

William and Mary News

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Anthony Sancetta

Author and poet

Mott Named Writer-in-Residence

Michael Mott, poet and novelist, whose career has established him as a literary scholar in both England and the United States, will be writer-inresidence for the 1978-79 academic

Visiting lecturer in English at Emory University since 1970, Mott has published eight collections of his poetry in the past decade. He is represented in a number of anthologies both in America and abroad and has had more than 60 poems published in magazines and

literary supplements of major news-

His two novels, "The Notebooks of Susan Berry" and "Helmet and Wasps," were published first in the United Kingdom and later in the United States. "The Notebook of Susan Berry" was published by Macmillan Company in 1963 following British publication in 1962. "Helmet and Wasps" was first published by Andre Deutsch in Britain in 1964 and in the United States by Houghton Mifflin in

Mott is also the author of two children's novels, "Master Ebtrick" and "The Blind Cross" which was selected by a children's panel as the best book for children over eleven in the Christmas book issue of the London Sunday Telegraph, December, 1968.

His fiction includes a short story, "A Case to Keep Secrets," and "Three Prose Portraits," published in 1970 by Trace magazine. Mott has authored several travel articles for magazines and has had essays published on literary style and criticism. He has been a regular book reviewer for the Sunday Times in London.

He served as consultant and contributor to the Encyclopedia of the Fine Arts, published in Britain in 1965. He

has been associated with the "Poetry in the Schools" programs both in Virginia and Georgia. He currently serves both as chairman of the Poetry at Emory Committee and as chairman of the literary panel of the Georgia Council for the Arts. In 1974 he received Governor's Award in Fine Arts from then governor Jimmy Carter.

Mott has lectured widely and given many poetry readings. He is currently at work on a trilogy of novels based on incidents in the county of Kent during the English Civil War. This work has taken some eight years in research so far, and the first of the three novels in the series is complete. The present title

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A new program to help classroom teachers with the mainstreaming of handicapped pupils in the elementary grades will be initiated this fall by the School of Education.

Funded by a \$64,000 grant from the Bureau of Education for the Handicapped in the United States Office of Education, the program will involve 50 classroom teachers from eight school divisions throughout Eastern Virginia in an intensive in-service study program. It will include 12 semester hours of formal course work and monthly seminars both for teachers in the projects and principals from the participating schools. The program will require consultations with school faculties as well as summer sessions in

Plans call for the program to be a three-year period during which time a total of 150 classroom teachers will participate.

Teachers for the program will be selected from schools in the Hampton, Newport News, York, Williamsburg-James City County, Poquoson, New Kent, Charles Gity and Surry School divisions. Collectively the divisions represent a variety of different population areas including urban, suburban and rural. One teacher will be selected from each school. Principals will also be selected for monthly workshops, which are a part of the program

The program will begin with the fall semester. Teachers will be enrolled in an introductory special education

of the trilogy is "Take Down the Sun."

Education Gets \$64,000 Grant From BEH

operated, assuming BEH approval, over

curriculum.

Anthony Sancetta to Serve As '78-'79 Zollinger Professor

Anthony L. Sancetta, who has served on the faculty for 30 years, has been named the Zollinger Professor of Business Administration for the 1978-79

Since 1976, Sancetta has been both a professor and associate dean of undergraduate studies in the School of Business Administration. He will become the second professor to occupy the Zollinger Chair since it was established by alumnus J. Edward Zollinger in 1976. A former vice president of IBM, Zollinger was a member of the College's Board of Visitors and served as chairman of the Campaign for the College until his death in 1977.

Sancetta joined the faculty in 1948 as assistant professor of economics. From 1955-1957, he coordinated the Evening College. Since the School of Business Administration was established in 1968, Sancetta has helped to organize the school's programs and to build a solid reputation for the school throughout the southeast. He held the post of associate dean for graduate studies until 1972 and currently oversees the undergraduate program in business.

Sancetta received his undergraduate degree from Western Reserve University in 1937. He earned both a masters degree and doctorate at Columbia University

Recently he was elected vice president of the Eastern Finance Association at its annual meeting in Atlanta. He is a former Ford Foundation Fellow in Economics and Danforth Associate at the College. Sancetta has served on the Board of Directors of the Williamsburg National Bank since 1965 and formerly worked on the Virginia's Emergency Resources Planning Committee.

