

Statement of Rights and Responsibilities, 4-6

William and Mary News



Volume I, Number 40

July 24, 1973

Law School to Increase In-State Student Enrollment

The Marshall-Wythe School of Law plans to increase its ratio of in-state students in the 1974-75 academic year, according to President Thomas A. Graves, Jr.

The College is prepared to move toward a ratio of 70 per cent in-state students and 30 per cent out-of-state students "as long as the quality and quantity of Virginia applications hold up," said Mr. Graves.

The current in-state, out-of-state ratio at the law school is 60-40.

The action by Mr. Graves and Law School Dean James P. Whyte was in response to a letter from State Sen. William F. Stone of Martinsville, chairman of the Legislative Commission for Higher Education, and reflects an effort to be of even greater service to citizens of the Commonwealth.

Senator Stone had written in March to President Graves and Edgar F. Shannon, Jr., president of the University of Virginia, requesting that the law school at each institution take additional steps to accommodate more Virginia residents or face a quota system on out-of-state students or, possibly, establishment of a third state-supported law school.

The proposed law school ratio is the same as the one that has been established by the William and Mary Board of Visitors for undergraduate admission.

In the past three years, the law school has "doubled in size" to its present enrollment of 450 students, according to Mr. Graves.

"This increase in enrollment has caused serious difficulties with overcrowding in the current physical facilities for the law school," he said.

"We believe that to go beyond the 70-30 ratio in the short run," Mr. Graves said, "might have a negative effect on the character and image of the law school and its ability to be of maximum service to the state of Virginia in preparing its citizens for careers in law."

"The law school could not be reasonably expected to increase beyond its present size until new and expanded facilities are available," he added.

Present plans call for the renovation, in 1975 or 1976, of adjacent Rogers Hall, currently a chemistry building, for use as library and classroom space by the law school. The students are now crowded into the Marshall-Wythe Building, which was renovated about six years ago when the law school enrollment was less than 200.

Regarding a proposed third state-supported law school, Mr. Graves said that while he was "no authority," he believed it would be unwise to invest in a third law school when most observers felt that the crush of law school applicants would be reduced in the next two or three years.

The State Council of Higher Education has reported that state and private law schools plan expansions which, by 1977, will provide 380 additional spaces.

New Library Organization Established on Campus

The Associates of Swem Library was established at the College recently.

The new organization has been formed to serve as a medium through which persons who share an enthusiasm for books, book collecting and rare books and manuscripts can become acquainted and deepen their knowledge of such matters; to encourage an understanding and appreciation of the importance of Swem Library and its collections; to increase support of the library; and to attract gifts and bequests of books, manuscripts, and other appropriate material beyond the command of the College budget.

C. Waller Barrett, a Charlottesville book collector, has been named chairman of the advisory board of the new organization. Robert H. Land, assistant director, Bibliographic and Reference Services, Library of Congress, will serve as vice chairman. William C. Pollard, librarian at the College, has been named secretary-treasurer.

Members of the Advisory Board include Sidney Briggs, Robert L. Clifford, Joseph E. Fields, Henry C. Hoar, Janet C. Kimbrough, Williamsburg; Robert D. Calkins, Washington, D.C.; William D. Eppes and Caskie Stinett, New York City; Mrs. Robert J.

Summer Commencement exercises will be held Saturday, August 25, at 1:30 p.m. in Phi Beta Kappa auditorium. Speaker for the occasion will be James C. Windsor, president of Christopher Newport College.

Mr. Windsor earned the B.A. degree at William and Mary, M.Div. at Colgate Rochester Divinity School, M.S. at Virginia Commonwealth, and Ed.D. at the University of Virginia.

A member of the Christopher Newport staff since 1962, Mr. Windsor assumed the presidency in 1970. Prior to that time he was dean of students and associate professor of psychology at the College. Before joining the CNC faculty he was a psychologist on the Richmond Memorial Child Guidance Clinic staff.

Professional organizations in which Mr. Windsor holds member-

Summer Session Second Term Underway

The second and final summer school session began Monday, July 23. The Faculty of Arts and Sciences is offering 79 of the 145 classes being given during the second term. The remaining courses are being taught by the Schools of Education, Business Administration, Law, and Marine Science.

Faulconer and Frederick Herman, Norfolk; Caesar A. Grasselli, Wilmington, Del.; Jay W. Johns, Charlottesville; Harry A. Walton, Jr., Covington; Mrs. Catesby G. Jones, Gloucester; George W. Jones, Fredericksburg; and Robert H. Land, Alexandria.

Also Mrs. Marvin I. Mazur, Newport News; Estelle Philibert and Helene Philibert, Arlington; Thomas G. Pullen, Jr., Catonsville, Md.; a student, Scott B. Wilcox, '74, Phillipsburg, N.J.; Warren P. Heemann, vice president for College development; and two members of the faculty, James N. McCord, Jr., Department of History; and Robert P. Maccubbin, English.

Following the meeting, Board members and their spouses were guests of the College for dinner in the Williamsburg Lodge. Harry A. Walton, Jr., book collector from Covington, spoke on the personal rewards of book collecting and related some of his own experiences in collecting books and manuscripts during the past three decades. He was introduced by Mr. Pollard, who served as master of ceremonies and presented a copy of John Jennings' *The Library of the College of William and Mary in Virginia, 1693-1793* (University Press of

ship include: the American Psychological Association, Virginia Psychological Association, American Personnel and Guidance Association, Virginia Personnel and Guidance Association, American College Personnel Association, and American School Counselors Association.

He is also an honorary member of Alpha Kappa Psi.

Mr. Windsor is chairman of the Education Committee of the Peninsula Chamber of Commerce and consulting psychologist for the Learning Development Services.

He is listed in *Personalities of the South and Who's Who in College Administration*.

Mr. Windsor and his wife, Joan Ruth, are the parents of two children - Jimmy, 13, and Robin, 7.

Students who have registered for the second term but have not paid their fees should report to the Auditor's Office in James Blair Hall this week between 8 a.m. and 3 p.m.

Short courses, institutes, and workshops being offered include:

A short course on Virginia's natural resources, conducted by Ed Mundie, formerly of VPI, Monday, July 23-Friday, August 10.

The Institute of the Theatre, a workshop for high school juniors and seniors who are interested in the arts and crafts of the theatre, Monday, July 23-Friday, August 24.

