

William and Mary News



Volume III, Number 1

September 10, 1974

History Begun by College

This fall the College will begin to record an oral history of its contemporary development.

Scheduled to be completed in two years, the project has been partially funded by a grant from Alvin D. Chandler, the recently retired Chancellor of the College. Support is also being contributed by William and Mary's Society of the Alumni.

Undertaken as part of William and Mary's Bicentennial observance, the project will be developed by Emily Jane Williams, a candidate for the master of arts degree in history at the College, under the direction of John Selby, professor of history and graduate dean of Arts and Sciences. Mr. Selby is chairman of a special committee which is responsible for the effort.

Development of the project will involve not only interviewing persons who have been associated with the College, but also transcribing those interviews to be edited by those consulted. All the materials will then be stored in the College Archives for use on terms specified by the interviewees.

This recorded history of the College will help provide background for a written history of William and Mary and serve as a future resource for Virginia historians.

Miss Williams, a native of Greensboro, N.C., has her bachelor of arts degree, magna cum laude, from the University of North Carolina at Greensboro. She is a member of Phi Beta Kappa and until recently was an editorial apprentice for the Institute of Early American History and Culture and the *William and Mary Quarterly*. Her master's thesis, in preparation, concerns French and English political thought during the French Wars of Religion.

Campus Exhibits

"A Dog's Life - Selections from the Peter Chapin Collection," Botetourt Museum, Swem Library, ending October 15. Monday-Friday, 8 a.m.-5 p.m., Saturday, 9 a.m.-1 p.m.

Gouaches and Paintings by Jean Lurcat, Art Gallery, Robert Andrews Hall, September 1-23.

VARC Awarded NASA Grant

The National Aeronautics and Space Administration has awarded a one-year research grant in the amount of \$20,000 to the Virginia Associated Research Campus. The grant will be used for studies on "The Response of Hematopoietic Stem Cells to Different LET Distributions of Helium Ion Beam" under the direction of Henry Aceto, associate professor of biology and director of VARC.

Recent Appointments Announced

Frank T. Lendrim, former chairman of the Music Department at Kenyon College, is William and Mary's new choir director.

Lendrim joins the music faculty as an associate professor. He is a native of Patterson, N.J., and earned his undergraduate degrees in music and music education at Oberlin College. He received his master's and doctorate degrees from the University of Michigan.

Mr. Lendrim was appointed instructor in music at Kenyon in 1961 and held assistant and associate professorship positions there teaching courses in music fundamentals, music history, and organ. He was named chairman of the Music Department in 1971.

Mr. Lendrim has studied in England and on the Continent under a grant from the Ford Foundation, and in 1970 he studied at the Royal School of Church Music in Croydon, England, while on sabbatical leave from Kenyon. He served as choral director in a Ford Foundation Summer Institute for underprivileged high school students in North Carolina and has held organist and choirmaster positions at churches in Detroit, North Arlington, N.J., and Sayville, N.Y.

Chapin Collection

For dog lovers, the current exhibit in Swem Library is a sheer delight.

Excerpted from the Peter Chapin Collection of the Library, the exhibit in the Botetourt Museum includes a look at canines in song, music, medicine, science, cartoons and literature.

The Chapin Collection, one of the most complete collections of books about dogs in the United States, includes over 2,500 titles. More than 100 of those titles are included in a special display of books about every breed of dog recognized by the American Kennel Club.

The Exhibit is introduced by an oil painting of "Peter Chapin," the cocker spaniel owned by Mr. and Mrs. Howard Chapin of Providence, R. I., for whom the collection is named. The Chapins gave their collection of dog books to the library in 1937 in memory of Peter.



Dr. Karow

The Student Health Center has added a third physician to its staff.

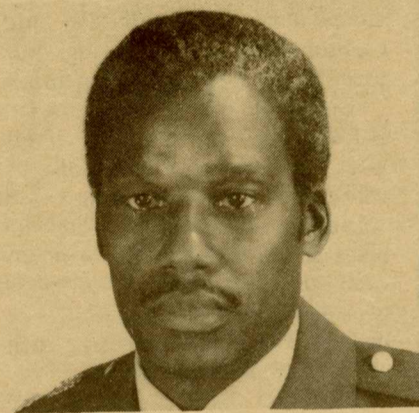
Dr. Juliette Seelye Karow has joined the Health Center staff as a general practitioner.

Dr. Karow comes to William and Mary from Sarasota, Fla., where she has had a private practice in general family medicine for the past ten years. A graduate of the College of Wooster in Ohio, she received her M.D. degree from the University of Michigan Medical School in 1951 and completed her internship at Henry Ford Hospital in Detroit.

She was in private practice in Royal Oak, Mich., during 1953-54 and served as Medical Clinic Doctor at four Planned Parenthood Clinics in Oakland County, Mich., from 1953-60. She holds membership in the Florida and Sarasota County Medical Associations.

An additional staff physician was badly needed at the Health Center. Last year the center had an excess of 20,000 visits by students, and a recent survey done by the Student Association on campus showed that 82% of the student body utilized the Center's services during the past year.

Dr. Karow has three children, the youngest of whom will attend Lafayette High School in Williamsburg. Her eldest son is a student in the Engineering School at Vanderbilt University and her middle daughter attends boarding school in Alexandria.



Lt. Col. Wilson

A retired Army lieutenant colonel has received a dual appointment at the College as director of grants and research contracts and coordinator of William and Mary's Affirmative Action Program.

Wesley C. Wilson, former transportation battalion commander at Fort Eustis, assumes his new duties October 1.

As director of grants and research contracts in the Office of Development, Wilson will be responsible for the administration of all grants and research contracts awarded William and Mary. His duties will include reviewing all proposals submitted by the College and its faculty to assure that they are consistent with federal, state, and institutional policies, procedures, and regulations; following all proposals through the granting agency review process; and serving as institutional liaison during any negotiations which may be necessary before a grant or research contract is awarded.

Continued on page 6

College Improves Facilities

Faculty and students returning to the campus this fall will find quite a few changes have been made.

It has been a highly productive and successful summer for the Department of Buildings and Grounds.

STUDENT RESIDENCES

Renovations include:

Brown Hall - installation of a kitchen on each floor and one for the resident advisor; all rooms were rewired to provide more electrical outlets in each room; new vanities were installed in each adjoining bath.

Bryan Hall - eight offices converted into rooms to accommodate 16 undergraduate students. (A segment of the complex basement will be converted into a lounge and seminar room after the geology library moves to Small.)