Sancetta is the author of numerous scholarly articles, research papers and book reviews concerning a variety of subjects, including personnel management, land valuation, oligopoly, trade regulations and advertising. He coauthored a 210-page study of Hampton's Waterfront Economy in

Sancetta will fill the Zollinger Chair until the end of the 1978-79 session, when he plans to retire.



"I've got this feeling sir that we are not alone"

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Official Memoranda

To: All Faculty and Classified Employees **From:** Thomas A. Graves, Jr., President

Date: June 27, 1978

NEW DISCLOSURE REQUIREMENTS: FREEDOM OF INFORMATION ACT

Effective July 1, 1978, the College will be required to disclose, upon request, the salaries and expense reimbursements of our faculty and classified employees including those whose compensation is derived from non-State Funds. This new requirement was enacted by the 1978 session of the General Assembly and signed into law by Governor Dalton on April 9. The pertinent phrase in Chapter 810, Acts of the 1978 General Assembly, is as follows:

"Neither any provision of this chapter nor any provision of Chapter 26 of this title shall be construed as denying public access to records of the position, job classification, official salary or rate of pay of, and to records of the allowances or reimbursements for expenses paid to any public officer, official or employee at any level of State, local or regional government in this Commonwealth whatsoever; provided, however, that the provisions of this subsection shall not apply to records of the official salaries or rates of pay of public employees whose annual rate of pay is ten thousand dollars or less."

Upon the advice of the Attorney General's Office, and consistent with the practice to be followed by the State Department of Personnel and Training, the College has established procedures which will avoid creating new administrative staffing requirements and yet insure that William and Mary is responsive to the law.

Insure that William and Mary is responsive to the law.

I. REQUESTS FOR INFORMATION ON POSITIONS, JOB CLASSIFICATIONS, OFFICIAL SALARIES AND RATES OF PAY:

All requests of this nature will be directed to the College's Personnel Office. At that office, available for public inspection, will be a computer-generated roster of all employees in alphabetical order, showing the data identified in the law. The roster will be updated monthly to reflect changes. No such information requests will be accepted by telephone; it is the duty of the inquiring individual to search the roster in person. The personnel files on individual employees maintained in the College Personnel

Pegee is registered trademark

Office will not be made available except to the employee involved, as the law provides.

Though the law exempts from the disclosure requirement those salaries below \$10,000, the State Department of Personnel and Training has elected to disclose such salaries and the College will act consistently with that decision, to avoid confusion.

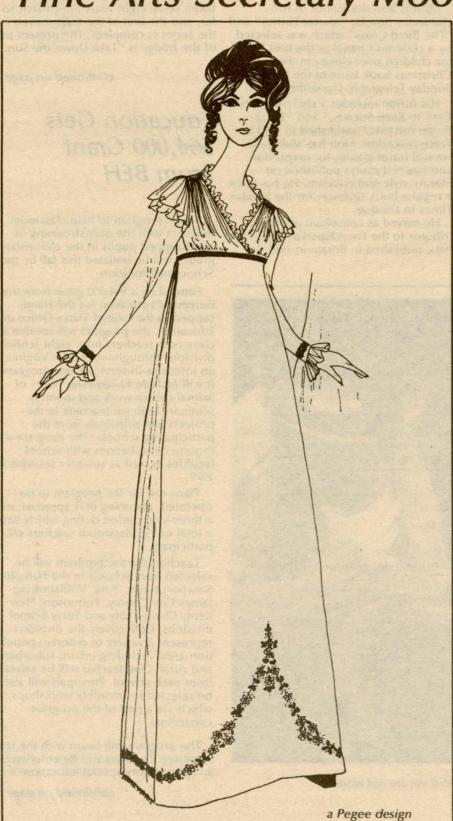
II. REQUESTS FOR RECORDS OF THE ALLOWANCES OR REIMBURSEMENT FOR EXPENSES AID:

Requests of this nature will be directed to the Academic Dean, Department Chairman, or Administrative Department Head under whose jurisdiction such allowances or reimbursements are authorized for the subject employee. Though the Controller's Office maintains a central file of such transactions, the vouchers for each allowance or reimbursement are commingled by date with some 25,000 vouchers of other descriptions, arranged for audit purposes by date. Each individual request for data of this kind, then, would require extensive search time for the Controller's staff, which is already working at peak capacity. On the other hand, each office which authorizes reimbursements maintains its own smaller file of the same vouchers, with greater ease of access upon inquiry. This decentralization will be reviewed after one year to determine if it is operating effectively and without undue burden on departmental secretaries and other employees.

