

William and Mary NEWS

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A WEEKLY NEWSPAPER
PUBLISHED for and about the FACULTY, STUDENTS
and STAFF of the COLLEGE of WILLIAM and MARY.

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Festival Names 1982 Directors

Jean V. Cutler, an accomplished film and stage producer and Hampton native, has been named artistic director of the 1982 Virginia Shakespeare Festival.

Cutler, who returned to the Peninsula last year, was from 1962-1980 a faculty member in the speech department of the University of Oregon, where he served as professor and a director on the staff of the University Theatre.

While at Oregon, Cutler was chairman of the speech department's theatre division from 1969-73 and was instrumental in the establishment of film studies as a separate discipline.

Cutler also has an extensive background as an administrator and in business. He is founder of his own tax consulting and investment counseling firm, Cutler & Associates, and is president of RFT, Ltd., a

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Education Grad Receives Award

Robert W. Sizemore, a former student in the School of Education, received a Certificate of Award for Meritorious Research from the Virginia Educational Research Association at the annual conference of the association held in Harrisonburg, Virginia, on April 29-30.

The award was granted in recognition of his dissertation conducted in partial completion of the requirements for the Doctor of Education degree. Among other findings, the dissertation, entitled "A Comparison of the Perceptions of the Characteristics of Secondary Teachers," revealed that Black students in the study seemed to express a greater need than White students for warm, understanding and friendly teachers. An article based on the study was published in the *Journal of Negro Education*.

The dissertation was the first from the College to be recognized by the Virginia Educational Research Association. Royce Chesser was chairman of the Dissertation Committee. William Bullock and Robert Hanny were also members of the committee.

Born in Richmond, Sizemore attended the College receiving a Bachelor of Arts, a Master of Education and a Doctor of Education Degree.

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Graduates Please Note

The last date to pick up guaranteed Commencement tickets is May 12. Tickets may be picked up in Room 211 of James Blair Hall between 8 a.m. and 5 p.m.

W. Sam Sadler, Dean of Students

TIME DOONESBURY



Now it's Your **TIME** Graduates -
Have a Happy Commencement May 16

Newsmakers

Silberhorn of VIMS Authors Book on Coastal Plants

With the arrival of warmer weather, beachcombers, hikers, and nature walk enthusiasts renew their explorations of the great outdoors. To make these wanderings more interesting and informative, *Common Plants of the Mid-Atlantic Coast*, by Gene M. Silberhorn, has been published (hardcover, \$17.50, and paperback, \$7.95) by The Johns Hopkins University Press.

Illustrated by Mary Warinner, the field guide identifies the many familiar plants that grow from Long Island Sound to South Carolina's barrier islands.

Silberhorn, has led countless field trips on which he has observed his students' enthusiasm and interest in identifying these common plants and learning about how they adapt and flourish in seemingly hostile environments. These observations resulted in this book of more than a hundred entries, each with its own full-page illustration, describing the abundant beauty and variety of plant life to be found in Mid-Atlantic coastal areas.

The field guide is divided into sections that correspond to the natural divisions of the landscape: beaches, dunes, and maritime forests; salt and brackish marshes; and tidal and nontidal freshwater wetlands. Included in *Common Plants of the Mid-Atlantic Coast* are lists of the national seashores, wildlife refuges, and coastal state parks in the region, as well as a glossary of plant terms for the novice naturalist. Throughout the description of plants, where they can be found, and their various life cycles, are interesting bits of information that will help to enrich any nature walk. Here are some excerpts:

The fruit of the Beach Plum is prized by those who gather wild foods. It can be eaten fresh or made into sauce, preserves, or pies. One word of caution: poison ivy often grows in Beach Plum thickets.

Yaupon is a small-leaved holly found from southeastern Virginia along the Atlantic and Gulf coasts and up the Mississippi to Arkansas. Its leaves contain caffeine and were brewed as hot "black drink" by coastal Indians. During the late eighteenth century and into the twentieth century, the leaves were dried and processed on the Outer Banks of North Carolina and were sold as Yaupon Tea.