The High School Debate School, Saturday, July 28-Friday, August 17.

A non-credit workshop on drug education for area counselors, teachers, and administrators, Wednesday through Friday, August 1-3.

A special workshop in early American life offered for a group from Eastern Michigan University, Monday, August 6-Friday, August 17.

The opening lecture on "Williamsburg and the Restoration" will be given by John E. Selby, professor of history.

Virginia, 1968) as a keepsake to each Advisory Board member. George R. Healy, vice president for academic affairs, spoke briefly on the role of Swem Library in supporting the academic program of the College.

Several manuscripts from the collection of Mr. and Mrs. Walton are exhibited in the Botetourt Museum of Swem Library. This exhibit will be available for viewing until September 15.

Prospective Graduates

Reminder! August graduates should file an intent to graduate form, which can be secured at the Registrar's Office in James Blair Hall.

A limited number of graduation invitations have been ordered by the College Bookstore. Interested persons should check with the bookstore.

The services of the Office of Teacher Placement are available to graduate students in education. If you are graduating this summer it is to your advantage to establish your professional credentials with this office. Contact Mr. Sykes or Mrs. Adams, 212 Washington Hall, Ext. 467 for details of the services.

Mathematics

The following paper has been accepted for publication in the *Communications of the Association for Computing Machinery*: "Tri-diagonalization by Permutations" by assistant professors Norman E. Gibbs and William G. Poole, Jr.

W. L. Bynum, associate professor, attended a conference on Best Approximation and Functional Analysis held at Kent State University June 11-15.

Physics

Charles Perdrisat, associate professor, gave an invited paper at the Fifth International Conference on High Energy Physics and Nuclear Structure held in Uppsala, Sweden, from June 16-22. This talk was entitled "The Reaction $d(p, \pi^+)t$ " and described work performed at SREL in cooperation with William Dollhopf, a graduate student, and physicists from four other institutions.

A paper by P. Kitching of the Nuclear Research Center in Edmonton, Alberta, entitled "The Reaction ${}^6\text{Li}(p, pd)d$ at 600 MeV for Large Recoil Momentum" dealt with another experiment at SREL which involved a number of researchers, including Mr. Perdrisat.

During the coming year Mr. Perdrisat will be visiting scientist at the Laboratory for High Energy Physics of the Swiss Federal Institute of Technology in Zürich.

A recent visitor to the William Small Physical Laboratory was V. V. Zhukov of the Physical Technical Institute of Low Temperature in Kharkov, Ukraine. He is completing a six-month stay in this country as part of an exchange arranged by the U.S. and U.S.S.R. Academies of Science. During his four days in Williamsburg he carried out an experiment in solid state physics together with Harlan Schone, associate professor. The results of the experiment will be published in a joint paper entitled "The Knight Shift in Cadmium-Mercury Alloys at High Temperatures."

Psychology

Kelly G. Shaver, assistant professor, has been asked to serve as one of the five members of the Social Psychology Review Panel for the National Science Foundation. The panel reviews all grant proposals submitted to NSF for projects in social psychology (currently approximately 150 per year) and meets three times a year in Washington, D.C.

Staff Notes

Swem Library

Gail Fanning and Patricia Parks joined the staff of Swem Library as clerk-typists in the Cataloging Department this month.

Miss Fanning is a 1973 graduate of Gloucester High School.

Mrs. Parks is a 1972 graduate of Shippensburg State College in Pennsylvania with majors in history and library science.

Six local high school students began a five-week work stint in the library, July 16.

They are members of the Neighborhood Youth Corps, a federally funded program, administered locally by the Williamsburg-James City County Community Action Agency.

Four members of the staff recently visited the Library of Congress to check catalogs and bibliographies. Leah Rae Miron, assistant catalog librarian and Pam Boll, receptionist-researcher in special collections, toured the Library. Henry Grunder, curator of rare books, conferred with the chief of the Rare Book Division and with the chief of the Prints and Photographs Division of the Library. Nancy Griesnauer, cataloger of rare books, collected information for the cataloging of the Chapin collection of dog books.

First Female Clerk-Messenger Hired



Mary E. Moyler

Mary Estherine Moyler, a maid in James Blair Hall for the past six years, has been promoted to

clerk-messenger in the campus postal station. The announcement was made by executive housekeeper H. E. Kipps.

The positions of clerk-messenger were previously occupied only by males. However, in order to promote the equal employment opportunity policy, qualified females, when they are determined to be the best qualified among all applicants, are placed in these positions as they become available.

Walter Moyler, Sr., her husband, is a custodial supervisor in Phi Beta Kappa Hall. He has been a member of the staff since 1958; she, since 1965. The Moylers are the parents of two sons, Walter, Jr., 10, and Cyrus, 9, both students at Bruton Heights.

A native of Williamsburg, Mrs. Moyler is a member of Mount Ararat Baptist Church. She completed her high school education at Bruton Heights in 1952.



Mattie Vaughan (l) & Dorothy Turnage

Members of the College laundry office staff help to maintain the friendly, small-college atmosphere of William and Mary by devoting personal attention to their job.

Mattie V. Vaughan and Dorothy Turnage estimate that they are able to recognize about half of the 1550 students who come to the laundry office during the regular term. By the time a student crosses the room from door to counter, he may find his laundry waiting for him.

In general students maintain a businesslike demeanor when they come to the laundry these days. "Five to seven years ago, more students would stop to talk and joke. Sometimes a student would hurriedly come by to have a button sewn on. Students seem to be more reserved today," said Mrs. Vaughan.

More students used to visit the laundry in groups; now they usually come by themselves to pick up their laundry. "We still get to know some of the more outgoing students," Mrs. Vaughan said.

The number of students who use the College laundry has decreased in recent years, they observed. This may accompany the increase in off-campus living, more cars which allow easier access to laundromats, the relaxed dress code which demands less variety of clothing, and the larger number of washers and dryers in the dormitories. Men usually make use of their full allotment of 20-25 pieces of laundry; women often send items such as sheets and towels only.

Mrs. Vaughan, who has worked in the laundry office for 21 years, is a "second generation" employee who replaced her daughter in the same job. Before joining the College staff, she was supervisor of the Colonial Williamsburg Coffee Shop for nine

As a member of the George Mason Democratic Club, she served as an alternate to the State Convention held in Roanoke last summer. She is also treasurer of the Bruton Heights PTA, a member of the campus Ad Hoc Committee on the Status of Women and the Highland Park Social Savings Club.