We also are subject to the provision of Chapter 573, Acts of the 1978 General Assembly, which requires the disclosure, upon request, of all "official records" of the College except certain types which are specified by law. This change has been interpreted to mean "any documents in the files of a public body that have relevancy to the public body's official function", unless those documents are specifically exempted by law from disclosure. This change will be the subject of a later policy/procedure statement and is now under study.

It is important to note that the Freedom of Information Law, which has been broadened as above, requires public bodies--including the College--to make disclosures upon the request of any citizen of Virginia or any representative of a news medium located in Virginia or circulating within its borders. Thus, it is applicable both to inquiries from the news media as well as from private individuals. The effect of these changes is also retroactive, meaning that data from prior years--so long as it is on record at the College--must be disclosed on request, according to the Attorney General's Office.

Fine Arts Secretary Moonlights in Fashion



Moonlighters often have jobs more exotic than the ones that are their economic mainstay during the day.

Peggy Miller, secretary in the fine arts department, is no exception.

When Mrs. Miller covers up her typewriter at 5 o'clock, she becomes the person behind the "Pegee" label, a successful designer of historical clothing. She has copyrights on many of her creative styles for men, women and children that span more than 300 years of history.

The Smithsonian Institution has used Pegee patterns, and the guides at the boyhood home of Robert E. Lee in Alexandria and Woodlawn, are authentically dressed with patterns by Pegee. Her work has been featured several times in Lucille River's syndicated column on sewing, primarily because Mrs. Miller's "house of fashion" is unique in a business that is becoming more and more controlled by large, complex corporations.

She provides the main resource for regimental and ceremonial garb for Revolutionary and some Civil War buffs and supplies garments for theatrical productions and civic pageants.

The House of Pegee got started in 1970. Mrs. Miller is an accomplished seamstress so it was natural for a friend living in West Point to call on her to make a costume for the town's centennial. Then another West Pointer called. A local high school was next-the drama coach needed a costume for a play.

The stylized logo of her registered trademark "Pegee" was designed by a college classmate and is included with each pattern.

Mrs. Miller received her training at the fashion design school of Virginia Commonwealth University. She opened a fashion design shop after graduation and had she been a little more successful then, there might never have been a line of "Pegee"

patterns. But Mrs. Miller knew a lot more about the fashion world than she did about the business world and overhead problems were too tough to handle. In addition, Mrs. Miller believes that Richmond wasn't ready for a fashion design shop--the concept was ahead of its time.

After her business folded, Mrs. Miller went to work as a secretary, married and raised a family. She moved to Williamsburg about 10 years ago.

ago.
Pegee patterns are advertised in historical magazines and journals, as well as locally, and Mrs. Miller also does a brisk business by mail. It takes a variety of abilities and skills to research and draft a workable pattern for a historical costume, size it and then create written instructions so others can recreate the garment.

In the highly-competitive fashion industry, each facet of this work would be done by a number of people in different departments. But Mrs. Miller does it all, including marketing and sales. She does get some help with packaging and mailing from her two teenage sons, Ed and Jim.

Mrs. Miller enjoys the variety of activity her one-woman fashion house demands of her, but there are occasionally some pitfalls. She conducted over 3,000 hours of research over four years on one 1628 garment for a church sponsored Reformation celebration, only to have the order cancelled.

Although she is an authority on historical costuming, Mrs. Miller keeps up with the contemporary world of fashion. She teaches a class for the Office of Special Programs



Peggy Miller

Personnel Bulletin

REVISED SALARIES FOR CLASSIFIED EMPLOYEES

The Governor has approved, effective July 1, 1978 revised salary ranges for all classified classes. All classes received at least a one-step increase in the minimum and maximum rates. Further, selected classes received additional increases at the maximum and accounting/auditing classes received an additional increase at the minimum and the maximum. Eligible employees will be considered contingent on satisfactory job performance as evidenced by previous service ratings.