Saltwort or Glasswort grow in salt and brackish marshes throughout the Atlantic, Gulf, and Pacific coasts. Their thick fleshy stems can be pickled or preserved and are considered a delicacy.

The American Lotus, which grows in freshwater wetlands, produces a large cone-shaped receptacle in which acorn-like seeds are embedded. While the receptacles are often used in dried flower arrangements, the seeds, once shelled, are edible and taste similar to chestnuts.

Sweet Flag grows in dense colonies in freshwater marshes. All parts of the plant have a sweet aromatic odor which early colonists used to spread on the floors of their primitive dwellings. When trod upon repeatedly, the material emitted a sweet fragrance, hence the earliest household air freshener.

In his introduction, the author encourages an appreciation of the free pleasures offered by shore areas: "There is more to a beach than boardwalks, hotels, condominiums, discos, bars, seafood restaurants, hot dog stands, and parking lots. Some of the least populated, cleanest, widest, and most aesthetically pleasing beaches are those devoid of the above trappings. In federal, state, and local parks and refuges throughout the Mid-Atlantic region one can explore not only the beach but the fore dunes and the dune fields behind them. One can note what lies exposed in the blowouts, perhaps artifacts of an earlier time. One can sample a ripe

Beach Plum, or follow animal tracks into the cool of the maritime forest. One can traverse the forest and break into a vista of a prairie-like marsh that grades ever so gently into the sound."

Gene M. Silberhorn is a senior marine scientist and associate professor at the Virginia Institute of Marine Science, College of William and Mary. Mary Warinner, the illustrator, drew each of the plants in



Ranking Scholars

The College's Ranking Scholars, selected on the basis of academic achievement, pose with George W. Healy, Vice President for Academic Affairs. Front row, left to right, Hilarie Hicks, Terri Yarbrough, Elynn Pearson and Julia Horman. Second row, Dave Haden, John Cafferky, David Ficene, Ford Cochran, Jim Cochran, David Kersey, Betty Strock and Leslie Wederich. Back row, Steve Larson, Volko Ruhnme, James Matthews and Ken Hager. Not pictured are Rosemarie Lytton, Nan Alderson, Grace Alford, Mark Shukaitis and Michael Tankersley.

Handled through the office of Student Financial Aid, the awards are made to the College's top scholars from endowment funds and the Board of Visitors general scholarship fund, says Director Leon Looney.

Virginia Shakespeare Festival

Jean Cutler Named 1982 Artistic Director

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company interested in the development of an entertainment center and import-export film distribution.

After doing undergraduate study in fine arts and theatre at William and Mary and University of North Carolina at Chapel Hill, Cutler received a bachelor's degree in English from Lynchburg College in 1955. He received his master's and doctorate degrees in theatre from the University of Illinois in Urbana.

In addition to his academic accomplishments, Cutler has had an extensive career as an independent producer for 21 stage shows and seven film companies, and has also directed 32 stage productions. Among his many Shakespearean directing/producing credits are "King Lear," "Twelfth Night," "A Midsummer Night's Dream," "The Taming of the Shrew," "The Tempest," and "Richard III."

Cutler will direct "The Merry Wives of Windsor," the first production of the Virginia Shakespeare Festival's fifth season, which opens Thursday, July 15, at Phi Beta Kappa Memorial Hall.

Directing "Richard III," which opens Tuesday, July 20, will be John Cappelletti, a veteran from New York who has spent the last 15 years directing at nationally renowned professional theatre programs.

Most recently, Cappelletti served as master teacher of acting at the Usdan Center for Performing Arts on Long Island.

Cappelletti has also taught and directed at the American Academy of Dramatic Arts, the Senior Dramatic Workshop, and the Alfred Dixon Speech Center for Professional Actors and Announcers.

In New York, Cappelletti has directed plays at the Chelsea Theatre Center of Brooklyn, the New Theatre (The Establish-

ment), the Playwright's Unit, Stage '73 (The Manhattan) Theatre Club, and the Actor's Studio.

Cappelletti's radio and television credits include acting as a regular member of a CBS radio program and in such New York television productions as "The Play of the Week," and "The CBS Workshop."