Ludwell - four additional apartments furnished and carpeted (approximately 55 per cent of the complex is leased by the College).

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An Invitation

President and Mrs. Thomas A. Graves, Jr.
cordially invite faculty and administrators

for brunch

on Sunday, the fifteenth of September
from 12:30 until 2:30 in the afternoon

at the President's House

Please note that, in case of rain, the brunch will be held in the Campus Center, rather than in the Sir Christopher Wren Building.

New Profiles in Student Affairs

J. T. Baldwin Succumbs

J. T. Baldwin, Jr., a long-time member of the faculty and former chairman of the Department of Biology, died at his home last week.

A native of Chase City, Mr. Baldwin was one of the country's leading cytogeneticists and taxonomists and was internationally recognized as an authority on botany, plant taxonomy and economic botany. His work as a cytogeneticist brought him fame for the major role he played in the historic quest for strophanthus, a plant with compounds that synthesize into cortisone, the pain relieving drug used in the treatment of arthritis.

During the past several years, Dr. Baldwin had spent much of his work on enlarging the College's collection of plant fauna. His collection of boxwood, which he planted throughout the campus over the last two decades, is considered by many experts to be one of the most extensive such collections in the world.

In 1971 the College awarded him its Alumni Medallion for his life-long devotion to science and his attention and dedication to his students.

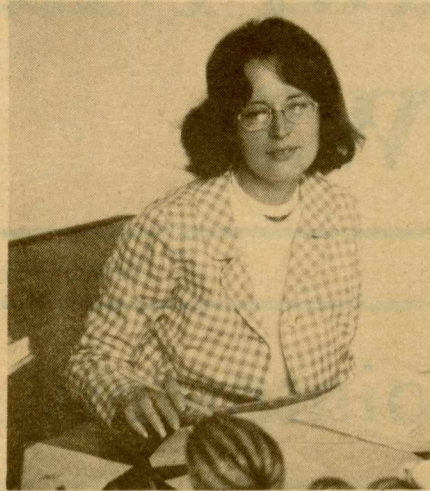
Mr. Baldwin first joined the College faculty in 1937-1939, returning to the campus in 1946 as professor of biology. He was chairman of the Department from 1952-62. A 1932 graduate of William and Mary, he earned the Ph.D. degree in biology from the University of Virginia in 1937 and was a post-doctoral Fellow at Cornell University during 1937-38. He is survived by one brother.

Lost/Found Dept. Initiated

A central lost and found department will be established by the Campus Security Office beginning October 15.

Found property and inquiries will be received in the Security Office, Old Laundry Building, between 8 a.m. and 5 p.m., Monday through Friday.

When property is received elsewhere on campus, it should be forwarded via campus mail to the Security Office, according to Harvey P. Gunson, director of safety and security. "The finder should include his name and the location where the item was found," Mr. Gunson said. "Large or multiple items will be picked up by an officer upon notification from the person having custody of the property."



Miss Albert

Susan Jane Albert
Associate Dean for Student Development

Education:

B.S., psychology and sociology, Lycoming College Williamsport, Pa., 1969

M.Ed., guidance and counseling, William and Mary, 1970

Ed.D., counselor education, University of Virginia 1974

Professional Experience:

Assistant dean of students, with particular responsibility in the area of special program administration, University of Virginia, 1970-1972

Consultant to the University of Virginia Counselor Education Extension program in Windsor and Kitchener, Canada, 1972-1974

John David Morgan
Associate Dean for Residence Hall Life

Education:

B.A., psychology, Ohio Wesleyan University, Delaware, 1965

M.Ed., student personnel work in higher education, University of Georgia, Athens, 1966

D.Ed., counselor education and student personnel, The Pennsylvania State University, 1974

Professional Experience:

Head resident, Florence State University, 1966-68

Assistant dean of men, counselor, Villanova University, Villanova, Pa., 1968-71

Associate and assistant coordinator, residence hall programs, The Pennsylvania State University, 1971-74.



Mr. Moore

Leroy O. Moore
Director of Minority Affairs

Education:

B.A., psychology with most electives in education and languages, Wesleyan University, Middletown, Conn., 1970

Attended the Summer Institute on College Admissions, Harvard University, 1972

Professional Experience:

Assistant director of admissions and coordinator of minority group admissions, Union College, Schenectady, N.Y., 1970-1973

Assistant dean of students, Union College, 1973-1974

Hans Peter Wagner
Resident Advisor, German House

Education:

B.A., educational studies, Ph.D., English and physical education, Universitat des Saarlandes, Saarbrücken, Germany
Research for dissertation at William and Mary: Puritans' Colonial New England

Carlos Edsel Gonzalez
Resident Advisor, Spanish House

Former newspaper and historical investigator

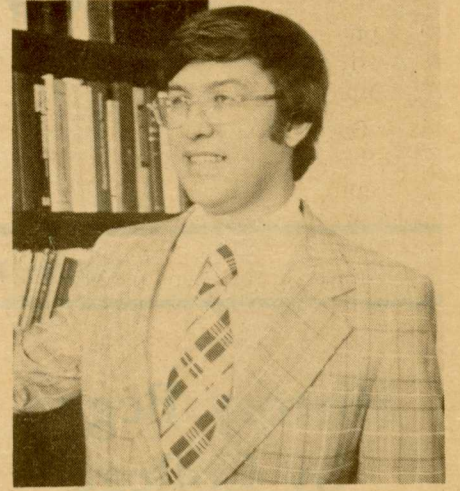
Education:

Bachelor of humanities, Liceo Academico, Bogota, Colombia, Caracas, Venezuela

Jean Rene Louis Joseph
Resident Advisor, French House

Education:

Bachelor's in law and English, master's in law, Universite Paul Valery, Montpellier, France



Mr. Morgan

Bruce L. Fenner
Resident Advisor for the Asia House

Education:

B.A., history, Washington State University, Pullman, 1966

M.A., Southeast Asian history, University of Hawaii, Honolulu, 1968

Candidate for Ph.D., Southeast Asian history, Cornell University, Ithaca, N.Y.,

Chuping Huang
Assistant Resident Advisor for the Asia House

Education:

B.S., National Tsing Hua University, Hsinchu, Taiwan, China, 1969

M.S., physics, William and Mary, 1973
Working towards Ph.D. degree in physics at William and Mary.

Law Professor Named Drive Chairman

Timothy J. Sullivan, associate dean for administration in the Marshall-Wythe School of Law, has been named campus chairman of the 1974 Williamsburg-James City County United Fund drive.