She enjoys attending the Little League sports in which her son participates - football, basketball and baseball.

years. Her husband, Alonzo, is a retired CW employee.

A native of Williamsburg, Mrs. Vaughan has six daughters and one son, all married. Four of her children live in Williamsburg. She has 16 grandchildren, eight boys and eight girls. Her oldest grandchild, John E. Bailey, is an alumnus of the College who is employed by the Federal Drug Administration. Mrs. Vaughan's favorite hobby is spectator sports. She especially enjoys attending football games at Cary Field. She also sews for her grandchildren at home. She plans to retire next June.

Mrs. Dorothy Turnage has worked in the laundry office for ten years. This summer is her first; for the past two summers, she helped in the maintenance office. The wife of Grady H. Turnage, who is employed by the Williamsburg Pottery, they have three sons and one daughter, all married and all residents of Williamsburg. A native of Yorktown, Mrs. Turnage enjoys reading, sewing, and cooking, particularly baking cakes and pies.

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Mailed to addresses of employees as on record at the Payroll Office, James Blair Hall, to which office address changes should be directed.

Bettye Bracey Appointed Head Nurse



Bettye Bracey

Director of health services Richard D. Cilley has announced the appointment of Bettye Bracey as head nurse in the College infirmary. Mrs. Bracey replaces Sue Hartsfield who retired the first of July.

Approximately 75 outpatients are treated daily at the infirmary during the regular session and about 40 during the summer session. The use of antibiotics, Mrs. Bracey feels, has been an underlying factor in the decrease

in the number of bed patients in recent years.

During her 25-year association with the College, Mrs. Bracey has worked with six physicians and under the administration of four presidents: Drs. Pomfret, Chandler, Paschall, and Graves.

The Student Health staff plans to move this fall into expanded quarters in the new infirmary.

A native of Campbell County, Mrs. Bracey received her R.N. degree from Sheltering Arms Hospital in Richmond.

She joined the William and Mary staff in February, 1948. She began her nursing career at Community Hospital in Hopewell, later worked at Grace Hospital in Richmond, and was a private practice nurse at Bell Hospital here. She was a member of the medical staff for the Navy Seabees during the construction of Camp Peary.

Mrs. Bracey is a past president of the Williamsburg Lions Club Auxiliary and a member of the Williamsburg United Methodist Church and the Order of the Eastern Star.

She is the mother of Gerald Bracey, a 1962 graduate of the College who is currently professor of psychology at Indiana University in Bloomington.

In her spare time she likes to read and do handwork.

Brafferton Staffer Marks 20th Year



Mary V. Wallace

The Brafferton plays a different role in campus life than it did in 1952 when Mary Virginia Wallace joined its staff.

A maid there for the past twenty years, she remembers when part of the building was a guest house for visitors to campus. Room number 5 on the second floor was elegantly furnished with a high canopied bed with a lace spread and yellow braided rugs. Across the hall was another equally attractive room. On the third floor were four other bedrooms. Wooden floors had a satiny waxed finish. It was all part of the Brafferton scene then.

Alumni headquarters, she recalled, were located on the first floor and included two offices and a large parlor which was used for conferences and small gatherings.

Now all the waxed floors are hidden beneath carpeting. The canopied bed and yellow braided rugs have been replaced by office furniture. Today the Brafferton houses several administrative offices of the College. With all the floor carpeted and more equipment with which to work, Mrs. Wallace finds her work much easier now and less time consuming.

She is a native of James City County and the wife of Morris L. Wallace, a Naval Weapons Station employee. The Wallaces' son, Fred Leon, is assistant supervisor of the campus Printing Department. Mr. and Mrs. Wallace are also the parents of two daughters, Peggy Ann Wallace and Mary Bernice Owens. They have three grandchildren.

Mrs. Wallace is a member of St. John Baptist Church, Toano, where she helped organize a flower pageant, an annual affair which involves approximately 50 children. She is also president of the senior usher board and treasurer of the Missionary Savings Club at St. John.

Mrs. Wallace enjoys sewing, baking goodies for neighbors and friends, and constructing wastebaskets from egg crates, a newly acquired hobby.

ROTC to Enroll Women This Fall

The Reserve Officers Training Corps will be open to women students for the first time this fall.

Since its inception Army ROTC has been exclusively for college men. Last year, however, women were allowed to enroll in ROTC at ten universities in a test program. In mid-May of this year the Pentagon authorized all institutions hosting ROTC to include women in their program, setting a national ceiling of 6,000 women for the first year.

Spencer T. Hockaday, professor of military science, said, "The expansion of the program on campus is an indication of the importance being placed on providing women with equal opportunities at the College."

He hopes to have an enrollment of 15 to 20 women "cadets" this fall. Some women students have previously indicated a desire to participate in the program, he said. Several have already participated in the American Military Development and American Civil-Military Relations courses which are electives for all students at the College.

Uniforms for the women will probably not be available for the first year and women will not be expected to carry weapons at drill practices, reported Col. Hockaday. With these exceptions, there will be very few changes in the program curriculum, he added.

"The women will be required to attend Advanced ROTC summer camp between their junior and senior years, although it has not yet been determined where they will be sent," he noted.

"The ROTC program offers an opportunity for women to be commissioned as officers," said Col. Hockaday. "Women will be expected to incur service obligations in the active Army reserves as do their male counterparts."

The ROTC program consists of a Basic Course which is taken

during the freshman and sophomore years, and an Advanced Course which is taken during the junior and senior years. The former provides instruction in the fundamentals of leadership and management, with emphasis on leadership development. There is no military service obligation incurred during the Basic Course.

The Advanced Course is for selected students who have demonstrated a potential for becoming Army officers. They are taught advanced leadership and management as well as the theories and dynamics of the military team. Students participating in the Advanced Course receive \$100 per month until graduation.

The purpose of the four-year program is to insure sufficient officers for the Army's active duty and reserve forces. It also enables students to earn a commission as an Army second lieutenant at the same time they are earning a college degree.

"The ROTC program at William and Mary is doing very well," said Col. Hockaday. There were 120 students enrolled during the past year and although enrollment has declined in recent years, he feels that the number has just about leveled off and will remain there.