"All's Well That Ends Well," which opens Friday, July 23, will be directed by Jack Clay, currently artistic director of the Meadows School of the Arts at Southern Methodist University of Dallas.

In the last 20 years, Clay has also taught in university theatre programs at Northwestern, Oberlin, the University of Miami, and the University of South Florida.

Among Clay's many professional directing credits are one season with the the Colorado Shakespeare Festival, two seasons with the Shakespeare Festival of Dallas, one season with the University of Washington Summer Theatre, and two seasons with the Pacific Conservatory of the Performing Arts in Santa Maria, Calif.

Currently, Clay is also managing director of Stage #1, a professional theatre company in Dallas.

The Festival was also able to attract as lighting designer Lee Watson, a nationally known professional who has lighted over 400 productions, including 40 Broadway plays and over 60 operas. His credits include the world premieres of "The Diary of Anne Frank" and Arthur Miller's "View From the Bridge."

After a 13-hour session Saturday, May 1, with Festival directors and designers, Cutler said, "It was an enriching experience to spend time with such imaginative, knowledgeable and experienced individuals," he said.

this field guide from living specimens, giving the pictures a three-dimensional quality. She holds a bachelor's degree in fine arts and biology and a master's degree in landscape architecture, both from the University of Virginia.

College faculty have been active in recent local charity running races. At the May 2 Farm Fresh Race for the American Cancer Society, Men's Track Coach Roy Chernock handled the organization and start of the race. John Thelin, associate professor of higher education, finished in 7th place overall; Bob Scholnick, professor of English, finished 12th. Scholnick and Herbert Funsten, professor of physics, each won their respective age group category in the 3.1 mile race.

Alan Fuchs, associate professor of philosophy, recently attended the meetings of the American Philosophical Association, Western Division, in Columbus, Ohio. Fuchs chaired the session on "Utility and Rights."

Fuchs also recently spoke before the meeting of the Virginia Press Association. His topic was "Thorny Ethical Problems for Journalists."

Three of Fuchs' articles have been published in the past few months. They are: "Fairness to 'Justice as Fairness'" in H. Miller and W. Williams, eds., *The Limits of Utilitarianism* (Minneapolis: University of Minnesota Press, 1982); "The Just Allocation of Common Resources," in Ann-Rooney-Char, ed., *Ethical Aspects of Chesapeake Bay Use* (Hampton: Citizens Program for the Chesapeake Bay, 1982); and "Duties to Animals: Rawls' Alleged Dilemma," in *Ethics and Animals II* (December, 1981).

A season ticket drive is already underway for the Festival, which runs July 15 through Aug. 22.

For reservations, write to the Virginia Festival, Phi Beta Kappa Hall, Williamsburg, Va., 23185, or call tele-ticket (804) 253-4469.

Miles Chappell, associate professor of fine arts, recently published an article on the attributions of portraits in an extensive series of Florentine court ladies, "The Beauties of Villa Artimino," in *Prospettiva*, and an article on the Colonial American painter John Smibert, entitled "John Smibert's Italian Sojourn," in *The Art Bulletin*. Chappell was one of the judges for the Azalea Festival Art Exhibition in Norfolk last month.

John H. Oakley of the Department of Classical Studies recently published an article entitled, "The Anakalypteria" in the *Archäologischer Anzeiger* (1982) pp. 113-118 of the Deutsches Archäologisches Institut. Oakley also attended the Spring meeting of the Classical Association of Virginia at Hollins College on April 24 and the "Jefferson Lecture" in Washington, D.C. on May 5.

Award

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He served as an army officer from 1966 to 1968 and began his teaching and coaching career in 1968 in the secondary schools of Newport News. After serving as Assistant Principal for Instruction at Carver Intermediate School he went to Warwick High School in Newport News in 1979 as Assistant Principal. In 1980 he moved to Northampton High School as principal. He has also taught as Assistant Adjunct Professor for Old Dominion University.

President, Rector State College's Case for Council

President Graves and Rector Herbert V. Kelly, got an opportunity to state the College's case for small classes and its own particular brand of quality education to members of the State Council of Higher Education which met on campus Wednesday, May 5.

