

COLLEGE OF WILLIAM AND MARY  
RESOLUTIONS

COLLEGE OF WILLIAM AND MARY and RICHARD BLAND COLLEGE  
APPROVAL OF 2014 INTERNAL AUDIT WORK PLAN

As provided in the Office of Internal Audit Charter, the Director is responsible for preparing comprehensive work plans based upon his judgment and a risk assessment model.

The proposed 2014 Work Plan for the Office of Internal Audit includes the following areas; items *italicized* are management requests:

- Auditor of Public Accounts support\*
- Board of Visitors resolution/policy compilation and review\*
- Centralized billing and VA benefits\*
- EVMS\*
- *Fair Labor Standards Act (FLSA) Compliance - VP Martin*
- Fraud, Waste and Abuse Hotline; internal hotline and investigations\*
- *Muscarella Museum - Provost's request*
- Personnel hiring and evaluation committees\*
- President's Business Innovation Committee\*
- Related foundations\*
- *RBC - management projects - President's request – deferred*
- RBC - President's expense reimbursement - employment agreement (p3, F, 2) – APA will conduct audit
- Risk Management Committee\*
- Small purchase cards\*
- *Tribe Computer Store - management request*
- William and Mary Police Department - assist investigations\*
- *Additional requests from the Board and management*

\*Ongoing projects

The 2014 Work Plan has been reviewed by the Committee on Audit and Compliance and management of the College of William and Mary and Richard Bland College, and is hereby recommended to the Board of Visitors.

THEREFORE, BE IT RESOLVED, That the 2014 Work Plan for the Office of Internal Audit is approved by the Board of Visitors.

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

Vacancies in the Professional Faculty of the College of William and Mary have resulted because of resignations, terminations or the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointments of the following individuals to fill these positions effective with the dates listed below:

TAMEKKA K. DAVIS, Associate Director of Prospect Management, Office of University Development, effective October 25, 2013

B.A., Pennsylvania State University, 1999

College of William & Mary  
Associate Director, Prospect Development and Information Strategy,  
Office of University Development, 2009-2013  
Senior Research Analyst, Development Information Management,  
Office of University Development, 2007

The Pennsylvania State University  
Assistant Director, Senior Research Analyst, Office of University  
Development, 2000-2007  
Preservation Collections Care Assistant, University Libraries, 1999-2000

KAREN S. FERGUSON, Recording Secretary, University Development,  
effective November 10, 2013

B.F.A., Carnegie Mellon University, 2005

Georgetown University, Office of Advancement  
Executive Assistant/Project Coordinator to the Associate Vice President  
for Campaign and Development Operations, 2013  
Executive Assistant/Project Coordinator to the Associate Vice President  
for University Development, 2009-2013

Carnegie Mellon University, College of Fine Arts  
Assistant to the Dean, College of Fine Arts, 2006-2008  
Assistant to the Director of Development, College of Fine Arts, 1998-2006

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

ERIC Z. LIU, Assistant Director of Reporting and Data Services,  
Office of Institutional Analysis and Effectiveness, effective  
November 18, 2013

B.S., Beijing University of Technology, Beijing, China, 1994  
M.S., Bowling Green State University, 2007

Grand Canyon University  
Institutional Research Specialist, 2007-2013

APRIL J. PALMER, Area Director, Office of Residence Life, effective  
October 25, 2013

B.A. (2003); M.Ed. (2005), Clemson University

Newberry College  
Assistant Dean of Students, 2012-2013

Coker College  
Director of Residence Life, 2010-2012

University of South Carolina Upstate  
Resident Manager, 2009-2010  
Assistant Director of Student Life, 2006-2009

JESSICA RAYMOND, Assistant Director for Community Development,  
Office of Residence Life, effective October 10, 2013

B.A., Ferrum College, 1996  
M.A., Virginia Polytechnic Institute and State University, 1998

College of William & Mary  
Assignments Specialist, Office of Residence Life, 2010-2013  
Area Director, Office of Residence Life, 1999-2006

Ann Taylor Loft  
Sales Lead/Assistant Manager, 2010  
Associate, 2009-2010

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

JESSICA RAYMOND, cont'd.

