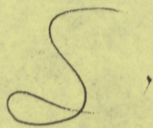


**Subject:** Meeting with Collegiate Cap and Gown Representative

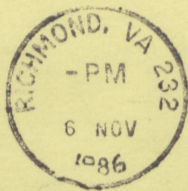
Dot and David:

Attached is a copy of Alberta Rains' recent correspondence. The meeting she suggested has been set for Wednesday, November 19, at 9:00 a.m. here in my office in the Brafferton (Room 4). Thank you for agreeing to come.

JSK:sw  
Enclosure



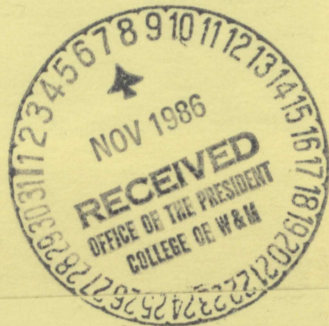
ALBERTA RAINS  
COLLEGIATE CAP & GOWN, CO.  
13910 SAGEWOOD TRACE  
MIDLOTHIAN, VA. 23113  
804-744-6347



Mr. James S. Kelly  
Assistant to the President  
College of William & Mary  
Williamsburg, VA 23185

David Holmes  
Dot Bryant

CG





Dear Mr. Kelly,

11/6/86

I have five different sketches to show you that Collegiate has worked up in your school colors.

I would like to make an appointment to show them to you or to a committee.

This is just a starting point and we will work on from there.

Enclosed I have a self-addressed stamped

envelop, just tell me  
when and where and  
I'll be there.

Thank you for your  
time and interest and  
I look forward to hearing  
from you.

Sincerely,  
Alberta

From: Mr. Kelly  
College of William & Mary  
To: Alberta

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Date: WEDNESDAY, 11/19/86

Time: 9:00 a.m.

Place: BRAFFERTON Room 4  
(MY OFFICE)



CHARTERED 1693

THE COLLEGE OF WILLIAM AND MARY IN VIRGINIA  
OFFICE OF THE PRESIDENT  
WILLIAMSBURG, VIRGINIA 23185

*Good  
Regalia*

December 15, 1986

Ms. Alberta Rains  
Collegiate Cap & Gown Co.  
13910 Sagewood Trace  
Midlothian, VA 23113

Dear Alberta:

Thank you so much for your delicious gift; we are all enjoying it tremendously.

Best wishes for a happy holiday season.

Sincerely,

James S. Kelly  
Assistant to the President

JSK:sw

I look forward  
to doing business  
with you.

Alberta

ALBERTA RAINS  
COLLEGIATE CAP & GOWN, CO.  
13910 SAGEWOOD TRACE  
MIDLOTHIAN, VA. 23113  
804-744-6347

Mr. James S. Kelly  
assistant to The President  
College of William + Mary  
Williamsburg, Va. 23185



CHARTERED 1693

THE COLLEGE OF WILLIAM AND MARY IN VIRGINIA  
OFFICE OF THE PRESIDENT  
WILLIAMSBURG, VIRGINIA 23185

*Acad. Regalia*

December 19, 1986

Ms. Alberta Rains  
Collegiate Cap and Gown Company  
13910 Sagewood Trace  
Midlothian, VA 23113

Dear Alberta:

I have your letter of November 20 and appreciate your continued interest in the College. I was much impressed with the Oxford green that you brought down the other day and I would encourage you to stay in touch with Dot Bryant with all of these details.

I would again like to remind you that we are only in the preliminary stages of discussion concerning a new academic regalia for the College and the individuals that are meeting on this issue have absolutely no official designation by the College; however, we are serious in our thought that something should be done for the 300th anniversary and we certainly thank you and Collegiate Cap and Gown for assisting us in our thinking.