A goal of \$9,100 has been set for the campus and \$107,500 for the overall community, according to Sullivan. Further information will be released to the College community in the near future, he said.

Faculty News

English

Terry Meyers, assistant professor, has published an article, "Swinburne: Four More Letters," in *Notes and Queries*, June, 1974, pp. 216-217.

Mathematics

Peter V. O'Neil, associate professor, was an invited participant in the International Conference on Inverse Problems in Applied Mathematics held at UCLA in August.

William G. Poole, Jr., assistant professor, has had his paper entitled, "Numerical Algorithms for Parallel and Vector Computers: An Annotated Bibliography," accepted for publication in *Computing Reviews*.

School of Business Administration

George D. Cole, Jr., associate professor, spent part of the summer in Norfolk conducting a series of workshops in Supervisory Development for Social Work Supervisors of the Tidewater Regional Office, State Department of Welfare and Institutions.

In August, he spent two weeks at a conference on Business and Social Responsibility sponsored by the General Electric Foundation at the Catholic University of America in Washington D.C. He was one of 52 professors and business persons from across the country invited to participate in the conference.

For three days, Mr. Cole was a member of a team of trainers leading a conference held in Virginia Beach for the Virginia Association of County Administrators.

Mr. Cole also represented York County as a member of the county Board of Supervisors at the Local Government Officials Conference held at the University of Virginia in Charlottesville in late August.

An article by James E. Smith, associate professor, entitled "Multiple Corporation Transitional Period Tax Planning" appears in the September issue of *Taxes-The Tax Magazine*.

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September 10, 1974

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Morton Services Wednesday

Richard L. Morton, Chancellor professor of history emeritus at the College, died in Community Hospital Sunday.

One of the Virginia's leading authorities on Colonial Virginia history, Mr. Morton taught history at William and Mary from 1919 until his retirement in 1959. He was chairman of the department from 1921 to 1959 and was best known for his writings and research in the field of early Virginia history.

A native of Prince Edward County, Mr. Morton received his A.B. degree from Hampden-Sydney College in 1910 and his master's and doctorate from the University of Virginia in 1915 and 1918, respectively. He also received a master of arts degree in 1917 from Harvard University.

Mr. Morton was instrumental in the establishment of the Institute of Early American History and Culture here and was the first editor of the revived third series of the *William and Mary Quarterly*, the leading scholarly periodical in the field of early American history.

He was the recipient of two honorary degrees, a Litt. D. from Hampden-Sydney and an LL.D. from William and Mary.

In December 1973, Mr. Morton was honored by the naming of a new classroom building for him.

He is survived by his wife, Estelle Dinwiddie Morton of Williamsburg; two daughters, Louise Morton Murtagh, Narberth, Pa., and Nancy Morton Gardiner, Cookeville, Tenn.; two sisters, Mrs. Eric Rodgers, Scotland Neck, N.C., and Mrs. Robert Quarles, Prince Edward County; a brother, Lewis Morton, Prince Edward County, and three grandchildren.

Funeral services will be held at 3 p.m. Wednesday at the Williamsburg Presbyterian Church. Pallbearers will be Sidney Briggs, Thomas C. Atkeson, J. Wilfred Lambert, Ludwell H. Johnson, III, James N. McCord, and Bruce T. McCully. Burial will be in Cedar Grove Cemetery.

The family asked that expressions of sympathy be made to the Richard Lee Morton Scholarship Fund in care of the Office of Development in lieu of flowers.

Evening College

The deadline for mail registration in evening courses is Monday, September 9. Registration will be held Tuesday, September 17, from 7-8 p.m. in Blow Gymnasium.

Catalogues for the fall semester are now available at the Evening College Office, 111 James Blair Hall.

Courses on the undergraduate level will be available this fall in the fields of education, economics, English, geology, government, history, modern languages, psychology, and sociology. Classes begin Thursday, Sept. 19.

Graduate courses in business administration, applied sciences, and education will also be offered.

Graduate courses in engineering will be held at the Virginia Associated Research Campus by Old Dominion University for the convenience of peninsula residents.

NEW VET-REP AT WILLIAM AND MARY



Mr. Aspell

Robert J. Aspell will be the Veterans Administration's 'man-on-campus' at William and Mary.

The new VA program is designed to provide personalized service to veterans receiving educational assistance benefits under the GI Bill. Under the program, announced in May, each college in the nation will either have a Vet-Rep on campus or have access to a traveling Vet-Rep from a nearby college on a regular basis.

Aspell, who joined the VA this year, was one of 1,327 Vet-Reps hired or assigned from within the VA for the positions. Priority was given to Vietnam Era veterans who have experienced campus life.

Mr. Aspell served in the Air Force from 1952-73. He attended the University of Colorado, Southern Colorado State College, and the University of Hawaii. He received orientation at the VA Regional Office in Roanoke and recently completed a two-week course at West Georgia College in Carrollton for Vet-Reps from 13 southeastern colleges.

The Vet-Rep will be prepared to resolve individual payment inquiries. He is expected to eliminate many payment delays caused by changes of address, dependency status or a change in school courses. He will also be on hand to assure that proper certification is made by both the student and the school.

The Vet-Rep will serve as liaison for all campus veteran groups, briefing them on benefits and consulting with college officials and members of the faculty on VA matters.

Mr. Aspell will be on campus Tuesday and Friday weekly from 8 a.m. to 5 p.m. in 206A James Blair Hall. Should an emergency occur when the Vet-Rep is not in his office, veterans should contact the Office of Veteran's Affairs for his schedule.

Mr. Aspell will be at the Christopher Newport College Counseling Center on Monday, Wednesday and Thursday of each week.

Faculty I.D. Photos

The following provisions have been made by the Registrar's Office for faculty members who desire identification cards. During the hours of 8:30 a.m. to 4:30 p.m. on September 13, and 8:30 a.m. to 12:00 noon on September 14, I.D. photos will be taken in Room 225, William and Mary Hall. There is no charge for I.D. photos and cards processed during this period.

Special Programs

The Office of Special Programs will offer the largest program in its history this fall.

Over 50 non-credit courses, seminars, institutes, field studies and conferences will be available to residents of the Williamsburg-Tidewater communities, according to Carson Barnes, Jr.

Course offerings run the gamut from a class in basic French cooking to a course in the legal and financial aspects of buying and selling a home.