Graves told the Council that as part of the College's commitment to excellence, the Board of Visitors had decided that the size of the institution would remain "relatively small." The current headcount, said Graves, is 6500 and of those 4500 are undergraduates.

"By excellence," said Graves, "we mean a commitment to being substantially residential with a strong emphasis on residence halls, campus life, and student organization, activities, and opportunities to grow, develop and mature."

He also stressed "a strong but selective" emphasis upon graduate work. Graduate programs include doctorate programs in history, physics, marine science and law. Graves said he believed that the Marshall-Wythe School of Law was "on the verge of becoming part of the top 20 in the country." He added, "masters and doctorate work in education has a very high admission standard and an excellent teacher placement record and the MBA program in business is strongly professional rather than vocational."

On the subject of graduate inflation Graves said "The SAT's continually go up but the GPA's at William and Mary remain constant."

Graves said he enthusiastically endorsed proposals made by Governor Robb and the Council urging a spirit of cooperation on the part of the colleges with elementary and secondary schools in addressing the issue of remedial training and a partnership with business to maximize the contributions of both for students in the state as well as an evaluation of academic programs by individual institutions.

In summing up, Graves said "William and Mary's commitment to excellence makes us a very personal place with a strongly diverse community of faculty and students. The commitment to excellence emphasizes a total educational experience in a special environment."

No other system in America offers its citizens this kind of educational experience. William and Mary is unique."

The type of education President Graves outlined to the Council is expensive, Kelly told its members. "Small size, full time students, residential character, high quality academic programs -- all cost money -- more per student, more per professor, than normal formulation, normal authorized salary averages and peer groups provide.

This, explained Kelly is why tuition and fees at William and Mary are among the highest in the state, why the College initiated an academic support fee last year

and why the Board of Visitors and the president make a major effort to raise millions of dollars each year of private funds to supplement state funds.

"That is why we make major efforts to increase the endowments for educational programs," added the Rector.

Education as it is at William and Mary, said Kelly "is worth protecting and fostering for the sake of all Virginians."

Kelly said that the Board of Visitors was "greatly encouraged by several recent initiatives by Governor Robb, Secretary Casteen, Director Davies and the State Council.

Kelly said that board members were impressed by the "strong commitment to excellence in higher education," made by the Governor and his colleagues.

Kelly said the Board endorsed admissions curricula and academic standards, academic experimentation to improve the quality of curricula and encouragement of a partnership between tax-supported universities and businesses in the development of sources of private funds.

Concluding his summary of Board support for the Governor's pronounce-

ments on higher education, Kelly said "We applaud this initiative, this advocacy to the commitment to excellence we have at William and Mary. I pledge the full support of the president and the Board of Visitors in this effort."

William and Mary is vibrant and healthy, Kelly told Council members. "We are optimistic in moving into the 1980's. We have excellent faculty and students and the Board of Visitors is determined to keep it that way and we will with your support."



President Graves meets with Gordon Willis, chairman of the Council during a coffee break Wednesday morning.

President Angeles Of Angeles Univ. Visits Campus

Emmanuel Y. Angeles, President of Angeles University in the Philippines will be visiting the College of William and Mary on May 11 and 12, in connection with his efforts to relate Angeles University to US educational institutions.

President Angeles will deliver a talk on "Innovative Approaches to Philippine Education" in the African Room, Washington Hall at 4 p.m. on May 12.

His trip to William and Mary is sponsored by the newly organized Asia and Africa Society of the College of William and Mary.

President Angeles obtained his Bachelor of Laws and Doctor of Philosophy in Political Science Degrees from the University of Santo Thomas, the oldest Catholic University in the Philippines. He also underwent seminars in educational administration at Harvard University in 1981.

He is President of the Philippine Association of Private Universities and Colleges all over the Philippines. His family founded Angeles University which has an enrollment of some 7,000 students and is located near the Clark Air Force Base, Angeles City, Philippines.

While in Williamsburg, Dr. Angeles will be the guest of Mario D. Zamora, professor of anthropology.



Rector Kelly, (r) chats with Gordon Davies, director of the State Council for Higher Education and at left, John Wood.