Women ROTC instructors are a possibility for the future, said Col. Hockaday. There are women currently teaching at schools which have not yet even accepted women in the ROTC program, he noted.

Aside from rewriting the College catalogue, which states that any male student may enroll in Military Science 101, it will be no problem at all to accommodate women in ROTC, said Col. Hockaday. "We do not expect any real changes in the curriculum at all because ours is a general military science program, rather than a highly specialized one."

Livingston Assumes New Post



James C. Livingston

A scholar of Victorian religious thought is, as William and Mary's first dean of the undergraduate program, directing the creation of a new imaginative and innovative educational environment on campus.

Details of the new campus life program, however, have not yet been worked out by a recently recruited administrative staff to assist James C. Livingston who assumed his new post July 1.

Mr. Livingston, former chairman of the Religion Department, returned to campus this summer after spending the past academic year at Clare Hall, Cambridge University. There he held a research fellowship granted by the American Council of Learned Societies which enabled him to pursue studies on late Victorian English religious thought which reflected changes in man's understanding of himself and nature during the industrial revolution and the expansion of the British Empire.

But Mr. Livingston isn't a dust-covered scholar who suddenly was given an administrative post. He was chairman of the humanities program at Southern Methodist University where he taught before coming to William and Mary in 1968. "I always have had a vital interest in liberal arts education, so this new assignment is nothing new," he said in a recent interview.

Mr. Livingston believes that a greater interchange should take place on a college campus between faculty and administrators and between these faculty-administrators and students.

He notes with some pride that several administrators at William and Mary also teach and although he has had to give up classroom teaching, he fully intends to set aside time to continue his research and the writing of a history of English religious thought between 1860 and 1900.

Mr. Livingston sees his new job as that of "giving leadership and stimulation to new ideas and directions to bring about a closer and more effective working relationship between student affairs and academic affairs."

To this end, Mr. Livingston and his staff "will create a climate where the educational process goes on continually -- not just in lecture halls, but in residence halls, in extra-curricular activities and in social life."

The idea of converting dormitories to living-learning halls is critical to Mr. Livingston's plans. "We have a great opportunity," he says, "to develop a sense of an academic residence community" and promises that "a conscious effort" will be made to develop programs for residence halls.

Official Memoranda

Statement of Rights and Responsibilities

TO: The College Community

I am pleased to report that at its special meeting on July 16, 1973, the Board of Visitors approved a new Statement of Rights and Responsibilities for the College. This important document grew out of long and thoughtful deliberations in the Board of Student Affairs this past year. It was then endorsed by the faculties, the student bodies and the administration before being submitted to the Board of Visitors for its consideration.

Incorporating the rights and responsibilities of faculty members, students and administrators in one document is not an easy task. It becomes more complicated as one gives careful consideration to the legal ramifications of such a statement. The end product, understandably, will probably not be considered ideal by any one individual or group, but it is a significant improvement for these times over the earlier statement just for students, approved by the Board of Visitors in 1968.

The Board of Visitors, in consultation with a student-faculty-administration ad hoc committee drawn from the Board of Student Affairs and with the Attorney General's office, has made a number of significant modifications in the statement that has been endorsed by the several College constituencies, in order that we might be confident that we had a legally viable document. These changes were not of substance or principle, however, and I believe that faculty, students and administrators alike can accept the final product as being essentially what they had endorsed, and should find the final statement of great benefit to them and to their institution in the conduct of their affairs.

The new Statement of Rights and Responsibilities will be incorporated in the new Faculty Handbook and the new Student Life Policies to be published this September. It will become the standard by which all rules, regulations, policies and procedures of the College, except as otherwise prescribed by local, state or federal law, shall be measured. No rule, regulation, policy or procedure which is incompatible with or which contradicts this new Statement may be enacted. And, as directed by the Board of Visitors, I am asking the responsible administrative officers of the College to take such steps as may be necessary to assure the effective application of this new Statement. They will review all rules, regulations, policies and procedures which are now in effect, to assure that as soon as reasonably practicable they conform with this Statement.

This new Statement of Rights and Responsibilities of course shall not affect the powers of the Board of Visitors as provided by law.

Thomas A. Graves, Jr.
President

STATEMENT OF RIGHTS AND RESPONSIBILITIES

In July, 1968, the Board of Visitors adopted a Statement of Rights and Responsibilities focusing on the relationship between students and the College. In its adoption the Board recognized that any statement of this nature is, and should be, subject to improvement. Over the intervening years, some modifications in the original statement have been made, and the current statement, as published in Student Life Policies, reflects these modifications in policies and implementation.

In the spring of 1973, after broad consultation involving faculty, students and administrators, the academic community reached a consensus on a totally new Statement of Rights and Responsibilities, which was developed by the Board of Student Affairs. This new Statement has been approved by the members of the faculties and by the students and administrators of the College in referenda. Subsequently, according to the ratification procedures, the Statement was submitted to the President for his approval and recommendation to the Board of Visitors.

The President has worked closely with the various campus constituencies during the process of developing the revised Statement of Rights and Responsibilities. In consultation with the Executive Vice President, the Vice President for Academic Affairs, the Vice President for Student Affairs, and other administrators, he has studied the Statement carefully, and it is the Administration's judgment that the Statement is appropriate, timely, and suited to the special needs and interests of William and Mary. The Statement focuses on the relationships among students, faculty members, administrators and the College as an institution, and thus is much broader than the 1968 Statement that dealt only with the relationship between students and William and Mary. It is designed to replace only the original 1968 Statement of Rights and Responsibilities and not the other policies and procedures of the College as contained in such publications as Student Life Policies and the Faculty Handbook. These policies and procedures however must now be reviewed to insure that they conform in principle with the new Statement, and are so presented as to avoid any ambiguities in interpretation and practice.

RESOLVED, That the Board of Visitors approves the revised Statement of Rights and Responsibilities and, in accordance with the provisions contained in the preamble of the Statement, directs the President and his designated representatives to take such steps as may be necessary to assure its effective application.

Statement of Rights and Responsibilities The College of William and Mary in Virginia

The unique nature of the college community suggests that its members be united in a common purpose. Because the work of each member of the institution contributes to the fulfillment of the educational mission of the College, the various constituent groups - students, faculty and administrators - are dependent upon one another for the ultimate achievement of the College's goals. Accordingly, all should enjoy the same fundamental rights and privileges and be willing to accept the same responsibilities, except in those rare cases where either the rights and privileges or the responsibilities would be in conflict with existing law or with the goals and purposes of the College as an institution of higher education.