University of Central Florida  
Assistant Director, Housing and Residence Life, 2006-2009

Virginia Polytechnic Institute and State University  
Residence Director, 1998-1999

JULIE G. SUMMS, Director of Economic Development and Business  
Innovation, effective January 10, 2014

B.A., College of William & Mary, 1992  
M.U.R.P., Virginia Commonwealth University, 1997

Orange County, Virginia  
County Administrator, 2009-2013  
Acting County Administrator, 2009-2010  
Assistant County Administrator, 2007-2009  
Director of Economic Development, 2005-2009

inge-glas, USA, LLC  
Chief Executive Officer, 2002-2004  
Vice President, 2000-2002

Virginia Economic Development Partnership  
Associate Manager, 1999-2000  
Strategic Analyst, Legislative, 1999  
Strategic Analyst, Executive, 1998-1999  
Project Research Associate, 1997-1998  
Administrative Staff Specialist, 1994-1997

COLLEGE OF WILLIAM AND MARY  
APPOINTMENTS TO FILL VACANCIES IN THE  
PROFESSIONALS AND PROFESSIONAL FACULTY

ANNA C. UMBREIT, Assistant Director, Internship Coordinator and Liaison to the Center for Student Diversity, Cohen Career Center, effective November 18, 2013

B.A. (2002); M.S. (2004), Shippensburg University

Emerson College

Assistant Director for the School of the Arts, Career Services, 2007-2013

Assistant Director/Internship Coordinator, Career Services, 2007-2011

James Madison University

Academic and Career Advisor, Career and Academic

Planning, 2005-2007

MARK C. WESTON, Assistant Director for Student Conduct, Office of the Dean of Students, effective October 16, 2013

B.A., Mississippi College, 2006

M.Div., Duke University, 2009

Duke University

Residence Coordinator, Housing, Dining and Residence Life, 2010-2013

Research Aide, Center for Child and Family Policy, 2009-2010

Graduate Assistant, Office of Student Conduct, 2006-2009

COLLEGE OF WILLIAM AND MARY  
FACULTY LEAVES OF ABSENCE

The following faculty members have requested leaves of absence without pay or with partial pay during the 2013-14 academic year for the reasons given.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves these leaves of absence:

ALAN C. BRADDOCK, Ralph H. Wark Associate Professor of Art and Art History and American Studies, to accept an appointment at Princeton University as a visiting associate professor.

SARAH L. DAY, Associate Professor of Mathematics, to participate in a thematic year program on Scientific and Engineering Applications of Algebraic Topology at the Institute for Mathematics and its Applications.

MAX G. KATZ, Assistant Professor of Ethnomusicology, to focus on research.

CHI-KWONG LI, Ferguson Professor of Mathematics, to participate in research opportunities with the Polytechnic University of Hong Kong and the Institute of Quantum Computing in Waterloo, Canada.

COLLEGE OF WILLIAM AND MARY  
RETIREMENT OF STEPHEN L. KAATTARI  
SCHOOL OF MARINE SCIENCE

Stephen L. Kaattari joined the faculty of the College of William & Mary in 1993 as a Professor in the School of Marine Science/Virginia Institute of Marine Science. In 2001, he was named the CSX Professor and has deservedly held the title ever since. Dr. Kaattari served as Department Chair of the Department of Environmental and Aquatic Animal Health from 2002 to 2004. Prior to joining the College, he was Professor of Microbiology at Oregon State University where he served on the faculty for ten years.

Professor Kaattari received both his B.S. in Bacteriology in 1973 and his Ph.D. in Microbiology in 1979 from the University of California, Davis. He served as a post-doctoral research associate from 1979-1982 at the Oregon Health and Science University.

Professor Kaattari's productive and creative research program has melded basic research in immunology with applied end goals to provide innovative and practical new tools for the scientific community and the public. His research has provided new understanding of basic immune function, produced vaccines to protect aquaculture organisms from disease, and created immunological-based analytical methods that are now being used routinely to analyze pollutants in the Chesapeake Bay. Products from his research have resulted in new patents in the United States and Britain and have led to new areas of research that continue today. Throughout his career Professor Kaattari has emphasized collaboration and has been a valued mentor to students, fellow faculty and collaborators around the world. He has advised 20 graduate students, 11 postdoctoral trainees and served on over 75 graduate student committees.