A Note of Thanks

TO: The College Community
FROM: Prof. Mario D. Zamora, Adviser of International Circle and the South Asia Society of William and Mary

As the academic year draws to a close, I want to thank the professors, administrators, and students of William and Mary and the Williamsburg community for their encouragement and support in our two highly successful events of the academic year: the United Nations Dinner/Program, sponsored by the International Circle and the Indian Festival (Bharat Mela) under the leadership of the South Asia Society of William and Mary. We especially express our gratitude to President and Mrs. Graves, Ambassador Neville Kanakarathne of Sri Lanka and Ambassador and Mrs. K.R. Narayanan of the Republic of India for their significant contribution to the success of both events.

We look forward to your continued support in our serious efforts to enhance international understanding and goodwill in this University and beyond.

Sincerely yours,
 Mario D. Zamora

Healy Hospitalized

TO: Members of the Faculty and Administration

Provost and Vice President for Academic Affairs George R. Healy is in Williamsburg Community Hospital where he underwent surgery for the removal of a kidney stone.

Unless specifically indicated otherwise, Associate Professor Linda Collins Reilly, Associate Vice President for Academic Affairs, is assuming all of his responsibilities and functions for the next two weeks.

Thomas A. Graves, Jr.
 President

Swem Library Interim Schedule

Tuesday, May 11 through Sunday, June 6
 Monday through Friday -- 8 am-5 pm
 Saturdays and Sundays -- Closed
 The one exception is Friday, May 28 -- Closed

Last Day of Exams Party

At 9:30 p.m. May 11, the International Circle will be hosting a Last Day of Exams Party at the cottage. All members, guests, interested undergraduates, and seniors planning to leave us large annuities are welcome. Refreshments will be provided.

Calendar

TUESDAY, MAY 11

International Circle, End of Year party, IH Cottage, 9 p.m.

WEDNESDAY, MAY 12

Personnel Workshop, CC Sit'n Bull, 8 a.m. - 4:30 p.m.
Faculty Lunch Group, CC Room D, Noon
Holy Eucharist, St. Martin's Episcopal Church, Jamestown Rd., 12:15 p.m.

THURSDAY, MAY 13

Personnel Workshop, CC Sit'n Bull, 8 a.m. - 4:30 p.m.
GO Club, 7:30 p.m., Jones 206

FRIDAY, MAY 14

Senior Class Reception, Wren Courtyard, Noon - 6 p.m.
Weekly Sabbath Services, Temple Beth El, Jamestown Rd., 7:30 p.m.

SATURDAY, MAY 15

Baccalaureate Service, PBK, 9:30 a.m.
ROTC Commissioning, CC Ballroom, 10:45 a.m.
Choir Concert, Wren Chapel, 4-6 p.m.
Candlelight Ceremony, Senior Class, Wren Courtyard, 8:30 p.m.

SUNDAY, MAY 16

Holy Eucharist, St. Martin's Episcopal Church, Jamestown Rd., 8 a.m. and 10 a.m.

Christian Education, 11 a.m.
Commencement, W&M Hall, by invitation only, 2 p.m.

WEDNESDAY, MAY 19

Holy Eucharist, St. Martin's Episcopal Church, Jamestown Rd., 12:15 p.m.
Williamsburg Bird Club, Millington 117, 7:30 p.m.

Classified

FOR SALE

20,000 BTU USED WINDOW A/C \$125. Call 220-2836, after 5 p.m. (5/18)

SPACIOUS KINGSPPOINT HOME on beautiful wooded lot. 5 BR, Lg. family and living rooms plus large play room. Library opens onto deck, overlooking private ravine. Call for appointment and details. 253-4007 or 229-6294 (5/18).

1972 FORD ECONOLINE VAN, good cond. \$1295. Call 642-2111 ext. 208 or 642-2383.

TWO SOFAS, reasonably good condition. \$15 each. 229-0851 (6/82).