Students, faculty and administrators (hereinafter the "members of the College community") shall enjoy all rights, privileges and immunities guaranteed to every citizen of the United States and the Commonwealth of Virginia. In addition, the members of the College community shall enjoy all of the fundamental rights recognized as essential to fulfillment of the special mission of an institution of higher education. The full enjoyment of these rights, however, cannot be achieved unless certain concurrent responsibilities are accepted. Members of the College community have an obligation, therefore, to fulfill the responsibilities incumbent on all citizens as well as the responsibilities inherent in their particular roles within the academic community.

The institution and those who administer its affairs have a special responsibility to insure that in pursuance of its functions, the rights of all members of the College community are preserved. The institution also has a right to expect, and a corresponding responsibility to insure within the scope of its legitimate functions as an institution of higher education, that individual members of the College community fulfill their responsibilities to others as well as their responsibilities to the institution.

The following Statement of Rights and Responsibilities is based upon the aforesaid principles and, when adopted, shall become the standard by which all rules, regulations, policies and procedures of the College, except as otherwise prescribed by local, State or Federal law, shall be measured. No rule, regulation, policy or procedure which is incompatible with or which contradicts this document may be enacted and any such rules, regulations, policies or procedures which are in effect at the time of the enactment of this document shall be reviewed as soon as reasonably practicable to conform with this document, provided, however, that this Statement of Rights and Responsibilities shall not affect the powers of the Board of Visitors as provided by law.

I

The members of the College community, as individuals, shall enjoy all rights, privileges and immunities guaranteed every citizen of the United States and the Commonwealth of Virginia.

- A. Among the basic rights are freedom of expression and belief, freedom of association and peaceful assembly and freedom from personal force and violence, threats of violence and personal abuse.
- B. Each member of the College community has a right in his or her dealings with the institution and with members of the College community in the performance of their official duties to non-discriminatory treatment without regard to race, creed, sex, religion, national origin, or political belief.
- C. Each member of the College community has the right to organize his or her own personal life and behavior insofar as it does not violate local, State or Federal law, College regulations, or agreements voluntarily entered into, and does not interfere with the rights of others. The following specific rights apply:
 1. Right to associate with any legally established group or to create such groups, professional or other, as serve legitimate interests.
 - a. The membership, policies, and actions of an organization will be determined by vote of those who hold membership in said organization.

- b. Affiliation with an extramural organization shall not disqualify an organization from institutional recognition.
 - c. An organization will be officially recognized after its constitution and by-laws have been approved by the appropriate body as designated by the President or his delegated representative and when consistent with the By-laws of the Board of Visitors. A current list of officers, but not a membership list, may be required as a condition of recognition.
 - d. Officially recognized organizations, including those affiliated with an extramural organization, shall be open to all on a non-discriminatory basis without regard to race, religion, creed, national origin, sex or political belief, provided, however, that to the extent permitted by law membership in honorary or social organizations may be restricted to members of the same sex and membership in organizations whose primary purpose is political or religious may be restricted to those members of the College community who have similar beliefs.
2. Right to hold public meetings, to invite speakers to campus of his or her own choosing, to post notices and to engage in peaceful, orderly demonstrations within reasonably and impartially applied rules designed by the President or his delegated representative to reflect the educational purposes of the College and to protect the safety of members of the College community and others. The College may establish rules, therefore, regulating time, place and manner of such activities and allocating the use of facilities but these regulations shall not be used as a means of censorship. In the event that there is a clear and present danger, as determined by the appropriate college authority designated by the President, to the health or safety of the members of the College community or to the educational process, such meeting or demonstration may be prohibited. Sponsorship of guest speakers does not necessarily imply approval or endorsement of the views expressed, either by the sponsoring group or the institution.
 3. Right, when charged or convicted of violation of general law, to be free of College discipline for the same conduct unless such discipline by the College community is determined to be for the protection of other members of the College community or the safeguarding of the educational process. Such determination shall be made by the appropriate College authority as designated by the President.
 - D. Each member of the College community has a right to fair and equitable procedures for the adjudication of charges of violations of non-academic College regulations and the sanctions or penalties to be imposed, including, without limitation, the following specific rights:
 1. Right to have advance written notice of all institutional rules and regulations including the ranges of penalties for violation of such rules and regulations.
 2. Right, in the case of charges of infractions of regulations which may lead to serious penalties, to formal procedures with fundamental aspects of due process, including the right to be informed in writing of the charges and given a reasonable time to prepare a defense, to be represented by counsel of his or her choice, to present and cross-examine witnesses, to have written findings and to appeal to a higher authority. Minor infractions may be handled more informally by the appropriate individual or committee with the consent of the individual charged. In such instances the right of appeal is still preserved.
 3. Right to be present on campus, participate in classes, and generally exercise all those rights and privileges associated with membership in the College community until found guilty of the charges, except in those instances when continued presence on the campus would constitute a threat to the health or safety of the individual, other members of the community, or to the educational process. Such determination shall be made by the appropriate College authority as designated by the President.

- E. Each member of the College community has a right to privacy in his or her dealings with the institution, including, without limitation:

1. The right to be free of searches and seizures except in accordance with law. Routine inspections, however, may be held periodically for the purpose of assuring fire protection, sanitation, safety and proper maintenance of the College's buildings.
2. The right to expect that all records of his or her association with the institution are treated as confidential.
 - a. Except as provided below, the institution may not release information about any aspect of an individual's association with the institution (other than that information which is a matter of public record) without the prior written consent of the individual concerned or under the compulsion of law. The institution does, however, reserve the right to announce the bestowal of honors on its members. Within the institution, access to such records shall be restricted to authorized personnel for authorized reasons, as determined by the President or his delegated representative, and such others as are agreed to in writing by the individual concerned.
 - b. Each member of the College community and the parents or legal guardian of minor members shall have the right to inspect the contents of his or her own records kept by the institution, other than information submitted in confidence at the request of the College prior to June 30, 1974, and may request the destruction of any information not relevant to a proper evaluation of his or her performance within the institution or unsupported allegations constituting hearsay. The questions of relevance and hearsay shall be determined by the President or his delegated representative. An individual shall also have the right to challenge the accuracy of any information contained in his or her records, in which case, the institution shall undertake to verify the accuracy of such information to the satisfaction of the individual concerned or make a permanent notation in the record that the accuracy of such information has been challenged by the individual concerned. Subsequent authorized disclosure of the contents of the record shall indicate such challenge.
 - c. Records of the political and religious activities or beliefs of members of the College community may not be maintained except for purposes of official recognition.
 - d. To minimize the risk of improper disclosure from student records, the academic record shall be maintained separately from other necessary student records. Transcripts of academic records shall contain only information about academic performance and status. All withdrawals prior to graduation, whether voluntary or involuntary, shall be recorded on the transcript.