Professor Kaattari has excelled at securing numerous competitive research grants from highly competitive federal and state agencies that enabled him to develop an internationally recognized, highly productive research program in immunology. During his time at the Virginia Institute of Marine Science, he has been principal investigator or co-principal investigator on extramural research grants totaling over \$8 million. He has authored or co-authored over 90 technical articles and books. As a well-respected researcher he is sought out as a reviewer of proposals, scientific papers and science programs. Professor Kaattari has reviewed over 350 proposals and more than 400 manuscripts for the scientific community and has served on numerous advisory committees for professional societies. He was awarded a special achievement award by the American Fisheries Society in 2004.



Professor Kaattari is highly respected as a researcher internationally, is an extraordinary mentor and teacher and has provided leadership and governance service to VIMS, the Commonwealth of Virginia and the international community. Overall, he has fully demonstrated the valuable and varied qualities of a William & Mary faculty member. He is highly respected by students, post-doctoral researchers, fellow faculty members, administrators, regulatory agencies, and particularly by the international scientific community.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of CSX Professor Stephen L. Kaattari; expresses its appreciation to him for the many contributions he has made to the College of William & Mary; and approves, with deep gratitude for his 20 years of devoted service to the University, a change in status from CSX Professor of Marine Science to CSX Professor of Marine Science, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Stephen L. Kaattari with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY  
RETIREMENT OF PETER A. VAN VELD  
SCHOOL OF MARINE SCIENCE

Peter A. Van Veld joined the faculty of the College of William & Mary in 1989 as an Assistant Professor in the School of Marine Science. He was promoted to Associate Professor in 1995. He received his B.S. in Biology in 1975 from the University of North Carolina, Chapel Hill, his M.S. in Marine Science in 1980 from the College of William & Mary, and his Ph.D. in Environmental Toxicology in 1987 from the University of Georgia. From 1987 to 1989 Professor Van Veld was an NIH Postdoctoral Fellow at the Roswell Park Cancer Institute in Buffalo, New York.

Professor Van Veld's research has focused broadly in the field of Aquatic Toxicology, and specifically on the biochemical mechanisms of contaminant exposure. He has published over 50 peer-reviewed papers and book chapters during his career, and has been associated as Principal or Co-Principal Investigator in securing over \$3 million in grant funding while at VIMS.

A significant portion of his research has focused on the relationship between cancer development and creosote exposure in a small minnow-like fish (the mummichog) living in polluted habitats in the Elizabeth River, Virginia. He has published numerous seminal scientific articles on biochemical mechanisms, specifically cytochrome P450 induction, involved in liver carcinogenesis in this system. Results of these studies have been published in top journals such as *Cancer Research*, *Carcinogenesis*, *Toxicology and Applied Pharmacology*, *Aquatic Toxicology*, *Infection and Immunity* and *Science of the Total Environment*. Additionally, he has conducted and published research on induction of metallothionein mRNA following dietary exposure to cadmium and benzo(a)pyrene, endocrine disruption mechanisms following poultry litter leachate and PCB exposures, and CYP1A induction and DNA damage following exposures to biosolids. For many years he was funded to conduct biomarker studies in fishes exposed to kraft pulp mill effluents. He has thus made significant contributions to our understanding of the adverse impacts on the health of fishes incurred by chemical exposure and how the xenobiotic metabolizing enzyme systems of the liver modulate the chronic disease process.