The legislature has previously expressed an intent to make State salaries competitive with those of outside employers. All employees will be eligible for at least a one-step increase, the accounting and auditing groups an additional one-step increase and employees in the professional ADP, clerical, and non-professional health groups will be eligible for an additional one-step increase only if they have been at the maximum of their class for at least one year. Employees in these latter occupational groups who are now at the maximum and have not been at the maximum for a year will be eligible for consideration for a merit increase after they have been at their present step for a year. Classes of employees at the College of William and Mary eligible for more than one step are shown below.

Every effort is being made to expediously process the salary increase for eligible employees, and approved increases will be retroactive to July 1, 1978 without any net loss in pay to affected employees.

Clerical classes eligible for an additional one step increase at the maximum

Accountant A
Cashier A
Cashier B
Clerk B
Clerk C
Clerk D
Clerk Messenger B
Clerk Stenographer B
Clerk Stenographer C

Clerk Stenographer D Clerk Typist B Clerk Typist C Cold Type Compositor Confidential Secretary Editorial Assistant Library Assistant A Library Assistant B

Professional ADP classes eligible for an additional one-step increase at the maximum

ADP Manager Computer Programmer A Computer Programmer B Computer Systems Analyst A Computer Systems Analyst B Computer Systems Engineer A Computer Systems Engineer B

Non-Professional Health classes eligible for an additional one-step increase at the maximum

Hospital Attendant A Laboratory Aide B

Accounting and Auditing classes eligible for an additional one-step increase at the minimum and the maximum

Fiscal and Accounting Technician Accountant B Accountant C Accountant D Internal Auditor

REVISION OF THE GRIEVANCE PROCEDURE

The General Assembly in Senate Bill 135 made substantive changes in the State's Grievance Procedure which becomes effective 1 July 1978.

Brochures containing essential features of the procedure and information concerning employee assistance in using the procedure will be furnished to current employees and persons newly employed during the coming year.

Please note that appeal of removal or demotion must now be processed under the grievance procedure. The panel decision in such actions is final and binding. The Personnel Rules are currently being revised to reflect the changes in law in this regard.

Grievances in process before 1 July in which a panel has been selected must continue under the old procedure. All other grievances in process before 1 July may be continued under the old procedure or processed under the new procedure at the option of the grievant. However, if the decision is to request the new procedure, the grievance must revert to step one of the procedure and be resubmitted on the new forms.

Copies of the revised procedure are available in the College Personnel Office, Room 201, James Blair Hall.

BEH Funds Mainstreaming Project

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course and will attend two-day monthly workshops with school principals. During the semester, faculty from William and Mary will visit and observe classrooms at the schools represented by the participating teachers and will meet with the entire faculties of the schools to explain the in-service program.

Dr. Douglas Prillaman of the School of Education, active as an educator in the development of diagnostic teacher personnel, will direct the program. Prillaman is the author of the soon to

be released book "Educational Diagnosis and Prescriptive Teaching."

During the spring semester teachers will take a course in the characteristics of exceptional children and will continue with special workshops and seminars.

During the 1979 summer session, teachers will be enrolled in two graduate level courses in pupil evaluation and teaching techniques and will participate in an intensive two-week workshop on mainstreaming, skill building and implementation of an effective program for handicapped children in the regular classroom.



Mark Stanley and friend

Stanley Enjoys Summer Work

Behind the mean leer of the dastardly Baron Graf Grubbly is the broad grin of Mark Warren Stanley, a William and Mary graduate working as a Bil Baird puppeteer this summer entertaining visitors to The Old Country, Busch Gardens.

Mark likes it when children come up after the show and want to shake hands with the puppet and tell him how much they enjoyed the show. He doesn't anticipate getting tired of his job, even though he will have performed several hundred times before the season ends. The show, he says, is exciting because there are a number of "extras" in the script, and there is always the challenge of making his puppet more lifelike and appealing.

Mark is still amused at the improbability of a frog trio that sings an old Mills Brothers tune and the antics of a hero who cavorts like Woody Allen through a fairytale script to outwit the dastardly baron, slay the dragon and claim the princess.

This is Mark's second year as a puppeteer. The first time he saw the puppet show he was impressed and wanted to be a part of it. Although he brought a great deal of dramatic ability to the job, he had no experience in puppetry. Yet he was judged to be a

"quick study" and got the job.