Each member of the College community shall have the responsibility to respect the aforesaid rights of his or her associates and refrain from using the institution as a sanctuary from the general law.

II

Each member of the College community enjoys all rights of citizenship, and has a responsibility to fulfill the obligations incumbent on all citizens. Additionally, there are special rights and responsibilities inherent in membership in an academic society.

- A. Each member of the College community has a responsibility based upon the special mission of an institution of higher education to respect the rights of others to function in an atmosphere where freedom to teach, to learn and to conduct research and publish findings are preserved and respected, an atmosphere which includes without limitation the following specific rights:
 1. Right of the instructor to academic freedom and impartial consideration for tenure in accord with the principles set forth in the statement of Academic Freedom and Tenure adopted jointly in 1940 by the Association of American Colleges and the American Association of University Professors and with the standards and procedures approved by the Board of Visitors and set forth in the Faculty Handbook.

Rights and Responsibilities cont'd.

2. Right of the instructor to determine the specific content of his or her course within established course definitions. Concurrently, the instructor has the responsibility not to depart significantly from his or her area of competence or to divert significant time to materials extraneous to the subject of the course.
 3. Right of the student to be evaluated entirely on the basis of academic performance and to freely discuss, inquire and express opinions inside the classroom. The student has a responsibility to maintain standards of academic performance as set by his or her professors provided, however, that the student shall have means for redress against arbitrary, unreasonable or prejudicial standards or evaluation.
 4. Right to pursue normal academic and administrative activities, including the freedom of movement in the performance of such activities.
 5. Right to privacy in offices, laboratories and dormitory rooms and in the keeping of personal papers and effects.
 6. Right to hear and study unpopular and controversial views on intellectual and public issues.
 7. Right of the student to expect that information about his or her views, beliefs and political associations which an instructor acquires in the course of his work as a teacher, advisor or counselor of the student be held in confidence to the extent permitted by law.
- B. Since student publications are a valuable aid in establishing and maintaining an atmosphere of free and responsible discussion and intellectual exploration on the campus, it is essential that they enjoy the following rights and responsibilities:
1. Right to be free from prior censorship or advance approval of copy.
 2. Right to develop editorial policies and news coverage.
 3. Right to be protected from arbitrary punishment or suspension, or removal from his or her position because of student, faculty, administrative or public disapproval of editorial policy or content. Only for proper and stated causes, as defined by the Publications Council of the College, shall editors and managers be subject to such punishment, suspension or removal. The academic status of a student editor or manager shall not be affected, provided, however, that he or she shall remain subject to the provisions of Article I, Sections C-3 and D-3.
 4. Responsibility to make clear in writings or broadcasts that editorial opinions are not necessarily those of the institution or its members.
- C. Members of the College community have a responsibility to maintain the highest standards in the performance of their duties and to respect the aforesaid rights of his or her associates.

III

The College, through those who administer its affairs, has a special responsibility to insure that in pursuance of its functions, the rights of all members of the College community are preserved, including, without limitation, the rights of such persons heretofore specifically enumerated.

The College has a right to expect, and a responsibility to insure, within the scope of its legitimate functions as an institution of higher education, that all members of the College community fulfill their responsibilities to others as well as their responsibilities to the College.

- A. The College has the right and responsibility to set and enforce reasonable standards of academic performance and personal conduct in order to facilitate and safeguard the educational process and to provide for the safety of the person and property of members of the College community, the College's physical property, and the person and property of others to the extent that they are affected by College-sponsored activities or are engaged in legitimate activities on College property.
- B. The College has the right and responsibility to provide procedures for determining the validity of charges that a member of the College community is negligent or irresponsible in the performance of his or her duties.
- C. The College has the responsibility to insure that the members of the College community have an opportunity to be heard at appropriate levels of the decision-making process about basic policy matters of direct concern. Clearly defined means should be available to insure this opportunity.

D. The College has the responsibility to provide and maintain leadership and administrative procedures responsive to the needs and desires of the College community, consistent with high standards of academic excellence and to the changing goals and responsibilities of institutions of higher education, including the responsibility:

1. To make, from time to time, a clear statement of its purpose and goals.
2. To disseminate information relating to the activities of the College, financial or otherwise, subject to the provisions of the Virginia Freedom of Information Act.
3. To state the reasons for institutional decisions affecting the College community or individual members thereof, except as required by the provisions of Article I, Section E, 2a, or by the advice of legal counsel in instances involving possible litigation.

E. The College has the right and responsibility to protect its integrity from external and internal attacks related or unrelated to the performance of academic activities and to prevent its political or financial exploitation by an individual or group.

1. The College has a right to prohibit individuals and groups who are not members of the College community from using its name, its finances or its physical facilities.
2. The College has the right to prohibit members of the College community from using its name, its finances or its physical facilities for activities not principally for the benefit of the College.
3. The College has the responsibility to provide for members of the College community the use of meeting rooms, including use for political purposes, provided that such use is not undertaken on a regular basis and used as free headquarters for political campaigns, and the responsibility to prohibit use of its name, its finances or office equipment for any political or other purpose.

IV

This document shall be adopted and may be amended when:

- A. Accepted by a majority vote of those students who vote in a referendum.
- B. Accepted by a majority vote of the combined faculties of the College who vote in a referendum.
- C. Accepted by a majority vote of the administrators of the College who vote in a referendum.
- D. Approved by the President of the College and the Board of Visitors.

Nothing in this document shall affect the powers of the Board of Visitors as provided by law.