With very best wishes to you at this holiday season, I am

Sincerely,

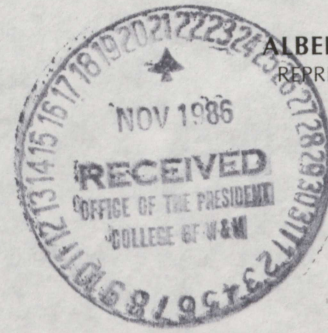
James S. Kelly  
Assistant to the President

JSK:sw  
cc: Mrs. Dot Bryant  
Mr. David Holmes

*Collegiate*  
CAP & GOWN COMPANY

November 20, 1986

Mr. James S. Kelly  
Assistant to the President  
College of William and Mary  
Williamsburg, VA 23185



ALBERTA RAINS  
REPRESENTATIVE

RE: Prestige Apparel

Dear Mr. Kelly,

Thank you for giving me the opportunity to present some ideas on your prestige apparel. I do understand that I will be competing for your business in a couple of years with other companies and that there is no commitment to me in any way. I enjoy a challenge and want to design a very rich, distinct outfit that will typify the dignity of your school. At the time of our meeting, Dr. Holmes asked how are the emblems attached to the Columbia gowns? The crown emblems are on two small black tabs inserted at the base of the yolk on both sides of the front panels on the gown.

Listed below are other items that were requested. I will supply these samples of head apparel at our next meeting which will be sometime in the latter part of February. They will be: soft Oxford, Canterbury, Beefeater, Pancake and a Dutch style tam. I will supply samples of the Dartmouth gown and hood, a Marshall and Valedictory style gown, as well as, samples of emblems we have designed for other schools to show you the quality of our work.

I purchased a book marker that shows the style of lettering used in the initials WM and have forwarded that onto the home office and have instructed them to begin designs for your emblem: One perhaps with just the sun, another with the schools' initials with crowns above and another with just the schools' initials.

I will forward to you new samples of wider braid, a swatch of the Dartmouth green fabric and other samples of mill colors of greens for the gown and for the velvet.

I hope this has answered some of the questions raised at our first meeting and I look forward to seeing you and Dr. Holmes and Mrs. Bryant again at our next meeting. I will be in touch. Until that time, I hope you have a nice Thanksgiving and Merry Christmas.

Sincerely yours,

*Alberta Rains*

Alberta Rains

c.c. Dot Bryant, Dr. Holmes, Collegiate in Champaign, IL





GRADUATION CAPS & GOWNS  
CHOIR APPAREL & ACADEMIC ROBES

**CAP & GOWN COMPANY**

DIVISION OF HERFF JONES INC.

**ALBERTA RAINS**  
REPRESENTATIVE

13910 SAGEWOOD TRACE  
MIDLOTHIAN, VIRGINIA 21113

PHONE: (804) 744-6347

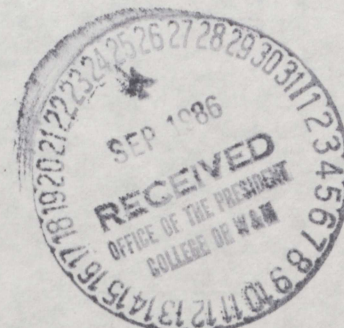
*Collegiate*  
CAP & GOWN COMPANY

*Dot Buy 1 Acad. Regalia*

ALBERTA RAINS  
REPRESENTATIVE

September 24, 1986

Mr. James S. Kelly  
Assistant to the President  
College of William and Mary  
Williamsburg, VA 23185



Dear Mr. Kelly:

It was a pleasure meeting you and briefly discussing your future interest in a Doctoral robe in hunter green with the school seal displayed.

I have already contacted the home office and they are working on a design incorporating the school colors and the school seal. We have a new gown called the Regent. This gown has the hood sewn to it. In this way it is lighter, hangs better and displays the hood colors better. The hood has no velvet on it and would be good for the Trustees that do not have a doctoral degree. Everyone would be uniform and thus save embarrassment.

Collegiate has created Trustee Robes for such schools as Notre Dame, Harvard, Yale, Columbia, Dartmouth and Purdue, just to name a few.

You are under no obligation to Collegiate for anything we may create for you in the process of obtaining your business in a couple of years. It is just an opportunity for me to show you my sincere interest in creating a robe that would be very distinctively William and Mary's. I feel that if you or a committee work with me, we can come up with a beautiful robe. One that we will all be proud of and a look that will be recognized by all as William and Mary.