WEDDING DRESS - Ivory, Size 8, American Tourister Luggage, 3 pieces, Navy Officer Uniforms - blues, work khakis, etc. Call 565-0264 (5/11)

'72 YAMAHA - 250 cc, good cond. cheap transp. 40 + mpg, helmet \$38/yr. insurance. \$325. Call 229-1817 (5/11)

FOR RENT

1 BR APT. to sublet - A/C, D/W, Balcony \$280/mo. + elec., in Village of Woodshire. May 15-Aug 15 (nego.) 220-0939 or 229-2278

ROOM FOR RENT - room in house 2 miles from campus. Available 5/15/82 for summer. Rent \$140 + util. Call 874-5531 x18 from 9-6 and 220-2808 evenings and weekends. (5/18).

SUBLET 3 bedrooms, 1 bath, A/C, 2 miles from campus. \$300/mo. Call 229-1817. (5/11)

THREE BEDROOM HOUSE available July 1. Kitchen furnished with stove, dishwasher, and refrig. Washer/dryer hook-up. Fenced-in yard. Must see to appreciate. In good neighborhood and close to schools. Rent \$450/mo. Call Ginny at 4386 or evenings at 564-9517. (5/11)

COMFORTABLE ONE BR. APT. adjacent to campus. Graduate student preferred. \$300/mo. Available June 15. 229-8507 (5/11)

1 BR APT located 4 miles from the college at Raleigh Square. A/C, DW, \$220/mo. + elec. Available June 1. Call 564-9135. 6/82

FULLY FURNISHED 4 BR HOUSE available Aug. 1982 to Aug. 1983, close to campus, family room with fireplace, game room, pool membership and many extras. Families or 2-3 faculty members only. \$500/mo. + util. Call 229-9257 after 4 p.m. and weekends. (5/18)

2 BEDROOM APT. available for sublet mid-May through Jan. '83 or beyond. \$305/mo. includes A/C, Dishwasher, wall to wall carpet, pool. 2 1/2 miles from campus. Call 253-2809 (5/11).

ROOM IN NEW HOME for male student. All the comforts of home available except the kitchen. Two miles from campus in peaceful area. Non-smokers may call 229-0678 after six in evenings for details. (5/4)

ROOM FOR RENT in small 2 Br house. Very convenient to campus. Prefer M grad. student or professor. Available May 15. \$160/mo. + util. Call 253-0592 (6/82)

WANTED

FEMALE ROOMMATE to share 2 br apt for summer & academic year 1982-83. 3 1/2 miles from campus. Call 253-4592 (6/82)

FEMALE ROOMMATE to share 2 br. apt. avail. May 1. Would also consider subletter for summer & new roommate for next semester.

STUDENTS WHO BORROWED INTER-PRETERS BIBLE from St. Martin's. Please return. It is from a 12 volume set and they are very anxious to have it back. (5/18)

APARTMENT & FEMALE ROOMMATE for '82-'83 academic year. (Not necessarily in that order!) Non-smoker. Prefer 2-BR apt. within walking distance of campus (no car). Call Amy at 253-4574. (5/18)

VISITING PROFESSOR '82-'83, wishes to rent 3 br. house 8/82 through 8/83. Vicinity of College preferred. Call English dept., ext. 4359. (5/18)

LOST

LOST APRIL 13, Campus Center Lobby, play, "Getting Out" and textbook, "Acting." Call Alison ext. 4209 (5/11)

FEB. 27 IN PBK DODGE ROOM yellow short Mohair jacket & towel - Reward offered. Call Alison ext. 4209 (5/11)

FOUND

PAIR OF GLASSES on the racquet ball court in Blow; a serpentine bracelet near Yates. May be claimed at Office of University Communications, James Blair 310. (6/82)

2 KEYS ON KEY RING found in front of Cary Field. They are keys to locks. Call 229-5497 to identify (5/11).

TWO LADIES GOLD RINGS lost in weight room. W&M Hall Fri. 4/24/82. Please call Joanne Ferity 253-4693 (5/11)

WOMAN'S WHITE CABLE CARDIGAN in Barrett Lounge. To claim call 229-3831. (5/18)

WOMAN'S GOLD WRIST WATCH. Japanese maker. Week of 4/18/82. Please claim in English dept. office, rm. 102. (5/18)