All course offerings fall under the headings of general interest; environment, gardening, and horticulture; health and physical fitness; foreign and domestic studies; careers and professions; business, labor, and technology; family and community affairs; and bicentennial colonial studies.

A catalogue of offerings for the fall semester may be obtained from the Office of Special Programs, 12070 Jefferson Avenue, Newport News, phone 877-9231, Ext. 200.

Toffler to Speak



Mr. Toffler

Alvin Toffler will discuss 'Learning for Tomorrow' on Friday, October 4, at 8 p.m. in Hampton High School.

Mr. Toffler's presentation is one in a series of public lectures about 'Our Future in the Cosmos' jointly sponsored by the College and the NASA Langley Research Center.

Renowned author of the sociological treatise *Future Shock* Mr. Toffler has served on the faculty of Cornell University and as consultant to many leading corporate organizations. In *Learning for Tomorrow* his latest work from which his lecture is derived, Mr. Toffler argues that 'adaptational breakdown' to rapid lifestyle changes may be avoided if new educational approaches are developed to give young people real ideas about the future.

According to its stated purpose, the lecture series is intended to stimulate the consciousness of the community regarding the necessity of integrating different scientific disciplines into daily life to achieve solutions to the problems facing the future of mankind.

Hampton High School is located at 1491 West Queen Street. Tickets are required for admission and may be obtained free of charge by phoning the Office of Special Programs in Newport News at 877-9231, Ext. 200/201.

Auto Decals

Auto decals will be issued Wednesday, September 11, and Thursday, September 12, during registration. Decals may also be obtained from 8 a.m. to 5 p.m. in the Security Office, Old Laundry Building.

There will be a charge of \$5 for all registrants, including faculty, staff and students. The increase in cost of decals for faculty and staff is due to reduced rates for students—from \$10 to \$5. For certain designated areas, e.g., Common Glory parking lot, the charge remains \$1.

Student Health Services

Physicians will be on duty at the Student Health Center Monday through Friday, 9 a.m.-12 noon and 2-5 p.m., and on Saturday, 10-11 a.m. Nurses are on duty at all times, and a doctor is on call for emergencies.

People eligible for care at the Center include undergraduate students who are enrolled in a minimum 12 hours and graduate students who are enrolled in a minimum 9 hours. Graduate students engaged in work equivalent to a full-time load as certified by the dean of their program are also eligible.

Before care may be given, the initial health record must be on file at the Student Health Center, and the health fee must be paid. If a student needs to get in touch with the Center for any reason, he may call Ext. 386.

Grant Applicants Take Note

The Virginia Attorney's General Office has notified the College that Ernest S. Sinclair, sole controller of the American Education Foundation for scholarship grants, has been arrested for mail fraud pursuant to Title 18, U.S. Code 1341.

Any students who may have mailed money under this grant application scheme should contact John Zimblage, postal inspector, Main Post Office, Los Angeles Calif., telephone 213/688-3025. Students may also send complaints to Roy L. Farmer, administrator, Office of Consumer Affairs, 825 East Broad Street, Richmond 23219, for forwarding to the postal authorities.

College Women's Club

The College Women's Club will hold registration for swimming classes on Saturday, September 14, from 10 - 11 a.m. in the lobby of Adair Gymnasium. The classes are for faculty, staff and their families. A pool use fee of \$5 for each participant will be charged and must be paid at registration.

Additional information may be secured from Connie Blood at 220-0230 or Sue Garrett at 229-5692.

Mrs. Sidney Lawrence, president of the club, announced the fall Welcome will be held Friday, September 20. The meeting will be in the Dodge Room of Phi Beta Kappa Hall at 3:30 p.m. New members will be introduced and the annual program presented. Members will have the opportunity to join the various interest groups.

Any woman associated with the College, either through her own or her husband's employment, is eligible for membership.

Baby-sitting services will be available. Call Mrs. Charles Mathews at 229-0447 for more information.

Mrs. Frederick D. Truesdell Dies

The Rev. John R. King, pastor of the Williamsburg Presbyterian Church, held graveside services Monday at Williamsburg Memorial Park for Mrs. Katherine T. Truesdell, wife of Frederick D. Truesdell, professor of music, who died Friday in a Newport News nursing home after a long illness.

Mrs. Truesdell, a native of Buffalo, N.Y., had been a resident of Williamsburg for the past 14 years. She was a member of the Williamsburg Presbyterian Church, the College Women's Club and the Wednesday Morning Music Club.

In addition to her husband, she is survived by two daughters, Mrs. E. W. Fox, Jr., Falls Church, and Sharon L. Truesdell, Williamsburg; one son, Larry A. Truesdell, Richmond; and a sister, Mrs. D. A. Alman, Edison, N.J.

.Six Old Fraternity Lodges converted into housing for 36 undergraduate men.

.Secretaries House on Jamestown Road converted into housing for 13 undergraduate women.

.Thiemes - recreation for Black Student Organization in basement.

.Yates - vacant during the summer for first time since 1965 - showers retiled and painted; hallways painted; 70 rooms painted.

.Some improvements were made to the bathrooms in sorority houses and 75 sets of dormitory furniture were repainted.

Other developments -

William J. Carter, vice president for business affairs, is hopeful that Old Dominion Hall will be ready for occupancy around mid-November. The dormitory will be completely air conditioned; hallways and student rooms will be carpeted.

Because of a delay in construction, due to a strike by the lathers and the carpenters and default of the original contractor, students assigned to this dormitory will temporarily be housed in Monroe Hall.

Bids will be opened September 27 for the renovation of Monroe Hall, with September 1975 as the projected date of completion.

Two playing fields to be used by women's physical education will be ready for use by the end of October.

During the summer, the field was regraded, fertilized and sprigged with Bermuda grass, which features a rough root system that makes it durable enough for athletic fields and golf greens. Though Bermuda grass browns during the winter, it survives to sprout greener than ever the following spring, according to James T. Connolly, assistant director of buildings and grounds.

Wilson, continued from page 1

During his Army career, Wilson served as chief of research and development for aviation logistics and as such was responsible for contracts and negotiating and administering development projects concerned with Army air mobile systems and related sciences.

In succeeding Jerry Van Voorhis, administrative assistant to the President, as coordinator of the Affirmative Action Program, Wilson will continue to implement William and Mary's Program. His appointment in this capacity will serve to meet the increasing needs of the College's Affirmative Action Program. He will also serve on the Affirmative Action Advisory Committee.

Van Voorhis will continue to coordinate the Affirmative Action program until Col. Wilson's arrival in October.