Mark controls his puppet from a
long rod attached to an apparatus that
looks like a flag holster. He works 10
shows a day, each lasting about 35
minutes.

Stanley dreams one day of being the lighting designer for a major dance company. In the meantime, when he is not maneuvering his puppet to the enjoyment of young audiences, he's looking for work that needs to be done. Right now he's re-reading "Zen and the Art of Motorcycle Mechanics" because he just bought a new motorcycle. And if he's not reading, he's mending an ailing puppet. There's too much in life to do for Mark Stanley to be idle for long.

In the fall, Mark will continue his education in theatre at the University of Wisconsin where he will study stage design. He is particularly interested in lighting designs for dance.

Mark came to William and Mary wanting to be a veterinarian. The State of Virginia has no veterinary medicine

school, so competition for a slot in an out-of-state school is tough. When he found out that Virginia has a "quota" of 13 students who typically gain admittance, Mark decided to maintain his love of animals and his interest in biology but to concentrate in a different area.

"I knew that if I was to be one of the 13, I would have to give up a lot of activities and other things that are important in your college years. I knew I would never have those opportunities again, and by no means was I going to let them slide by. I wanted to take full advantage of being in college," he said

Stanley did take full advantage of the variety of activities offered on campus during his four years, and at commencement in May, he was awarded the Algernon Sydney Sullivan Award for "characteristics of heart, mind and conduct as evince a spirit of love for and helpfulness to other men and women."

If he had to advise students preparing to enter college, Mark says he would counsel them to break out of the grade-oriented approach.

"The important thing to do is to learn," said Mark, "not to just get good grades. You should constantly strive to learn new things, experience all you can, explore things much deeper than grades require. If you are constantly working just for grades you can lose what those four years have to offer. Going to college is not just a means of getting a good job. . .they are four very important years of your life."

Mott Joins Faculty

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Born in London, England, Mott attended schools in England and the United States. He has an intermediate law degree and an undergraduate honors degree in the history of European art from London University and the Courtauld and Warburg Institutes. He studied art and writing for several years, spending time in Italy, France, Belgium, Greece, Egypt, Jordan and Israel. He is a Fellow of the Royal Geographical Society.

Mott was editor of the Kenyon Review from 1967-70 while at Kenyon College as a visiting lecturer in English.

Summer School Notes Calendar

There were 1830 students registered for Summer School as of June 22 according to director Paul Clem. This is about the same number as registered last year. Of the 1830, 97 are studying marine science and 85 are taking courses in

Students may register now for the second five week session that begins July 17. Registrations will also be taken the first day of class for Summer School and special courses.

HAVE YOU FILED NOTICE OF CANDIDACY?

If you are planning to graduate in August, be sure and stop by the Registrar's office and file a notice of candidacy if you have not already done so.

RECREATIONAL EQUIPMENT, FACILITIES

Athletic equipment may be checked out at Blow Gymnasium from 2-10 p.m. Monday-Thursday and from 2-6 p.m. on Friday, Saturday and Sunday. Items available include tennis raquets, racquet ball racquets, handball gloves, softball equipment as well as horseshoes.

Adair pool is open daily from 2-7 p.m. for use by students, faculty and staff. For tennis buffs, the six courts at Adair may be reserved for play. The sign up sheet will be posted at 8 a.m. each morning for that day. The Adair courts are open from sun-up until 11 p.m.

The courts behind William and Mary Hall are open from sun-up until dusk and are open on a first come, first served basis. No reservations are needed for these

Classifieds

WANTED

DORMITORY SIZED REFRIGERATOR. Would prefer one in excellent condition Please call: Mrs. Williams 887-3865 (6/27) COURT-RELATED organization seeks appli-

cants for part-time secretarial and typing overload work. Previous office experience and good typing skills required. Minimum 60 WPM. Persons selected will be on call for temporary assignments. Some evening and weekend work available. \$4-5/hour depending on qualifications. Submit application and resume to: Personnel Office, National Center for State Courts, 300 Newport Avenue, Williamsburg, 23185. (6/27)

COURT-RELATED organization seeks applicants for the Word Processing Center. Fast, accurate typing and good secretarial skills required. Minimum typing 60 WPM. Prior experience and training on Word Processing equipment desirable. Some evening and weekend work available. Competitive salary with good fringe benefits. Submit application and resume to: Personnel Office, National Center for State Courts, 300 Newport Avenue, Williamsburg, 23185. (6/27)