Professor Van Veld has made important contributions to graduate education in the School of Marine Science through teaching and mentoring. He co-taught the School's "Fundamentals of Environmental Chemistry, Toxicology and Pathology" course

November 20-22, 2013

Page   2   of   2  

for six years and taught the "Aquatic Toxicology" course for seventeen years. Other courses he taught included "Protein Biochemistry in Marine Organisms," "Biochemical Responses of Marine Organisms to Pollutants," "Algal Toxins in the Marine Environment," "Biochemistry and Molecular Biology of Marine Organisms," "Endocrine Effects in Aquatic Organisms" and "Experimental Design in the Marine Science Laboratory." He served as major advisor to seven masters and three doctoral students. His students have secured positions in prestigious academic and government institutions. In addition, his generosity and knowledge of aquatic biochemistry and toxicology resulted in him being selected to serve on almost fifty graduate student advisory committees. Professor Van Veld also has been a selfless contributor to University governance, having served on the Institutional Animal Care and Use Committee, Academic Council, as chair of the Academic Status and Degrees Committee, the Faculty Status and Tenure Review Committee, the Admissions Committee and as an Exam Moderator for Graduate Student Committees, as well as many awards and faculty search committees.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Professor Peter A. Van Veld; expresses its appreciation to him for the many contributions he has made to the College of William & Mary; and approves, with deep gratitude for his 24 years of devoted service to the University, a change in status from Associate Professor of Marine Science to Associate Professor of Marine Science, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Van Veld with best wishes for continuing and creative work in the years ahead.

**VIRGINIA INSTITUTE OF MARINE SCIENCE  
RESOLUTION TO DEMOLISH  
MOXLEY HOUSE**

**WHEREAS**, the Virginia Institute of Marine Science requests Board of Visitors' approval to demolish one building, the Moxley House, to allow for future development on the Gloucester Point Campus. This building is in very poor condition and not suitable for renovation and reuse; and

**WHEREAS**, the College and the Commonwealth entered into a 2006 Management Agreement (the "Agreement"), governed by the restructured Higher Education Financial and Administrative Operations Act of 2005, Chapter 4.10 of the Title 23 of the *Code of Virginia*; and

**WHEREAS**, the Agreement was renewed in 2009; and

**WHEREAS** the Agreement authorizes the College's Board of Visitors to approve demolition of buildings subject to review by the Art and Architectural Review Board and the Department of Historic Resources; and

**WHEREAS**, the Virginia Institute of Marine Science will follow established policies and procedures for each demolition; thus,

**THEREFORE, BE IT RESOLVED**, by the Rector and the Board of Visitors of The College of William and Mary in Virginia, that approval is given to the Virginia Institute of Marine Science to demolish the Moxley House (268-00B05) in accordance with all authorities, policies, and procedures in force and necessary to accomplish same; and

**BE IT FURTHER RESOLVED**, That the Vice President of Administration, the VIMS Chief Operations Officer, and the College Building Official are authorized to execute any and all documents pertaining to the removal of said building.

**COLLEGE OF WILLIAM AND MARY  
RECEIPT OF THE CONSOLIDATED FINANCIAL REPORT OF  
THE COLLEGE OF WILLIAM AND MARY IN VIRGINIA AND  
RICHARD BLAND COLLEGE FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

The Consolidated Financial Report of The College of William and Mary in Virginia and Richard Bland College for the fiscal year ended June 30, 2013, has been presented by the Vice President for Finance and the Vice President of Administration and Finance to the Presidents of the Colleges, who have approved it for presentation to the Rector and the Board of Visitors.

The statements included in this consolidated Financial Report provide a concise analysis of the College's financial affairs for fiscal year 2012-2013. The report is subject, of course, to a detailed audit to be directed by the Auditor of Public Accounts.

RESOLVED, That the Unaudited Consolidated Financial Report for the Year Ended June 30, 2013 (*see separate booklet*) for The College of William and Mary in Virginia and Richard Bland College is hereby received by the Board of Visitors.

Board of Visitors

Resolution   9  

November 20-22, 2013

Page  1  of  1 

**COLLEGE OF WILLIAM AND MARY  
RECEIPT OF THE FINANCIAL REPORT OF  
THE INTERCOLLEGIATE ATHLETIC DEPARTMENT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

The summarized Financial Report of the Intercollegiate Athletic Department for the fiscal year ended June 30, 2013, has been presented by the Vice President for Finance to the President of the College, who has approved it for presentation to the Rector and the Board of Visitors.

RESOLVED, That the Unaudited Financial Report of Intercollegiate Athletics for the Year Ended June 30, 2013 (*see separate booklet*), is hereby received by the Board of Visitors.