As deputy group commander at Fort Eustis during 1972-73, Wilson was responsible for the development of the Department of the Army's Affirmative Action guidelines which were disseminated to the battalions.

Wilson earned his undergraduate degree at Morgan State College in 1954 and was awarded a master's degree by William and Mary in 1974. The Philadelphia native is married and the father of four.

Landscaping for Morton Hall is almost complete.

To meet an anticipated increase in the need for laundry services due to the closing of the College facility last May, several steps have been taken, said director of college residences John Hodges.

A rental linen service by Royal Linen Company of Richmond, at a cost of \$28 plus \$4 deposit fee per year, is available. Over 500 students have already signed up for service, Hodges stated.

Other steps include:

.Installation of laundromat facilities in Taliaferro Hall

.Installation of machines in the basement of College Apartments No. 1 (for Sorority Court residents)

.Increase in the number of machines in other student residences

SPACE ASSIGNMENTS

Several offices and departments were relocated during the summer:

.Classical Studies and Religion moved from Jones to Morton Hall, Rooms 24 and 229 respectively.

.School of Education from Lodges 1 and 3 to Hugh Jones Hall.

.Law Enforcement Assistance Administration from Lodge 2 to part of Madison Hall ground floor.

.Modern Languages from Lodge 16 to Washington 305 and 307.

.Police Department from Lodge 6 to Old Laundry Building Offices.

Staff Notes

President's Office

Assistant to the President Jerry Van Voorhis recently attended the annual conference of the Society for College and University Planning (SCUP) on behalf of the College.

The conference dealt with issues of statewide coordination in higher education, higher education financing, and problems and techniques of masterplanning within colleges and universities.

Appointments

Patricia Bromiel joined the staff of the Earl Gregg Swem Library September 3 as a clerk-typist B in the Periodicals Department. She is a 1974 graduate of Southern Illinois University.

Promotions

Elnora Robinson, custodial worker to housekeeping supervisor A.

Judith Ringi, accounting machine operator to computer operator trainee.

Joanne Wilkerson, clerk typist B to clerk-typist C in the School of Education.

The Geology Department should be completely moved from Bryan Hall to Small Hall by the latter part of October; while the School of Law Library reserve and storage should be completely moved from Wren basement and third floor of James Blair to Bryan basement by the end of September.

CAPITAL OUTLAY PROGRAMS

Construction on the \$2.4 million chemistry-philosophy building is expected to be completed by April 1975. Late steel delivery and a plumbers' strike caused a six-week delay in the projected date of completion.

A building for buildings and grounds offices and shops is currently in the planning stage, according to Carter. The quonset huts now housing maintenance offices and shops will be replaced. Trinkle Hall and the old laundry building will be used for college storage and warehousing. A large parking lot will be constructed where the quonset huts now stand.

An appropriation of \$268,000 for the improvement of the storm drainage system was approved in the last General Assembly, Mr. Carter stated. Plans for this project, which primarily involves cleaning up Crim Dell and improving the drainage system throughout the campus, are nearing completion. The contract should be awarded in November.

A \$126,000 campus lighting system is in the final stage of planning.

William & Mary Hall Facilities

William and Mary Hall facilities are available to students, faculty and staff during the following hours:

Main Arena - 7 a.m. - 3 p.m. (M-F)
Aux. Gym 7 a.m. - 10 p.m. (M-F)
7 a.m. - 5 p.m. (Sat.)
2 p.m. - 10 p.m. (Sun.)

The weight room and gymnastics gym are not available unless supervised by Cliff Gauthier and Ed Steers.

Lockers are available to members of the faculty and staff and will be assigned on a "first-come, first-served" basis. Interested persons should contact Lester Hooker at Ext. 492.

In Print

The 'Back to School' issue of *Mademoiselle* magazine contained a story on the College by alumna Catherine Calvert, the magazine's assistant college and careers editor, and several fashion photographs of William and Mary students modeling some of the new fall fashions. Models included Carrine Klugman, '77, Arlington; Suzanne Warren, '77, Williamsburg; Joan Rigsby, '75, Cumberland; Marcia Hagood, '75, Newport News; Shelley Wood, '75, Yorktown; Barbara Savage, '77, Warminster, Pa.; and Michael Wren, '76, Remington, Va.

Bee Cumby, '75, from Petersburg, was interviewed by Peggy Schmidt *Glamour* magazine concerning her work and travels in Alaska.

ADVERTISEMENTS CONTINUED

For Sale

1968 Ford Cortina, 4 new Polyglas tires, excellent mechanical condition. \$450. Call Sadler Loue, 229-3000, Ext. 471, 9-12 a.m. or 1-5 p.m. weekdays. (9/17)

For Rent

To Rent: Caretakers cottage c. 1830; four rooms plus bath, 3 fireplaces and furnace. Beach privileges. James River Plantation in Surry Co. \$95.00 monthly. Ferry free to students. 294-3854 or 294-3781. (9/24)

House for rent: 3 BR; kitchen; utility room; family room; 2 full baths; garage; central air conditioning; patio; 1 acre on the water near the York River; boat dock; lot wooded with pine trees. \$250.00 per month. Call Betty Reymer 642-5907 (nights). (9/24)

Modern, 3 BR, semi-furnished trailer near campus; \$160/month. Call 220-0729 after 6 p.m. (9/24)

3 BR house with large, fenced in yard. \$210/month. Call 220-0729 after 6 p.m. (9/24)

For rent: 3-room apt. furnished for married couple or faculty member. Available Sept. 1. \$125/month plus elec. Air conditioned. No children, no pets. Call 229-4617. (9/17)

Wanted

Male faculty member wishes to rent or sublet furnished apartment for second semester. Please write J. B. Savage, 405 Stafford Avenue, Apt. 2B, Wayne, Pennsylvania, 19087. (9/24)

Roommate wanted to share 2 BR air-conditioned unfurnished apt. at Williamsburg East Apts. \$75/month rent plus half electric bill. Available immediately. Call Richard at 229-1738 after 6 p.m. (9/24)

Mother needed who lives in area of College. Please care for two happy children half day beginning in Sept. Call 229-5652 after 5. (9/10)

Roommate needed. First year law student seeks roommate to share furnished apt. \$90/month plus utilities. 3 miles from campus. Contact: Michael Salasky, 113-D Stratford Hall Apts. (behind Ramada West). Call telephone information for number. (9/24)

One roommate, male or female, needed to share 3 BR trailer with one other person. \$95/month and utilities (oil and electricity) for 1 BR and 1/2 bath. Call Chris Bassford, 703-534-2308. (9/24)