ROOMMATES WANTED to share in 4 bdrm house across from PBK; Summer School terms. \$87.50/5 wk term + utilities. Call 220-CARL. (7/11)

SCHOOL-YEAR BABYSITTER wanted for two children (18 mos. and 6 mos.) 9-4 daily one block from campus. \$2.50 hr. may bring own child. Call 229-4079 or 229-8819. (7/25)

FEMALE ROOMMATE wanted to share 2 bdrm. apt. for summer. 1 mile from campus (Spring Road apts) \$115 month. Call 229-2604. (7/25)

ROOMMATES WANTED to share in 4 bdrm house across from PBK; Summer School terms. \$87.50/5 wk term + utilities. Call 220-CARL. (7/11)

FOR SALE

RANGER 23 SAILBOAT (1976), half-share with faculty partner; sleeps four, auxiliary gine; slip on Mobjack Bay 22 min. from Williamsburg; split total expenses (\$75/mon) and equity clear (\$2700); 229-5056. (7/27)

ASSORTED FURNITURE, twin beds, dresser, steamer trunk, tables, etc. Call after 5 p.m. 229-5450. (7/11)

1973 FORD PINTO SQUIRE STATION-WAGON. Automatic transmission, Air conditioned, AM/FM stereo cassette, luggage rack, radial tires, low mileage, excellent condition, good mileage on regular gas, extras \$1975. Call 229-1198. (7/11)

75 VW RABBIT, radio, air cond., 1 owner, excellent condition, 35,000 miles, orig. cost \$4500, Asking \$2550. Call 220-2372. (6/27)

FIRST COLONY BRICK RANCH, 3 bedrooms, 2 baths, living room w/fireplace, formal dining room, eat-in-kitchen, family room, central air conditioning, close to lake, river, tennis courts. Call 229-2055. (6/27)

ASSORTED FURNITURE, twin beds, dresser, steamer trunk, tables, etc. Call after 5 p.m. 229-5450. (7/11)

1973 FORD PINTO SQUIRE STATION-WAGON. Automatic transmission, Air conditioned, AM/FM stereo cassette, luggage rack, radial tires, low mileage, excellent condition, good mileage on regular gas, extras \$1975. Call 229-1198.

1964 VOLVO 122 S. New shocks, muffler generator, u-joint, recent tune-up, 25 mpg town, 30 mpg highway. AM/FM, body has rough spots. Needs new rear axle but runs well. Good tires. No. 11 inspection. 220-0631. (7/11)

HIDE-A-BED, good condition but needs recovering. \$25. Call 229-5268. (7/11)

One beautiful sloping LAKE LOT on quiet cul-de-sac, heavily wooded with 225 ft. water frontage \$18,500. One four bedroom 2,500 sq. ft. CUSTOM BUILT HOME in First Colony, \$59,500. Call 220-2372. (6/27)

1964 VOLVO 122 S. New shocks, muffler, generator, u-joint, recent tune-up, 25 mpg town, 30 mpg highway. AM/FM, body has rough spots. Needs new rear axle but runs well. Good tires. No. 11 inspection. 220-0631. (7/11)

HIDE-A-BED, good condition but needs recovering. \$25. Call 229-5268. (7/11)

FOR RENT

FURN. HOUSE, 3 br. in First Colony on lake for rent approx. June 10-Aug. 15. Recre. facilities (tennis, beach, etc.) privileges. Party has to care for 2 cats, watering lawn.

Rent \$250 plus utilities (except water). Phone

ROOM TO SHARE: need 1 female to share master bedroom with same - in large house near college - June 23 to Aug. 15. Call 229-6096 - Ask for Ted. (7/25)

APARTMENT available for the summer. 2 bedrooms. Furnished. Call 229-2278 after 4

ROOM TO SUBLET in townhouse at 906/3 Pence Dr., Jamestown Townhouses. 4 miles from campus. Rent: \$100/month & utilities (negotiable). Call Cassie at 229-4567. (6/27)

FOR RENT

ROOMMATE NEEDED for furnished 2bedroom Conway Gardens Apartment. One mile from campus. Split expenses 50-50. Call 253-2441 after 1 p.m. for information. Ask for John. (7/25)

THURSDAY, JUNE 29 Band Camp Performance, CC Theatre,

8:30-10 p.m. FRIDAY, JUNE 30

Band Concert: Senior Division, Wren Courtyard, 6:30 p.m. Rain-site, Blow Gym FRIDAY, JULY 7

Band Concert: Junior Division, Wren Courtyard, 6:30 p.m.