If you have a chance, please send me a copy of the school seal, so that I can have that put into the designs I will be sending you.

Thank you for your time and interest.

Sincerely yours,

*Alberta Rains*

Alberta Rains

Collegiate  
CAP & GOWN COMPANY

cc: Dot Bryant  
Dean Olson

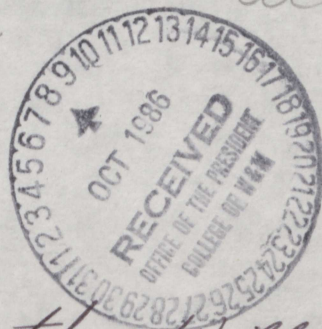
Acad. Regalia

October 6, 1986

Dear Mr. Kelly,

Thank you for sending the William & Mary emblem. We will work up a few designs and send them to you.

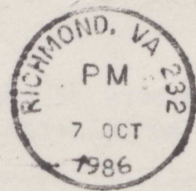
Sincerely,  
Alberta Rains



ALBERTA RAINS  
REPRESENTATIVE

11

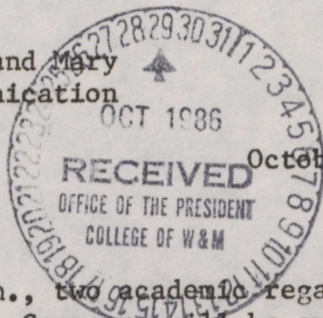
ALBERTA RAINS  
COLLEGIATE CAP & GOWN, CO.  
13910 SAGEWOOD TRACE  
MIDLOTHIAN, VA. 23113  
804-744-6347



Ms. James S. Kelly  
Assistant to the President  
College of William & Mary  
Williamsburg, VA 23185

*Acad  
Regalia*

The College of William and Mary  
Interdepartmental Communication



October 17, 1986

To: Members of the Faculties and  
Administrative Staff

Subj: Sale of Academic Regalia

On November 13 from 10:00 a.m. until 5:00 p.m., two academic regalia companies, the Collegiate Cap and Gown Company and E.R. Moore Company, will be available in the Campus Center to take measurements and orders for the purchase of academic gowns, caps, and hoods. The E. R. Moore Company will be located in Room A and the Collegiate Cap and Gown Company will be in Room D. Both companies are offering substantial discounts.

Academic regalia ordered on this date will be delivered in time to be used at a very special event: the Inauguration of Chancellor Warren E. Burger at Charter Day ceremonies in February. All of you who do not already have academic regalia are urged to take advantage of this opportunity.

*Dorothy A Bryant*

Dorothy A. Bryant  
Registrar

DAB/apv

*Acad. Regalia*

**The College of William & Mary  
Interdepartmental Communication**

**Date:** September 26, 1986

**To:** Ms. Dot Bryant  
Registrar

**From:** James S. Kelly  
Assistant to the President



**Subject:**

Good morning, Dot:

Ms. Alberta Rains, representing Collegiate Cap and Gown, called on me several days ago and I talked with her briefly about my thoughts concerning academic regalia and the College's 300th anniversary. I still would like to see a very special doctoral robe developed for the College of William and Mary and I would hope that it would be of such quality and distinction that it would indeed be worthy of the name and the heritage we wish to place upon it.

So far I have seen nothing in stock that pleases me. I know that the Board has authorized a green robe to be worn, however, I would like to see some device placed on the front panel that would be distinctively the College's. I think we deserve this after 300 years and I would hope that a very, very small committee could work on this. One last expression of prejudice: I think the robe should be green but I think it should be a very elegant and a very dark green with gold ornamentation and silver trim.

Ms. Rains asked for a copy of the College seal so I am sending a copy of this memo to Dean Olson asking that he send a copy of the seal to Ms. Rains at this address:

Ms. Alberta Rains  
Collegiate Cap and Gown Company  
13910 Sagewood Trace  
Midlothian, VA 21113

Enclosure

cc: Mr. S. Dean Olson

*Thank you Dean!*