Wanted: Student security assistants in Campus Security Office. Regular student wages. Contact Harvey P. Gunson, Old Laundry Bldg., Ext. 596/597. (9/24)

Wanted: 2nd hand freezer. Call 229-8700. (9/24)

Female student--Junior--looking for an apartment to share with another woman. 22 yrs. quiet, non-smoker. Would like to be near campus (bicyclible) and have own room. Any possibilities? Please call Marti Garrison, 703-273-8242. (Fairfax, Virginia.) (9/17)

Serious, but desperate, English grad student seeks abode for the coming school year. Will accept anything. Even offering a reward (wow!) of \$25.00. Leave message at P.O. Box 7015, College of William and Mary. (9/17)

Female grad student wants to share apartment or rent room in house for academic year 1974-75. Call collect Becky Graves, 804-823-4122. (9/10)

Lost

Glasses lost. Black leather case; Florentine gold frames; tinted glass. Will pay postage if found. Colleen Spicka; 9210 Annhurst St.; Fairfax, Va. 22030. (9/17)

Lost: medium sized mixed collie; tan and white; white feet; answers to name Brandy. Reward offered. 220-1027. (9/17)

PERSONNEL BULLETIN

EQUAL EMPLOYMENT OPPORTUNITY POLICY

The Commonwealth of Virginia shall provide equal employment opportunity to its employees and applicants for employment on the basis of fitness and merit without regard to race, color, religion, national origin, political affiliation, sex or age (except where sex or age is a bona fide occupational qualification). This policy shall be followed in recruiting, hiring, promotion into all position classifications, compensation, benefits, transfers, layoffs, returns from layoff, demotions, terminations, State-sponsored training programs, educational leave, social and recreational programs and use of State facilities. Any person employed by the Commonwealth of Virginia who fails to comply with this policy is subject to disciplinary action.

FORMS TO BE SUBMITTED TO THE PERSONNEL OFFICE

It has come to the attention of the Personnel Office that required forms pertaining to employment, separation, and leaves of absence for non-faculty employees are *not* being submitted to the Personnel Office in a timely manner as required. These forms and submission criteria are listed below:

College of William and Mary Employment Form (Revised 6/73) should be submitted in duplicate for all personnel (except students paid from student funds) regardless of the nature of employment, whether it be hourly, weekly, monthly, etc. This form must be on file in the Personnel Office or the individual *will not* be paid.

College of William and Mary Separation Form should be submitted for all personnel (except students paid from student funds) who are separated from College employment. When a supervisor has definite knowledge that employment for an individual will be terminated, the Personnel Office should be informed by submission of the Separation Form as soon as possible. Failure to submit such information at least two weeks prior to employee's separation date can result in a two to three week delay in the issuance of an employee's final pay check. The detailed reason for the separation should be clearly noted on the Separation Form and a copy of the letter of resignation attached (if appropriate).

Application for Leave of Absence should be completed and submitted promptly on G.O. Form P-8 for all permanent classified employees (not hourly). This form is used to report any type of leave (e.g., sick, annual, compensatory, military, civil, etc.).

(a) For all except sick leave, the forms should be submitted *before* such leave is taken.

(b) For sick leave, a form should be submitted *on the day following* the employee's return to duty, to cover the entire period of absence.

Whenever a permanent classified employee (not hourly) is absent for no known reason, or for illness, the Personnel Office should be notified by memorandum from the department head or supervisor *on the first day of such absence*. This cannot be stressed enough, since the available leave balances for the individual may not be sufficient to absorb the absence, and, thus, an immediate payroll adjustment may be necessary. Waiting until the employee's return to duty to submit such information may cause a delay in issuing the pay check on the normal pay day.

There appears to be some misunderstanding as to the necessity for leave slips in the case of bad weather, and this is intended to clarify such misunderstanding.

First of all, if an employee reports less than an hour late on a morning when road conditions are hazardous, that employee should have no charge made against his leave balance. However, *if he does not report at all, then a leave slip should be submitted for the entire day*.

At the close of the day, if any classified employee leaves early for any reason whatsoever, a leave slip should be submitted for the hours involved.

Please remember that individual department heads or supervisors *do not* have the authority to send people home before closing time without a leave slip. Such action should be taken only upon specific instructions from the Personnel Office.

The cooperation of all concerned is important in order that the leave and employment accounting for employees be accurate and up-to-date. Failure to follow the above guidance may result in a financial hardship to an employee.

Job Openings

The following positions at the College are or will be vacant. Qualified employees who wish to be transferred to these positions may receive additional information at the College Personnel Office. The College of William and Mary is an Equal Opportunity Employer. Accordingly, women and minority employees are encouraged to apply for those positions for which they feel they are qualified.

Test and Reading Specialist (college degree required)
Clerk-Stenographer C
Clerk-typist B

Official Memoranda

To: Members of the College Community

Subject: Interim Reorganization of the College Administration

It will be some weeks before final decisions are reached on how best to modify the organization of the central administration of the College in view of Mr. Lowance's departure, and even longer before it may be possible to put such a reorganization into effect.

During this interim period, starting immediately and until further notice, the following arrangements will be in effect, on a temporary basis.

Individuals who have been responsible directly to Mr. Lowance will have new reporting relationships as follows during this period:

- Dr. Robert Siegel, Director of SREL: Dr. Healy
- Dr. Richard Cilley, Director of Student Health Services: Dr. Graves
- Dr. Donald Herrmann, Director of Institutional Research: Dr. Healy
- Mr. Ben Carnevale, Director of Athletics: Dr. Graves
- Mr. Ross Weeks, Director of Information Services: Dr. Graves
- Mr. Lester Hooker, Director of William and Mary Hall: Mr. Carter
- Dr. James Windsor, President of Christopher Newport: Dr. Graves
- Dr. Cornelis Laban, President of Richard Bland: Dr. Graves

Mr. Lowance has been chairman of several groups, and these chairmanships will be reassigned on an acting basis during this interim period as follows:

- President's Advisory Council - Dr. Healy
- Space Allocation Committee - Dr. Healy
- Long-Range Planning Committee - Professor Garrett

Also on an interim basis, Mrs. Nell Jones, who has been serving as Administrative Assistant to Mr. Lowance, will become Administrative Assistant to Dr. Healy, along with Mrs. Shirley Peterson who is already serving in the same capacity. This arrangement will allow Dr. Healy to delegate more of the detailed work of his office and thus to provide more opportunity for direct communication between his office, faculty members, and those individuals and offices responsible to him.