LOST

SMALL PENCIL CASE on way from Bryan to Brafferton. Contact Karl 4207. (5/18)

1 SET OF KEYS - 6 regular size and 2 small on ring with oval brown leather accessory. If found, please call 253-4441 and ask for Kathy Sabo or return to James Blair Hall, Room 310. (6/82)

Employment

INSTITUTIONAL HOUSING MANAGER A (Director of Room Assignments) Grade 9 - Salary range \$14,628 to \$19,991 per year. Starting salary dependent upon experience or exceptional qualifications and previous salary level of the appointee. Position appointment begins on July 1, 1982. #217 Qualifications - College graduate with major in psychology, management, guidance or counseling preferred with experience in responsible administrative work which includes group counseling and guidance management of a housing project or dormitory counseling. Location - Residence Hall Life. Deadline 5/14.

CLERK TYPIST C - Unclassified, part-time \$4.51 per hour (20 hours per week). Qualifications - High school graduate with clerical experience, ability to interpret a variety of data and procedures,

Director - Rita Welsh Adult Skills Program, Inc.

A position as Director of the Rita Welsh Adult Skills Program, Inc. (ASP); ASP is a private, non-profit corporation in the Commonwealth of Virginia dedicated to the improvement of basic literacy skills for adults in the Williamsburg/James City County/York County area. The Director supervises a three-person staff and coordinates the efforts of 75 to 90 volunteers in the program which is conducted on the College of William and Mary campus.

The candidate must have supervisory skills, administrative skills and experience in packaging and delivering instructional programs.

Salary range: \$13,500 - \$14,500 per year
Position available: July 1, 1982

Deadline for applicant's letter of intent and resume of education and experience is May 26, 1982. Please mail to:

President, Rita Welsh Adult Skills Program, Inc.
Bryan 37
College of William and Mary
Williamsburg, Virginia 23185

ASP is an equal opportunity employer.

and experience working with the public are preferred. Accurate typing and good command of oral and written English are required. Demonstrated ability to type required. Location - Swem Library (Government Documents Department) Deadline 5/15.

INSTITUTIONAL HOUSING MANAGER A: (Director of Room Assignments) (Grade 9) #217 Salary range: \$14,628 to \$19,991 per year. Begins July 1, 1982. Qualifications - College graduate with major in psychology, management, guidance or counseling preferred with experience in responsible administrative work which includes group counseling and guidance, management of a housing project, or dormitory counseling. Location - Residence Hall Life. Deadline (5/14)

Management Workshops

The Personnel Office is sponsoring five open enrollment workshops to be conducted during the next two months. Each workshop will be two days in duration and will be held on campus. These courses are offered at a nominal cost and will not be repeated again in the near future.

Time Management (OE121): This course identifies current work and work-related life goals, and patterns of time use. Time-use patterns for areas of improvement are analyzed. Employees will learn strategies for modifying habitual time-wasting activities and to develop a personal plan to improve productivity.
Dates: May 12-13 Cost: \$14.00

Women In Management I (OE130): This course explores how to understand basic management functions to improve efficiency and effectiveness. The development of decision-making, planning and organizing, and leadership skills is emphasized.
Dates: May 20-21 Cost: \$14.00

Women In Management II (OE131): Participants will learn different approaches to the use of personal power and strategies. This advanced workshop will build upon skills gained in the basic (Women In Management I) workshop.
Dates: May 27-28 Cost: \$14.00

Styles of Management I (OE030): This workshop provides an in-depth analysis to the effect of individual management styles on organizational productivity. Current motivational and leadership theories are explored to increase the participant's understanding of the variables involved in effective managerial action. Each participant will develop an action plan for personal improvement.
Dates: June 8-9 Cost: \$10.00

Styles of Management II (OE031): Decision making, organizational behavior, original communications, motivation and conflict resolution are topics which are covered in this workshop. A review of the personal action plans developed in Styles of Management I will be conducted.
Dates: June 21-22 Cost: \$10.00

Cancellations must be received in the Personnel Office no later than one week prior to the workshop date.

For further information and registration, contact Charla Cordle in the Personnel Office at X4045.