SATURDAY, JULY 8

Organ Recital, Wren Chapel, 11 a.m.

SUNDAY, JULY 9

Band Concert: Junior Division, Wren Courtyard, 2:15 p.m.

Employment

The following positions are open to all qualified individuals; however, current faculty and classified employees will receive first consideration. Except where noted, inquiries and applications should be made at the Personnel Office, 201 James Blair Hall, and not at the department where the opening exists. Call 229-JOBS (229-5627) for an updated listing and 24-hour service. An EEO/AA employer.

UNCLASSIFIED

Check point security (2 openings) part time 20-25 hours per week, \$2.65 per hour. One opening requires weekend and evening work; the other requires weekday afternoon work. Swem library, circulation department, deadline 6/28

Clerk Typist C, part time, 39 hours per week, Campus Center, \$3.53 per hour.

Deadline 6/30. High school diploma, two years clerical experience or college.

Clerk Steno B — 20 hours per week, \$3.38 per hour. Bureau of Business Research, Deadline 6/27. High school diploma with one year clerical experience.

CLASSIFIED

Clerk Typist C, \$7,344. Campus Police Office, Deadline 6/30. High School graduate with two years clerical experience or

Campus Police Officer, \$9,600. Campus Police Office, Deadline 7/4. Completion of high school plus two years experience involving public contact. College may substitute for experience.

Teachers Gather Here For Special Institute

To help classroom teachers better understand economics and in turn be better able to help students in both primary and secondary levels gain a better understanding of the subject, the College is holding for the first time this summer, an Institute of Economic Education, which opened and will run through July 7

Approximately 60 classroom teachers from across the country have been selected to spend three weeks in residence on campus working closely with the faculty from the College's School of Education and department of

Participants are not expected to have prior courses or experience in economics or economics education. Most of the expenses for the participating teachers are being borne by a grant to the Institute from A-T-O Inc., of Willoughby, Ohio. The corporation has previously sponsored four other annual institutes of a similar nature at Lake Erie College in Ohio. Previous to this year's institute, however, the participants were all from Ohio schools. This year, teachers will meet from across the nation to compare notes and exchange ideas. Six hours of graduate elective credit will be granted for the program.

As well as the economics component of the Institute, designed to familiarize teachers with the subject, an educational component has been included to prepare educators to effectively impart economic facts and concepts in the classroom

The wide variety of economic topics under discussion include supply and demand; the role of markets and prices; foreign trade and exchange; the consumer movement; family economics; inflation, unemployment and the Gross National Product; U.S. economic history, myths and realities; and contemporary economic problems such as crime, urbanization, ecology, health and housing.

The faculty for the institute includes James M. Yankovich, Dean, School of Education; Ronald D. Wheeler and William E. Garland, Jr., of the education faculty; Allen R. Sanderson, assistant professor of economics; and Gerald J. Swanson, associate professor of economics at the University of Arizona, who is serving as program

Notices

WATS COTTAGE, the student-run preschool, needs volunteers to help refurbish the interior and playground. Carpenters, furniture refinishers, interior decorators designers, painters, and enthusiasts would all be welcome. If interested, leave your name and phone number in the Craft Shop box in the Campus Center, or call 253-0580.

CLASSES IN CLAY for children (12 and under) will be held in July in the Campus Center Craft Shop which is equipped with two potter's wheels, lots of clay and beautiful glazes. Lessons are free, but there is a fee for materials. If interested call 253-0580, or leave a note for Amy Owens in the Campus Center.

Published weekly by the Office of University Communications during the academic year, except when the College is in recess, and twice each month in June, July and August.

Barbara Ball, editor

Publications Office, production News, photographs and advertisements should be sent to the News Office, 308 Old Rogers Hall, Ext. 4331, 4371.

The deadline for all submissions is Wednesday at 5 p.m. for publication the following Tuesday.