Thomas A. Graves, Jr.
President

To: Members of the Teaching and Research Faculties
Members of Administration and Faculty Equivalent Positions

Subject: Meeting of the Faculties, to open the 1974-75 Academic Session, on Friday, September 13, 1974.

As announced on July 1, this is to remind you that there will be a meeting of members of the teaching and research faculties and members of administration in faculty equivalent positions on Friday, September 13, 1974, from 3:30 p.m. to 4:30 p.m. in Millington Auditorium. The purpose of the meeting will be to provide an introduction to the 1974-75 academic session.

New members of the faculties and of the administration will be introduced by Dr. Healy, the Academic Deans and the Dean of the Undergraduate Program.

I shall make brief and general remarks about the major issues, opportunities and problems facing the College as a whole in the coming academic year.

Dr. Healy, on behalf of the Academic Deans, the Dean of the Undergraduate Program and the Faculty Liaison Committee to the Board of Visitors will make similar remarks about the Faculties and Schools and will present an overview of academic affairs for 1974-75.

This meeting has been planned, for the faculties, at the suggestion of and with the concurrence of the Academic Deans, the Graduate Dean of Arts and Science, the Dean of the Undergraduate Program, and the Chairman of the Faculty Liaison Committee.

I hope that you plan your schedule on what will be the first day of classes for many so that you will be with us as a faculty community.

The meeting will adjourn in plenty of time for all of us and our spouses to attend the reception offered by the United Virginia Bank that is planned to start at 5:30 p.m.

Thomas A. Graves, Jr.
President

Class Schedule Supplement

DEPARTMENT	COURSE	HOURS	DAYS	ROOM	INSTRUCTOR
FINE ARTS					
ADD	457	2-4	TT	Colonial Williamsburg Curator's Seminar Room	Hill, G. and staff of Colonial Williamsburg

THE CALENDAR

TUESDAY, SEPTEMBER 10

Residence Hall Life Staff Meeting: CC Theatre, 9 a.m.-12 noon.
 Math Department Meeting: Jones 102, 9 a.m.-12 noon.
 Foreign Study Meeting: Library Conference Room, 2-5 p.m.
 Debate on Inequality, sponsored by College-wide Reading Program and Orientation PBK Auditorium, 8-9:30 p.m. Reception following debate, PBK Dodge Room, 9:30 p.m.
 Student Bar Association Watermelon Party, Lake Matoaka Shelter.

WEDNESDAY, SEPTEMBER 11

PE Exemption Test
 Women: Adair Gym, 8 a.m.-12 noon.
 Men: Blow Gym, 8 a.m.-12 noon.
 Women's Recreation Assoc. Annual Picnic for Incoming Freshmen: Adair Patio 5-7 p.m.
 Dinner for Freshmen Men: The Commons, 5-7 p.m.
 SA Interest Night: CC, 8 p.m.

THURSDAY, SEPTEMBER 12

Registration for freshmen and transfers: W&M Hall, 8 a.m.-12 noon.
 School of Business Administration Orientation Program: Andrews Hall, Room 101, 9 a.m.-12 noon.
 Library Information Sessions: Swem Library, 9 a.m.-12 noon.
 Panhellenic Rush Registration: CC Lobby, 9 a.m.-12 noon.
 Coffee for Foreign Students: CC Room A, 10-11 a.m.
 MBA Association Picnic: Lake Matoaka Shelter, (in case of rain: CC Sit 'n Bull Room), 11 a.m.-5 p.m.
 Tour of Student Health Center: Health Center, 2-5 p.m.
 W&M Theatre Tryouts: PBK Auditorium and Stage, 4-11 p.m.
 BSU Supper: CC Theatre, 5 p.m.
 Madison Community: Madison's Yard, (in case of rain, CC Rooms A & B), 6-10 p.m.
 College Republicans: CC Room C, 7:30-9 p.m.
 Marshall-Wythe Law Wives: CC Sit 'n Bull Room, 7-10 p.m.
 Freshman Sock-Hop: Blow Gym, 9 p.m.

FRIDAY, SEPTEMBER 13

Classes Begin, 8 a.m.
 SA Bookfair: CC Ballroom, 8 a.m.-11 p.m.
 School of Education Faculty Meeting: CC Room C, 2-4:30 p.m.
 Faculty Meeting called by Dr. Graves: Millington Auditorium, 3:30-4:30 p.m.
 W&M Theatre Tryouts: PBK Auditorium and Stage, 4-11 p.m.
 W&M Christian Fellowship: CC Theatre, 6:30-8 p.m.
 SA Film: "The Godfather," W&M Hall, 7:55 p.m.

SATURDAY, SEPTEMBER 14

SA Bookfair: CC Ballroom, 8 a.m.-11 p.m.
 CPA Preparation Program: Jones 302, 9 a.m.-4 p.m.
 Organ Recital: Wren Chapel, 11 a.m.
 WMCF Picnic: Rear lawn of W&M Hall, 12 noon-3 p.m.
 Soccer Scrimmage: W&M vs. U. of Mexico, Intramural Field, 2 p.m.
 Project Plus Picnic: Lake Matoaka Shelter, 4-9 p.m.
 W&M Theatre Tryouts: PBK Auditorium and Stage, 4-11 p.m.
 College-wide Mixer Dance, sponsored by Panhel and I.F.C.: W&M Hall, 8 p.m.-1 a.m.
 Football: W&M vs. Wake Forest, AWAY.

SUNDAY, SEPTEMBER 15

College Republicans: Morton 102, Library and Kitchen, 8a.m.-6p.m.
 President's Brunch for faculty and administration: Wrey Yard, (in case of rain, CC Ballroom), 12:30-2:30 p.m.
 Graduate Students Tea: PBK Dodge Room, 3-5 p.m.
 Delta Omicron Reception for new choir director, Dr. Lendrim: Wren Bldg., Great Hall, 3:30-5 p.m.
 Project Plus: Lake Matoaka Shelter, 4-9 p.m.
 CaMU Worship Service: Wren Chapel, 7:30-8:30 p.m.
 SA Film: "State of Siege", Millington Auditorium, 7:45 p.m.
 Concert: "Sly and the Family Stone", W&M Hall, 8 p.m.

MONDAY, SEPTEMBER 16

no events scheduled

TUESDAY, SEPTEMBER 17

Catholic Mass: Wren Chapel, 7 p.m.
 Young Democrats: CC Room A, 7-8 p.m.
 Mermettes Clinic: Adair Pool, 7-9 p.m.