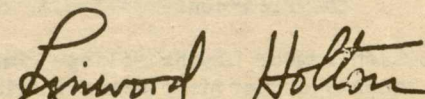
TO HEADS OF ALL STATE AGENCIES AND INSTITUTIONS

The current fuel shortage and energy crisis requires that the Commonwealth take some positive action towards fuel conservation. I personally support President Nixon's efforts to reduce consumption of energy by 5% nationwide and for government to provide positive leadership by cutting energy use by 7%. In order to insure that State employees provide the necessary leadership in this effort, I am requesting each of you to notify employees under your supervision of the following conservation provisions:

1. All State vehicles, except State Police, will operate at least ten miles under posted speed limits, except within city limits.
2. State employees using State-owned vehicles will pool riders whenever possible.
3. Use of air conditioners on State vehicles will be used in moderation and restricted to hot weather conditions.
4. Consolidation of trips should be adhered to at all times.
5. Non-essential lighting in State-owned buildings will be turned off.
6. Observe moderation in the use of air conditioners in office buildings.

You are also requested to notify your employees of the importance of observing conservation practices not only as a State employee, but also when not on official duty.

Your full cooperation in this extremely important program will be appreciated.


Governor

July 6, 1973

College Forms Stocked in Warehouse

From: W. T. Allen, Director of Purchases and Stores Date: July 18, 1973

To: Deans of Schools, Department Heads, and Other Administrative Personnel

Effective immediately, all College forms commonly used by all departments will be kept in the warehouse. These will be issued at no charge with regular delivery of Warehouse Stores items. The following is a list of these forms and issue units:

1. State Invoice Form #Comp 5	Pad
2. State Travel Voucher Form Comp 8	Pad
3. State Travel Voucher Cont. Form Comp 8a	Pad
4. State I.D.T. Form #Comp 5-A	Pad
5. Requisition for Purchase Form DP-1	Each - Min. 50
6. Purchase Order Follow-up Notices	Each - in triplicate sets
7. Office Machine Accountability Forms	Each
8. Surplus Property Reports Form D.P.S. 147	Each
9. Warehouse Stores Requisition Form 57C	Pad
10. Local Invoice W&M Form 2-A	Pad
11. Local Travel Voucher	Each
12. Print Shop Work Order	Pad
13. Personnel Leave Slips G.O. Form P-8	Each
14. Payroll Hourly Time Sheets	Each
15. Car Request Form	Each
16. Inter-Office Communication Envelopes	Box

Eight-Lane Track Installed This Summer

A new quarter mile track being installed this summer at the College can become a focal point for new College-community relations.

That's the hope of track coach John Randolph whose enthusiasm and drive are largely responsible for the new \$95,000 track at Cary Field Stadium.

The 31 year-old coach led a two-year-long fund drive to finance the installation of the all-weather, eight-lane track which will have a Tartan artificial surface.

Randolph envisions the track as a way of encouraging physical fitness programs at area high schools and in the Williamsburg community.

"Our track team will, of course, benefit most," Randolph acknowledges, "but the track can be used for high school meets, youth track meets and even early morning joggers."

Randolph thinks there is no reason why an expanded track program -- one not just for college athletes -- can not be established at William and Mary.

"I want William and Mary to be a regional center for track," he says.

"We could have a number of summer track meets for area youths; it could be a sort of Little League for runners," he said.

"We could have an early morning jogging program with some professional help and guidance for middle age and older persons. There are a lot of people who ought to jog and there are some men in the Williamsburg area who do jog regularly. After all, if misery loves company, such a program could catch on among faculty members and townspeople," he said.

Randolph even thinks the new track could entice coeds to participate in track competition. William and Mary holds an inter-mural track meet in the spring for coeds and Randolph thinks

there "may be room" for coeds in intercollegiate competition.

Randolph already is at work trying to bring important track meets to William and Mary which hosted the 1970 National Collegiate Athletic Association's cross-country championship. The College is bidding for the eastern regional track championship of the Intercollegiate American Amateur Athletic Association in 1975, an event to which more than 90 colleges send athletes.

William and Mary has hopes of bringing the state high school championship back to Williamsburg and the College will host the Colonial Relays, a regional meet held here for several years.

"The Tartan track, made by the Minnesota Mining and Manufacturing Co., will be one of the best in the state," Randolph asserts. "It will be a track of Olympic quality." The only other track of its type in the state is at the University of Virginia.

Randolph inaugurated "Operation Backtrack" two years ago after the state high school track meet moved from William and Mary to the University.

"Our cinder track was no longer in good condition and couldn't come close to equaling the all-weather surfaces," he explained. "State money for a new track wasn't available, so we went out and raised it ourselves."

Typically, Randolph involved as many people as possible in his drive for the Tartan track. Working with the encouragement of athletic director Ben Carnevale, he enlisted the support of alumni who had participated in track and field and the support of athletically-minded persons throughout Tidewater Virginia.

Randolph raised money by conducting phoneathons and runathons. He also spoke before civic clubs to enlist their support.

Office of Development

International Research and Exchange Board

Ad Hoc Grant to Promote New Exchanges - Grants for visits between consultants and scholars of different countries to plan innovative exchange programs in the social sciences and humanities.
Deadline - September 30, 1973

National Endowment for the Humanities

Education Development Grants - Provides assistance for the continued development of resources in the humanities.
Deadline - November 1, 1973

Education Planning Grants - Provides assistance for improving the humanities education through analysis and appraisal of weak areas and development of an effective plan for progress.
Deadline - November 1, 1973

Education Project Grants - Provides assistance for experiments in education in the humanities.
Deadline - November 1, 1973

Institute of International Studies, U.S. Office of Education

Foreign Curriculum Consultant Program, 1974-75 - To bring specialists from other countries to the United States to assist in planning and development curriculums in foreign language and area studies.
Deadline - October 15, 1973*

Group Projects Abroad - To help U.S. educational institutions improve their programs in foreign languages, area studies, and world affairs.
Deadline - October 1, 1973*

*Tentative, depending on budget action

Personnel Bulletin

Job Openings

The following positions at the College are or will be vacant. Qualified employees who wish to be transferred to these positions may receive additional information at the College Personnel Office. The College of William and Mary is an Equal Opportunity Employer. Accordingly, women and minority employees are encouraged to apply for those positions for which they feel they are qualified.

Clerk-Typist C -- two positions available

Leave Balances for Classified State Employees

The recorded balance of accumulated leave will be furnished semi-annually, as of June 30 and December 31, to each permanent classified employee and his/her department supervisor. This will enable supervisors and employees alike to maintain an informational record of sick leave, and annual and compensatory leave hours accrued and used during the interim months, and reduce inquiries to the Personnel Office for leave balances.