WEDNESDAY, SEPTEMBER 18

Meeting of Panhel/I.F.C. Social Chairpersons: CC Theatre, 7-8 p.m.
 Project Plus Forum: Millington Auditorium, 7:30-9:30 p.m.

THURSDAY, SEPTEMBER 19

State Personnel Directors Conference: CC 12:30-9 p.m.
 Episcopal Holy Communion: Wren Chapel, 5 p.m.
 College Republicans: CC Gold Room, 7-8:30 p.m.
 Meeting of Panhel/I.F.C. Social Chairpersons: CC Theatre, 7:30-10 p.m.
 The Williamsburg Players: "The Last of the Red Hot Lovers." by Neil Simon, Hilton 1776, 8:15 p.m. (Also on Sept. 20, 21, 26, 27, and 28.)

FRIDAY, SEPTEMBER 20

Endowment Association Annual Meeting: Swem Library, 8 a.m.-5 p.m.
 State Personnel Directors Conference: CC, 9a.m.-1:30 p.m.
 College Women's Club: PBK Dodge Room, 3:30-5 p.m.
 W&M Christian Fellowship: CC Theatre, 6:30-8 p.m.
 SA Films: "Jesus Christ Superstar," 7:44 p.m., "Klute", 9:45 p.m., W&M Hall.

SATURDAY, SEPTEMBER 21

Colonial Echo Workshop: CC Ballroom, 8 a.m.-5 p.m.
 CPA Preparation Program: Jones 302, 9 a.m.-4 p.m.
 Organ Recital: Wren Chapel, 11 a.m.
 Football: W&M vs. UVa, AWAY, 1:30 p.m.
 History Department Picnic: Lake Matoaka Shelter, 4 until dusk.
 Mr. Scammon's Company of Comedians: "The Miser", by Henry Fielding, Williamsburg Lodge Auditorium, 8:30 p.m.
 SA Keg Party: Lake Matoaka Shelter, 9 p.m.-1 a.m.

SUNDAY, SEPTEMBER 22

Panhel Open House: Sorority Court, 2-5 p.m.
 Rugby Team Picnic: Lake Matoaka Shelter, 4-8 p.m.
 CaMU Worship Service: Wren Chapel, 7:30-8:30 p.m.
 SA Film: "Elvira Madigan," Millington Auditorium, 7:30 p.m.

MONDAY, SEPTEMBER 23

W&M Theatre Tryouts: PBK Auditorium and Stage, all day.

TUESDAY, SEPTEMBER 24

Catholic Mass: Wren Chapel, 7 p.m.
 Mermettes Tryouts: Adair Gym, 7-9 p.m.
 Special Programs: Swem Library, 8-9:30 p.m.

CLASSIFIED ADVERTISEMENTS

For Sale

For Sale: Frigidaire refrigerator with small freezer. Approximately 3' by 1 1/2'; perfect for dorm or apt.; one year old in excellent condition. Only \$50. Contact Bill Lugar, Ext. 355. (9/17)

1971 T-Bird; excellent condition; new tires. Call 220-1007 anytime. (9/24)

AKC reg. Miniature Schnauzer male puppies, champion bloodlines, salt & pepper. \$150. Call Pam, 220-0671 after 5. (9/24)

One couch & matching chair for sale, in good condition. \$75.00. Call 229-2000, Ext. 225. Ask for Mrs. Jones. (9/24)

For Sale: 1966 edition of *Childcraft: The How and Why Library*. 15 volumes, including guide and index; excellent condition. Will sell for \$40.00. Call 229-0860. (9/24)

'73 MG midget. Under 12,000 miles; excellent condition. Call 229-3066. (9/24)

In Winsor Forest--4 BR; 2 bath rancher. All you'd expect in a custom home--from 180 sq. ft. redwood deck to brick sidewalk and gutters. 229-7829. (9/17)

For Sale: Hardman walnut console piano with bench, \$750; Sears 26" 3-speed bicycle, \$50; Sears 18,500 BTU air conditioner, \$275; Regina electric broom, \$25; Kenmore heavy duty 2-speed, 3-cycle washer, \$200, (price includes insurance and warranty policy); Whirlpool Supreme-80, 4-cycle dishwasher, \$150; 2, 9x12 rugs (1 oriental style, 1 oval braided), 1, 4x6 rug (oval braided), total \$75. Call Robert D. Sichta, 229-4569. (9/17)

For sale: small lawn mowing and garden maintenance business. Ideal for student or grad student. \$60. per wk. income, approx. 16 hr./wk. Choose your own hours. Call Al at 220-1690 or Tues., Wed., or Thurs. eve at 229-9585. Mower all all equip included. (9/17)

For sale: G.E. Dishwasher, regular size, counter top portable, top load, excellent condition--\$40; 2 air conditioners, 5,000 BTU each, Fedders, both for \$95; Studio couch, converts to full size bed or two singles, practically new, (cost \$160 new) for \$95. Call 220-0106 after 5 p.m. (9/17)

BY OWNER--In city at 114 Haynes Drive. Immediate occupancy--Rancher w/cedar siding, 1400 sq. ft. Central A/C--3BR, 1 1/2 B, Den, Eat-in Kitchen. A/C and Dishwasher are new. Quiet Cul-de-sac surrounded by trees. Yard suitable for small children or easy maintenance for retired couple. Willing to consider renting with option of 7 1/4% loan assumption with possible 2nd mtg.--\$37,900. Call 229-5782 for appointment after Aug. 11. (9/10)

For Sale: Upright wardrobe trunk, 40" high and 22" wide, with 3 deep drawers on one side and place to hang clothes and place for shoes on other side. Call 229-2564. (9/17)

1973 Honda CB 175 with 6,000 miles. Complete with fairing, adjustable sissy bar with pad, luggage rack, and 2 helmets. Asking \$700. Call G. R. Thomas at 229-2032 after 5:30 p.m. (9/10)

For sale: '69 Dodge Super Bee; 36,000 miles, factory A/C; 8-track stereo; automatic transmission; power steering; 2-dr. vinyl hardtop. \$1400. Call 229-9360 (nights). Leave name and telephone number if I'm not in. (9/31)

For sale: 1970 Plymouth Fury III, air-conditioned, clean interior, good maintenance record, has dents on both sides which do not impair functioning. \$500 or best offer. 229-0739. (9/10)

Ads continued on page 6

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