If the employee or the supervisor does not agree with any balance in the statement, a written inquiry should be sent to the Personnel Office, and such inquiry must be specific as to why the balance is being questioned. A written reply to the inquiry will be furnished.

Operation Backtrack is still several thousand dollars short of its goal, but Randolph believes the needed money will come in after the track is put to use.

Randolph, a 1964 graduate of William and Mary, has been coaching at his alma mater for six years, the last five as a very successful head coach.

"Track, believe it or not," he says, "is kind of addictive. And this new track -- which won't respond to temperature or weather and is incredibly smooth -- will just be fun to run on."

Peace Corps Volunteer

Karen Anne Muse, '73, left recently for Jamaica where she is serving as a volunteer in the Peace Corps. Karen works at the Hanbury Home for Children, a residence for 40 destitute children operated by the Salvation Army. A sociology major, Karen is in the social services part of the program.

READ IT IN THE NEWS!

THE CALENDAR

TUESDAY, JULY 24

no activities scheduled

WEDNESDAY, JULY 25

Commuter Luncheon: CaMU Student Center, 526 Jamestown Road, 12 noon, bring your own lunch.

THURSDAY, JULY 26

no activities scheduled

FRIDAY, JULY 27

CaMU Coffeehouse: CaMU Student Center, 526 Jamestown Road, 9 p.m.

SATURDAY, JULY 28

Graduate School Foreign Language Test: Rogers 100, 8 a.m.
Organ Recital: Wren Chapel, 11 a.m.

SUNDAY, JULY 29

no activities scheduled

MONDAY, JULY 30

Volleyball: CaMU Student Center, 526 Jamestown Road, 7 p.m.

TUESDAY, JULY 31

no activities scheduled

WEDNESDAY, AUGUST 1

Student Pottery Exhibit: Campus Center patio, in case of rain, show will be held inside.
Commuter Luncheon: CaMU Student Center, 526 Jamestown Road, 12 noon, bring your own lunch.

THURSDAY, AUGUST 2

no activities scheduled

FRIDAY, AUGUST 3

CaMU Coffeehouse: CaMU Student Center, 526 Jamestown Road, 9 p.m.

SATURDAY, AUGUST 4

Organ Recital: Wren Chapel, 11 a.m.

SUNDAY, AUGUST 5

no activities scheduled

MONDAY, AUGUST 6

Junior Wrightman Cup Tennis Matches: Adair Courts, 9 a.m.
Volleyball: CaMU Student Center, 526 Jamestown Road, 7 p.m.

TUESDAY, AUGUST 7

Junior Wrightman Cup Tennis Matches: Adair Courts, 9 a.m.

W&M Students Portray Tories



Photo by Roger Sherman

William and Mary students, faculty and alumni hold many positions in the cast and on the staff of this year's production of "The Common Glory." Among the roles held by students are those of the leading Tories in the outdoor drama -- David Joanis, a law student appears as Robert Gordon, Thomas Jefferson's Tory cousin, and Glenn Wade, an undergraduate active in the William and Mary Theatre, portrays Gordon's daughter, Eileen. "The Common Glory" is in the midst of its 26th season at the Lake Matoaka Amphitheatre with performances at 8:40 p.m. nightly, except Sundays, through August 25.

Classified Advertisements

For Sale

7.5 H.P. Outboard Motor with 3 gal. tank. Sears 1972 model. \$99. Call 229-0005.

Part spitz-spaniel puppies; males \$7, females \$5. Call 229-6051 after 5 p.m.

Sears edger-trimmer, \$20, like new (sells for \$50); 5,000 BTU Penncrest air conditioner, \$35. Phone 229-5009.

Like new Gibson Airsweep 6000 BTU air conditioner. Quiet and efficient. \$90. Like new Martin D-18 with hard case, \$225. Call 642-2065, Gloucester Pt.

'62 Cadillac, 4 dr, air conditioned and full power, good tires, inspected and in excellent mechanical condition. \$375. Call 229-4461.

1 double bed, still in packaging includes inner-spring mattress and box springs, frame and head board. \$120 or make offer. Call 220-1542.

1958 Chevrolet, gold, convertible. Excellent condition with 5 good street tires and 4 14 x 11 dune buggy tires on double rims. \$500. Call 229-4461.

100 W. Kingswood Dr. - A.C., 3 BR, 2 baths, brick rancher, 2/3 acre wooded corner lot. Slate foyer, LR, DR, large FR w/fp, kit. with self-cleaning range and dishwasher, 2-1/2 car garage. By owner, 229-7335.

2 Schwinn - Boy's Spider Bikes; 3 speed, excellent condition, 1 blue, 1 gold, \$40 each, were \$80. 1 Sears Girl's Spider Bike, green, \$30. 229-7266.

Gloucester Point - Traditional 2 story home, brick and wood. Living room, dining room, eat-in kitchen, 4 bedrooms, 1-1/2 baths, garage. 1 mile to bridge and beach, 13 miles to campus. \$32,500 - owner, 642-5101 after 1 p.m.

Wanted

An apartment. Willing to share expenses. Prefer close to College. Lee Krottseng, 19 Greenwood Road, Pittsburgh, Pa. 15331. Call collect, 412-371-9748.

Wanted: Car Pool Going to Williamsburg Monday-Fridays, 8 a.m.-5 p.m. Call Mrs. Ann O'Neal 898-6459 Yorktown.

New faculty member wants to rent 3-4 BR house or large apartment beginning August 1. Please contact Gene Edelman, 3106 Blackberry Lane, Columbia, Mo. 65201.

A nice home and family that could spare one BR for needy W&M student for 1973-4-5 academic years. Drop a line to: Chi Tran, c/o News Office, William and Mary, Williamsburg, 23185.

If you would like to share the drive from Hampton each day in time for an eleven-twenty class, call Virginia Coles 851-1943.

College of William and Mary
Williamsburg, Virginia 23185

For Rent

House w/lg. fenced-in yd. Avail. Aug. 11. 3 BR, util. rm., attic & wash. mach. \$195/mo. Couples preferred. Call 220-0729.

Found

Yellow parakeet July 4 near physics building. Please call John, Ext. 252, Stith, Room 329.

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